



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

December 13, 2023

Open Session 4:00 p.m.

Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026

All agenda materials and other writings related to agenda items that are distributed to the board are available for public inspection at the District's offices located at 8709 Circle R Drive, Escondido, Ca. 92026

1. Call to Order, Roll Call

President Sealey
Vice-President Jackson
Secretary/Treasurer Gordon
Director Holley
Director Kerrin

2. Pledge of Allegiance

3. Adoption of Agenda

4. Election of New Officers

5. Public Comments Period

Any member of the public may speak on any matter that is not on the agenda. However, under State law, no decisions or actions can be taken and any such matters shall be deferred to the next meeting.

6. Fire Safe Council Report

7. Approval of Minutes

a. Regular Meeting November 8, 2023

8. Acceptance of November Finance Reports-General, Capital and Mitigation Funds

9. Chief's Report

- a. Fire Prevention Report
- b. Community Emergency Response Team Report

10. Committee Reports

- a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison
Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility
Type: Ad hoc

- b. Community Wildfire Protection Plan (CWPP) and Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)-Directors Sealey, Kerrin and Chief Morrison
Purpose: To update the District's CWPP and develop a Deer Springs Annex to the San Diego County MJHMP
Type: Ad hoc
- c. FY 2022-2023 Audit-Directors Gordon and Kerrin
Purpose: To oversee the District's participation in the FY 2022-2023 financial audit, develop the draft Management's Discussion and Analysis, and make recommendations to the Board on any audit findings
Type: Ad hoc

11. Unfinished Business

- a. Approve revised Policy C02-Financial Responsibilities, implementing technical changes
- b. Approve revised Policy C04-Purchasing, clarifying approval thresholds and processes

12. New Business

- a. Approve the Fiscal Year 2022-2023 District Audit Report and disestablish the FY 2022-2023 Audit committee
- b. Approve Helix Environmental Planning Letter Proposal/Agreement to Provide Biological Consulting Services for Station 2 construction
- c. Approve amendment to EC Constructors Contract to include installation of a septic Advanced Treatment System (ATS)
- d. Accept quote from Radio Mobile for installation of Fire Station Alerting System at Station 1 and approve process to finalize related contract
- e. Approve cost threshold and process to finalize contract for installation of Fire Station Alerting System at Station 3
- f. Approved revised Policy A02-Board Meetings, due to expiring provisions of Government Code §54953

13. Correspondence

14. Directors Comments

15. Adjournment

Members of the public may submit written comments. The public is strongly encouraged to submit their comments on agenda and non-agenda items via e-mail to liz@dsfd.sdcoxmail.com. All comments submitted are sent to the members of the Board for their consideration. Written comments will be accepted until 30 minutes before the start of the meeting. Public comments that are submitted will be read into the record at the Board Meeting. The public retains the right to make comments during the course of the meeting.

In compliance with the Americans with Disabilities Act (US Code Title 42), if you need special assistance to participate in a meeting, please contact the Clerk of the Board at (760)749-8001. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

November 8, 2023

Open Session 4:00 p.m.

1. Call to Order, Roll Call

President Sealey-Present
Vice-President Jackson-Absent
Secretary/Treasurer Gordon-Present
Director Holley-Present
Director Kerrin-Present

2. Pledge of Allegiance-Led by President Sealey

3. Adoption of Agenda

Director Kerrin moved to adopt November 8 agenda with amendments, move 11a between items 7 & 8; Director Gordon seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Jackson); 0 Abstain.**

4. Public Comments Period-No comments

5. Fire Safe Council Report-Steve Kerrin

Open House was a great success, large attendance. The last Seller's Fair will be held on November 12, we will be displaying information on historical fires within the District.

6. Approval of Minutes

a. Regular Meeting October 11, 2023

Director Holley made a motion to approve October 11 board minutes; Director Kerrin seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Jackson); 0 Abstain**

7. Acceptance of October Finance Reports-General, Capital and Mitigation Funds

Director Kerrin made a motion to approve October Financial Reports; Director Holley seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Jackson); 0 Abstain.**

8. Chief's Report-No Report

a. **Fire Prevention Report-** October Prevention Report included 8 Annual business inspections, 3 Defensible Space, 8 Fire Alarm, 4 Fire Safety/Site inspections and 14 plan reviews.

