



**PUBLIC MEETING OF THE  
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

**June 14, 2023**

**Open Session 4:00 p.m.**

**1. Call to Order, Roll Call**

President Sealey-Present  
Vice-President Jackson-Present  
Secretary/Treasurer Gordon-Present  
Director Holley-Present  
Director Kerrin-Present

Also in attendance Chief Morrison and Legal Counsel

**2. Pledge of Allegiance-Led by President Sealey**

**3. Adoption of Agenda**

Director Gordon moved to adopt June 14 agenda; Director Kerrin seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

**4. Public Comments Period-None**

**5. Fire Safe Council Report-Steve Kerrin**

Sierra Rojo Camera Project is still pending, reviewing tower user agreement. The Chipping Program resumed on April 26, 2023. Fire Safe Council is working on an informative article to include in the Deer Springs Fire Safety News regarding the increase and cancellation for fire insurance. We are planning on another Open House/Fire Prevention Week in October for the community.

**6. Approval of Minutes**

**a. Regular Meeting May 10, 2023**

Director Jackson moved to approve May 10 board minutes; Director Kerrin seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

**b. Special Meeting May 24, 2023**

Director Jackson moved to approve Special Meeting May 24 board minutes; Director Kerrin seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

## 7. Acceptance of May Finance Reports-General, Capital and Mitigation Funds

Director Holley moved to approve May Financial Reports; Director Jackson seconded the motion.  
**Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

## 8. Chief's Report

- During month of May the District received 148 calls for service
- Changes to Defensible Space Inspection Program-All properties will be inspected yearly
- Rainbow Crew trimmed trees at station 1
- Wildland preparedness drills throughout the District

a. **Fire Prevention Report-** May Prevention Report included 3 annual business inspection and 11 plan reviews.

b. **Community Emergency Response Team Report-**First annual meeting will be held June 20 via zoom.

## 9. Committee Reports

a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison

Two Propriety meetings held today June 14, 2023 prior to board meeting with both Design Built Entities (DBE). Both entities will follow-up with Request for Information (RFI) within the week and Kitchell will address their requests.

b. Station 2 Temporary Facility Location-Directors Jackson and Gordon

The committee will follow-up on status with Ivy Del representatives for temporary location

c. Community Wildfire Protection Plan-Directors Sealey, Kerrin and Chief Morrison

President Sealey requested from the Board Directors to change committee name to Community Wildfire Protection Plan (CWPP) and Multi-Jurisdictional Hazard Mitigation Plan Committee.  
No objections, name change confirmed

d. CAL FIRE & County Agreements-Directors Jackson and Sealey

This item discussed under Unfinished Business 10b

e. Fiscal Year 2023/2024 Budget-Directors Gordon and Kerrin

This item discussed under Unfinished Business 10a

- f. Station 2 Design-Build Proposal Selection Committee-Directors Sealey, Jackson, Kerrin, Gordon, Chief Morrison, and District Administrator-No Report

## 10. Unfinished Business

- a. Second reading and adoption of Fiscal Year 2023/2024 Budget

Director Jackson moved to adopt Fiscal Year 2023/2024 Budget; Director Gordon seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- b. Memorandum of Agreement between Deer Springs Fire Protection District and County of San Diego Public Safety Group, San Diego County Fire for cooperative operations

Director Gordon moved to approve MOA between Deer Springs Fire Protection and County of San Diego Public Safety Group, San Diego County Fire for cooperative operations; Director Holley seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

## 11. New Business

- a. Resolution 23-03 Participation in the County of San Diego Fire Mitigation Fee Program Fiscal Year 2023/2024 and Adoption of the Capital Improvement Plan

Director Gordon made a motion to adopt Resolution 23-03, Participation County of San Diego Fire Mitigation Program FY 2023/2024 and adoption of Capital Improvement Plan; Director Kerrin seconded. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- b. Cooperative Fire Program Agreement between Deer Springs Fire Protection District and California Department of Forestry and Fire Protection (CAL FIRE) from July 1, 2023 to June 30, 2028

The committee received a draft copy of five year agreement which they will review and bring forward to July meeting for discussion and approval.

- c. Review proposals and select an auditing firm

Director Gordon made a motion to approve 3 year agreement, June 2023-2025 with 2 year option with Nigro & Nigro for auditing services; Director Kerrin seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- d. Establishment of FY 2022/2023 Audit Committee

President Sealey appointed Directors Kerrin and Gordon to Audit Committee; Board Directors confirmed appointment.

e. August 9, 2023, regular meeting date change

August 9 board meeting changed to August 2, 2023 at 4pm

## 12. Correspondence

The District received letter of notice from San Diego Office of County Counsel for new hourly rates for County Counsel Attorney and Paralegal Services effective July 1, 2023.

## 13. Directors Comments

Director Sealey reported the County of San Diego released the RFP for Ambulance Service. The County Board of Supervisors approved the nomination for Director Bret Sealey to be appointed on the San Diego County Advisory Board. Director Kerrin will redesign website, more user friendly with necessary items required to be posted on website.

## 14. Adjournment

Meeting adjourned at 4:59 pm



Director James Gordon  
Secretary-Treasurer