b. **Community Emergency Response Team Report-**CERT Members supported the Open House at Station 3 on October 14. CERT will be attending the Seller's Fair on November 12. President of CERT, Marc Weissman will be attending the San Diego CERT meeting via zoom on November 14, the last meeting of the year. CERT meeting will be held on November 21

9. Committee Reports

a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison
Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility
Type: Ad hoc

The Contractors are working on the design development plan and the type of septic system we will need to install. Director Holley explained the different phases/process of development plan.

b. Community Wildfire Protection Plan (CWPP) and Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)-Directors Sealey, Kerrin and Chief Morrison
Purpose: To update the District's CWPP and develop a Deer Springs Annex to the San Diego County MJHMP
Type: Ad hoc-NO REPORT

c. FY 2022-2023 Audit-Directors Gordon and Kerrin
Purpose: To oversee the District's participation in the FY 2022-2023 financial audit, develop the draft Management's Discussion and Analysis, and make recommendations to the Board on any audit findings
Type: Ad hoc-No audit findings

10. Unfinished Business

- a. Revision of Policy C02-Financial Responsibilities-Pending
- b. Revision of Policy C04-Purchasing-Pending

11. New Business

- a. Determine tree removal plan along the property line between Station 2 and the Deer Springs Oaks Mobile Home Park; the Deer Springs Oaks Homeowners Association will provide a presentation on their concerns and recommend options for consideration

Deer Springs Oak homeowners voiced their concerns and proposals regarding the trees on Deer Springs Fire property. The District will contract with an Arborist to identify the health and safety of the trees.

- b. Approve Community Economic Solutions contract renewal to provide administration services to levy the Annual Fire Suppression Assessment for Fiscal Years 2023-24 through 2025-26

Director Gordon made a motion to renew contract with Community Economic Solutions through 2025-2026; Director Holley seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Jackson); 0 Abstain.**

- c. Approve the Fiscal Year 2022-2023 Management's Discussion and Analysis for inclusion in the Independent Auditors' Report

Director Gordon made a motion to approve Fiscal Year 2022-2023 Management's Discussion and Analysis Auditor's Report with changes identified by District Administrator; Director Holley seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Jackson); 0 Abstain.**

12. Correspondence-None

13. Directors Comments

Director Kerrin thanked everyone for their support for Open House. Director Holley requested to move regular board meetings from Wednesday 4pm to Tuesday 4pm. This item will be placed on the agenda for further discussion. President Sealey represented the District at a Highway Dedication for Chief Bill Clayton. Part of interstate 5 in Encinitas/Carlsbad was renamed in his honor, one of the most decorated firefighters in CAL FIRE history, twice received the Medal of Valor. Director Sealey attended the opening for station 38, Otay Mesa. We received from the state fully executed 5 year contract for CAL FIRE.

14. Adjournment

Meeting adjourned at 5:47 pm

Director James Gordon
Secretary-Treasurer

Deer Springs Fire
General Fund-Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Income				
4000 · Property Taxes	46,682.22	585,000.00	-538,317.78	8.0%
4010 · Standby Availability	85,446.50	2,012,261.00	-1,926,814.50	4.2%
4020 · Fire Suppression Assessment	153,675.46	3,564,052.00	-3,410,376.54	4.3%
4100 · Interest-General Fund	23,163.82	37,500.00	-14,336.18	61.8%
4115 · Transfer in from Mitigation	0.00	35,000.00	-35,000.00	0.0%
4200 · San Diego County				
4200-01 · Fire Services Fund Agreement	0.00	68,906.25	-68,906.25	0.0%
Total 4200 · San Diego County	0.00	68,906.25	-68,906.25	0.0%
4600 · Incident reimbursement				
4600.07 · Various Incidents	0.00	40,000.00	-40,000.00	0.0%
4600 · Incident reimbursement - Other	1,326.60			
Total 4600 · Incident reimbursement	1,326.60	40,000.00	-38,673.40	3.3%
4800 · Other Income	150.00			
Total Income	310,444.60	6,342,719.25	-6,032,274.65	4.9%
Gross Profit	310,444.60	6,342,719.25	-6,032,274.65	4.9%
Expense				
5000 · CAL FIRE Agreement	13,511.92	5,886,076.00	-5,872,564.08	0.2%
5010 · Chief's discretionary	0.00	5,000.00	-5,000.00	0.0%
5020 · Insurance	58,995.00	65,000.00	-6,005.00	90.8%
5100 · Utilities - water				
5100.01 · S1	1,342.10			
5100.02 · S2	464.77			
5100.03 · S3	1,235.18			
5100 · Utilities - water - Other	690.37	9,000.00	-8,309.63	7.7%
Total 5100 · Utilities - water	3,732.42	9,000.00	-5,267.58	41.5%
5105 · Utilities - electricity				
5105.01 · S1	10,664.94			
5105.02 · S2	6,411.89			
5105.03 · S3	6,517.44			
5105 · Utilities - electricity - Other	0.00	40,000.00	-40,000.00	0.0%
Total 5105 · Utilities - electricity	23,594.27	40,000.00	-16,405.73	59.0%
5110 · Utilities - exterminators				
5110.01 · S1	443.86			
5110.02 · S2	294.50			
5110.03 · S3	575.10			
5110 · Utilities - exterminators - Other	0.00	2,750.00	-2,750.00	0.0%
Total 5110 · Utilities - exterminators	1,313.46	2,750.00	-1,436.54	47.8%
5120 · Utilities - propane				
5120.01 · S1	63.49			
5120.02 · S2	1.00			
5120.03 · S3	990.99			
5120 · Utilities - propane - Other	0.00	4,200.00	-4,200.00	0.0%
Total 5120 · Utilities - propane	1,055.48	4,200.00	-3,144.52	25.1%

Deer Springs Fire General Fund-Profit & Loss Budget vs. Actual July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
5125 · Utilities - trash				
5125.01 · S1	1,085.99			
5125.02 · S2	584.87			
5125.03 · S3	254.63			
5125 · Utilities - trash - Other	0.00	4,500.00	-4,500.00	0.0%
Total 5125 · Utilities - trash	1,925.49	4,500.00	-2,574.51	42.8%
5130 · Utilities - cable				
5130.01 · S1	445.00			
5130.02 · S2	821.50			
5130.03 · S3	749.50			
5130 · Utilities - cable - Other	60.00	4,100.00	-4,040.00	1.5%
Total 5130 · Utilities - cable	2,076.00	4,100.00	-2,024.00	50.6%
5135 · Utilities - telephone				
5135.01 · S1	1,016.31			
5135.02 · S2	648.14			
5135.03 · S3	526.02			
5135 · Utilities - telephone - Other	0.00	5,500.00	-5,500.00	0.0%
Total 5135 · Utilities - telephone	2,190.47	5,500.00	-3,309.53	39.8%
5140 · Utilities - Internet				
5140.01 · S1	401.42			
5140.02 · S2	349.95			
5140.03 · S3	279.95			
5140 · Utilities - Internet - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5140 · Utilities - Internet	1,031.32	2,000.00	-968.68	51.6%
5200 · Small Equipment Repair				
5200.01 · S1	0.00			
5200.02 · S2	114.20			
5200 · Small Equipment Repair - Other	0.00	6,800.00	-6,800.00	0.0%
Total 5200 · Small Equipment Repair	114.20	6,800.00	-6,685.80	1.7%
5210 · Building Repair				
5210.01 · S1	3,837.03			
5210.02 · S2	2,049.83			
5210 · Building Repair - Other	0.00	30,000.00	-30,000.00	0.0%
Total 5210 · Building Repair	5,886.86	30,000.00	-24,113.14	19.6%
5215 · Ladders	1,437.78	2,000.00	-562.22	71.9%
5220 · Station bay door repairs	791.25	5,000.00	-4,208.75	15.8%
5225 · Extrication Tools	0.00	5,500.00	-5,500.00	0.0%
5230 · Generator repair	0.00	5,000.00	-5,000.00	0.0%
5235 · AIR VAC-Exhaust System (Maint...	0.00	2,000.00	-2,000.00	0.0%
5240 · Fire extinguishers	0.00	1,200.00	-1,200.00	0.0%
5250 · Misc. supplies & services				
5250.01 · S1	1,744.87			
5250.02 · S2	510.84			
5250.03 · S3	672.37			
5250 · Misc. supplies & services - Other	0.00	12,000.00	-12,000.00	0.0%
Total 5250 · Misc. supplies & services	2,928.08	12,000.00	-9,071.92	24.4%
5260 · SCBA supplies, repairs	1,890.72	5,000.00	-3,109.28	37.8%
5270 · Pers. Protection, Rep/Repl	0.00	24,000.00	-24,000.00	0.0%

Deer Springs Fire
General Fund-Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
5300 · Vehicle maintenance & repair				
5300-02 · E211-2004 KME 8827	3,603.91			
5300-03 · E13-2006 KME 8013	824.61			
5300-11 · E12-2017 Spartan 1363	1,139.77			
5300-13 · E11-2021 Ferrara 0029	4,889.90			
5300 · Vehicle maintenance & repair - ...	0.00	95,000.00	-95,000.00	0.0%
Total 5300 · Vehicle maintenance & repair	10,458.19	95,000.00	-84,541.81	11.0%
5310 · Fuel and oil	20,162.39	50,000.00	-29,837.61	40.3%
5320 · Radio maintenance & repair	2,343.05	5,000.00	-2,656.95	46.9%
5330 · County 800 MHz fees	2,622.00	9,000.00	-6,378.00	29.1%
5340 · First responder supplies	1,066.43			
5350 · Fire hose replacement	0.00	8,000.00	-8,000.00	0.0%
5360 · Safety Ropes	0.00	2,500.00	-2,500.00	0.0%
5370 · Hydrant maintenance	0.00	600.00	-600.00	0.0%
5400 · Grant expenditures				
5400-01 · Matching Funds	0.00	20,000.00	-20,000.00	0.0%
Total 5400 · Grant expenditures	0.00	20,000.00	-20,000.00	0.0%
5420 · DS Fire Safe Council	0.00	5,000.00	-5,000.00	0.0%
5425 · Community Education	0.00	1,500.00	-1,500.00	0.0%
5600 · Salaries				
5600-01 · Administrator	36,369.56	90,065.00	-53,695.44	40.4%
5600-03 · Directors	2,500.00	9,000.00	-6,500.00	27.8%
Total 5600 · Salaries	38,869.56	99,065.00	-60,195.44	39.2%
5610 · Deferred Compensation Plan				
5610-01 · Administrator	725.00	2,800.00	-2,075.00	25.9%
5610 · Deferred Compensation Plan - ...	0.00	0.00	0.00	0.0%
Total 5610 · Deferred Compensation Plan	725.00	2,800.00	-2,075.00	25.9%
5615 · Vacation accrual	0.00	8,256.00	-8,256.00	0.0%
5620 · Medical insurance	5,399.52	11,500.00	-6,100.48	47.0%
5630 · Retiree benefits	6,739.50	20,000.00	-13,260.50	33.7%
5640 · Social Security, Medicare	2,970.76	8,000.00	-5,029.24	37.1%
5660 · State unemployment taxes	0.00	150.00	-150.00	0.0%
5670 · Workers compensation	3,085.65	3,500.00	-414.35	88.2%
5700 · Administrative expenses				
5700-01 · Meetings, training & travel	115.85	4,000.00	-3,884.15	2.9%
5700-02 · Dues, subscriptions	320.00	2,000.00	-1,680.00	16.0%
5700-03 · Supplies - office	53.47	2,500.00	-2,446.53	2.1%
5700.05 · Tech Improvement	0.00	25,000.00	-25,000.00	0.0%
Total 5700 · Administrative expenses	489.32	33,500.00	-33,010.68	1.5%
5720 · Computer Equipment				
5720-01 · Hardware	0.00	4,000.00	-4,000.00	0.0%
5720-02 · Software	198.87	3,000.00	-2,801.13	6.6%
5720-03 · Repair	0.00	1,500.00	-1,500.00	0.0%
Total 5720 · Computer Equipment	198.87	8,500.00	-8,301.13	2.3%
5730 · Office equipment	0.00	2,500.00	-2,500.00	0.0%
5740 · Printing	276.88	1,500.00	-1,223.12	18.5%

Deer Springs Fire
General Fund-Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
5750 · Professional services				
5750-01 · Legal	7,898.50	25,000.00	-17,101.50	31.6%
5750-02 · Accounting	7,500.00	10,000.00	-2,500.00	75.0%
5750-03 · Board of Directors Election	0.00	200.00	-200.00	0.0%
5750 · Professional services - Other	4,284.00			
Total 5750 · Professional services	19,682.50	35,200.00	-15,517.50	55.9%
5760 · Fees & permits	0.00	1,750.00	-1,750.00	0.0%
5800 · County assessments				
5800-01 · LAFCO	3,636.26	4,200.00	-563.74	86.6%
5800-02 · Tax collections	0.00	50.00	-50.00	0.0%
5800-03 · Fire suppression	2,625.00	4,000.00	-1,375.00	65.6%
5800-05 · Standby & availability	4,389.72	5,000.00	-610.28	87.8%
Total 5800 · County assessments	10,650.98	13,250.00	-2,599.02	80.4%
5900 · Miscellaneous	12.00	600.00	-588.00	2.0%
Total Expense	248,227.32	6,573,297.00	-6,325,069.68	3.8%
Net Income	62,217.28	-230,577.75	292,795.03	-27.0%

Deer Springs Fire

11/30/23 1:53 PM

Register: 1100 · Cash in county treasury

From 11/01/23 through 11/30/23

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
11/13/23			-split-	Deposit			240,358.54	3,786,928.71
11/20/23		County of San Diego T...	1110-01 · Calif Bank & ...	Wire transfer #2 ...	50,000.00			3,736,928.71

Deer Springs Fire

11/30/23 1:53 PM

Register: 1110-01 · Calif Bank & Trust Checking

From 11/01/23 through 11/30/23

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
11/03/23			-split-	Deposit		7,816.52	27,388.74
11/06/23	debit	CalPERS	-split-	November 23	2,561.58		24,827.16
11/06/23	8948	Vallecitos Water District	5100 · Utilities - water:5...	2	83.56		24,743.60
11/06/23	8949	Verizon	-split-	742392332	68.18		24,675.42
11/06/23	8950	Edco Waste & Recycli...	-split-	October 2023	517.96		24,157.46
11/06/23	8951	Cox Communications	-split-	2	234.29		23,923.17
11/06/23	8952	Motion Telecom/Voip...	5135 · Utilities - telepho...	1	21.07		23,902.10
11/06/23	8953	Western Exterminator...	-split-	1/2/3	238.30		23,663.80
11/07/23	8954	Southern Counties Lub...	5310 · Fuel and oil	891750	2,052.34		21,611.46
11/07/23	8955	Suburban Propane	5120 · Utilities - propane...	3	989.99		20,621.47
11/07/23	8956	Tague Insurance Agen...	5020 · Insurance	8966 Temp Loc...	147.00		20,474.47
11/08/23			4020 · Fire Suppression ...	Deposit		10,817.01	31,291.48
11/08/23	debit	Employment Develop...	-split-	291-0572-3/DE...	1,184.98		30,106.50
11/08/23	eftps	California Bank & Trust	-split-	95-3705957/941...	3,648.91		26,457.59
11/13/23	8957	SDG&E	-split-	2/3	2,188.08		24,269.51
11/15/23	8959	White and Bright, LLP	-split-	BM 10/11/13	2,182.00		22,087.51
11/15/23	8960	Nigro & Nigro	5750 · Professional servi...	19177	3,500.00		18,587.51
11/15/23	8958	Heaton, Liz A	-split-		1,500.00		17,087.51
11/20/23			1100 · Cash in county tr...	Deposit		50,000.00	67,087.51
11/20/23	8961	Valley Center Water	-split-	1-3	566.77		66,520.74
11/20/23	8962	Cox Communications	-split-	1/3	594.10		65,926.64
11/21/23		Stephen C. Hasty	1200 · Accounts receiva...			176.90	66,103.54
11/24/23			4010 · Standby Availabil...	Deposit		235.32	66,338.86
11/27/23	8963		void				66,338.86
11/27/23	8964		void				66,338.86
11/27/23	8965	Canon Solutions Amer...	5740 · Printing	626428	33.76		66,305.10
11/27/23	8966	AT&T	-split-	1/2/3	345.89		65,959.21
11/27/23	8967	Southern Counties Lub...	5310 · Fuel and oil	891857	2,151.71		63,807.50
11/27/23	8968	San Diego Gas & Elect...	5105 · Utilities - electrici...	1	1,483.46		62,324.04
11/29/23	8969	Heaton, Liz A	-split-		1,300.00		61,024.04

Deer Springs Fire

11/30/23 1:51 PM

Register: 1112 · Mitigation Fund

From 07/01/23 through 11/30/23

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
07/07/23			4030 · Mitigation Fees	Deposit	X		5,327.30	40,257.02
07/21/23			4110 · Mitigation-Interest	Interest	X		107.12	40,364.14
09/29/23			4110 · Mitigation-Interest	Deposit	X		176.70	40,540.84
10/19/23			4030 · Mitigation Fees	Deposit	X		36,577.06	77,117.90
10/23/23			4110 · Mitigation-Interest	Interest	X		48.61	77,166.51

**Deer Springs Fire
Capital Fund Profit & Loss Budget vs. Actual**

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Income				
4105 · Capital-Interest	113,452.64	212,000.00	-98,547.36	53.5%
4200 · San Diego County				
4200-02 · OES Grants-2021	0.00	11,400.00	-11,400.00	0.0%
Total 4200 · San Diego County	0.00	11,400.00	-11,400.00	0.0%
4500 · Other grants				
4500.04 · Traffic Safety Grant	972.95	1,376.00	-403.05	70.7%
4500.05 · ARPA	0.00	22,000.00	-22,000.00	0.0%
Total 4500 · Other grants	972.95	23,376.00	-22,403.05	4.2%
Total Income	114,425.59	246,776.00	-132,350.41	46.4%
Gross Profit	114,425.59	246,776.00	-132,350.41	46.4%
Expense				
5400 · Grant expenditures				
5400-11 · SHSP Grant 2020-11 BA Bottles	0.00	11,400.00	-11,400.00	0.0%
Total 5400 · Grant expenditures	0.00	11,400.00	-11,400.00	0.0%
5500 · Capital Expenditures				
5500.01 · Apparatus	0.00	911,000.00	-911,000.00	0.0%
5500.04 · Station 1 Upgrades	0.00	10,000.00	-10,000.00	0.0%
5500.05 · Station 2 Upgrades	0.00	10,000.00	-10,000.00	0.0%
5500.06 · Station 3 Upgrades	0.00	25,000.00	-25,000.00	0.0%
5500.12 · Station 2 Facility				
5500.1 · Station 2 temporary Location (Green Storage)	50,807.00	0.00	50,807.00	100.0%
5500.2 · EC Constructors	600,229.03			
5500.A · Geotechnical Services	21,640.00			
5500.12 · Station 2 Facility - Other	63,793.00	3,500,000.00	-3,436,207.00	1.8%
Total 5500.12 · Station 2 Facility	736,469.03	3,500,000.00	-2,763,530.97	21.0%
5500.15 · Station 1 Concrete	800.00	200,000.00	-199,200.00	0.4%
5500.16 · Air Compressor System (Air compressor for BA bo...	0.00	85,000.00	-85,000.00	0.0%
Total 5500 · Capital Expenditures	737,269.03	4,741,000.00	-4,003,730.97	15.6%
Total Expense	737,269.03	4,752,400.00	-4,015,130.97	15.5%
Net Income	-622,843.44	-4,505,624.00	3,882,780.56	13.8%

Deer Springs Fire

11/30/23 1:51 PM

Register: 1111 · Capital Fund

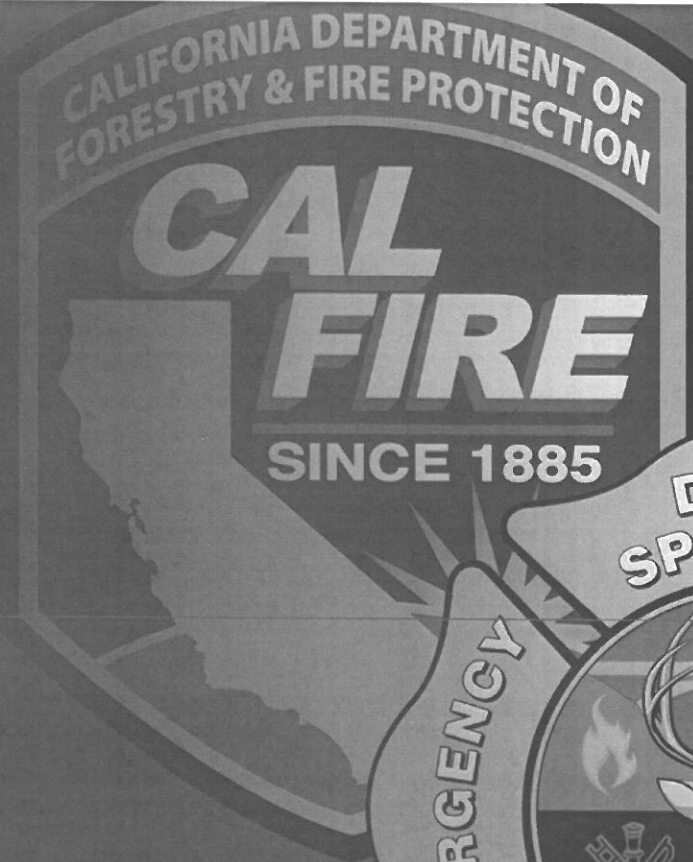
From 11/01/23 through 11/30/23

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
11/06/23	2543	EC Constructors, Inc./...	5500 · Capital Expenditu...	CTE Septic	14,140.00		17,074,902.56
11/08/23	2544	David Aguirre	5500 · Capital Expenditu...	Temp station Al...	3,202.50		17,071,700.06
11/17/23	2545	Kitchell/CEM, Inc.	5500 · Capital Expenditu...	Oct. 168 hrs. Ph...	30,073.00		17,041,627.06
11/30/23	2546	Greens Global Inc.	5500 · Capital Expenditu...	December 2023...	9,175.00		17,032,452.06
11/30/23	2547	EC Constructors, Inc.	5500 · Capital Expenditu...	COAR/Septic/Pr...	175,783.72		16,856,668.34
11/30/23	2548	Banner Bank	5500 · Capital Expenditu...	5% retention #0...	9,251.78		16,847,416.56
11/30/23	2549	Pearson Geotechnical, ...	5500 · Capital Expenditu...	soil test	800.00		16,846,616.56
11/30/23	2550	Global Door	5500 · Capital Expenditu...	2-operators insta...	5,326.00		16,841,290.56

CHIEF'S REPORT

November
2023





Total District Activity

District
Incidents

144

Total Calls for
service

In District
Calls

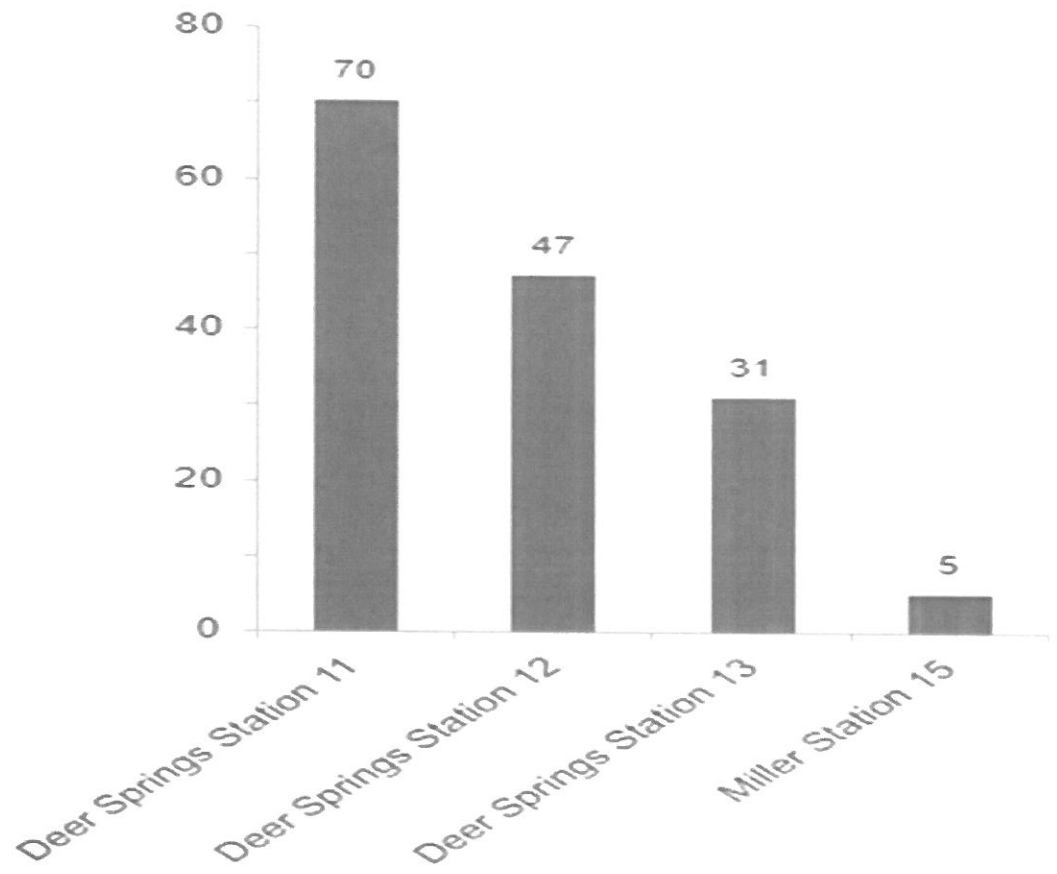
All
Responses

194

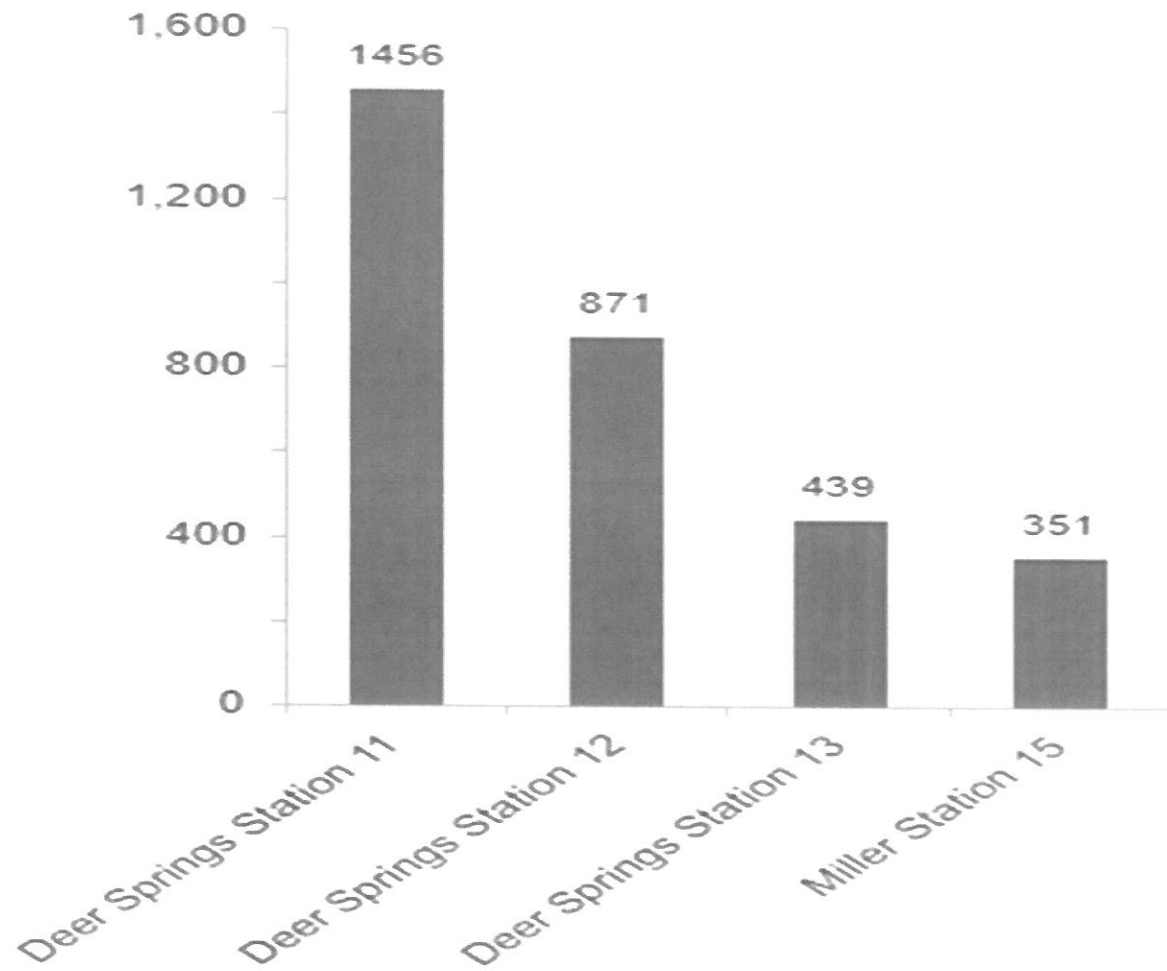
Total
Dispatches

Including out
of district

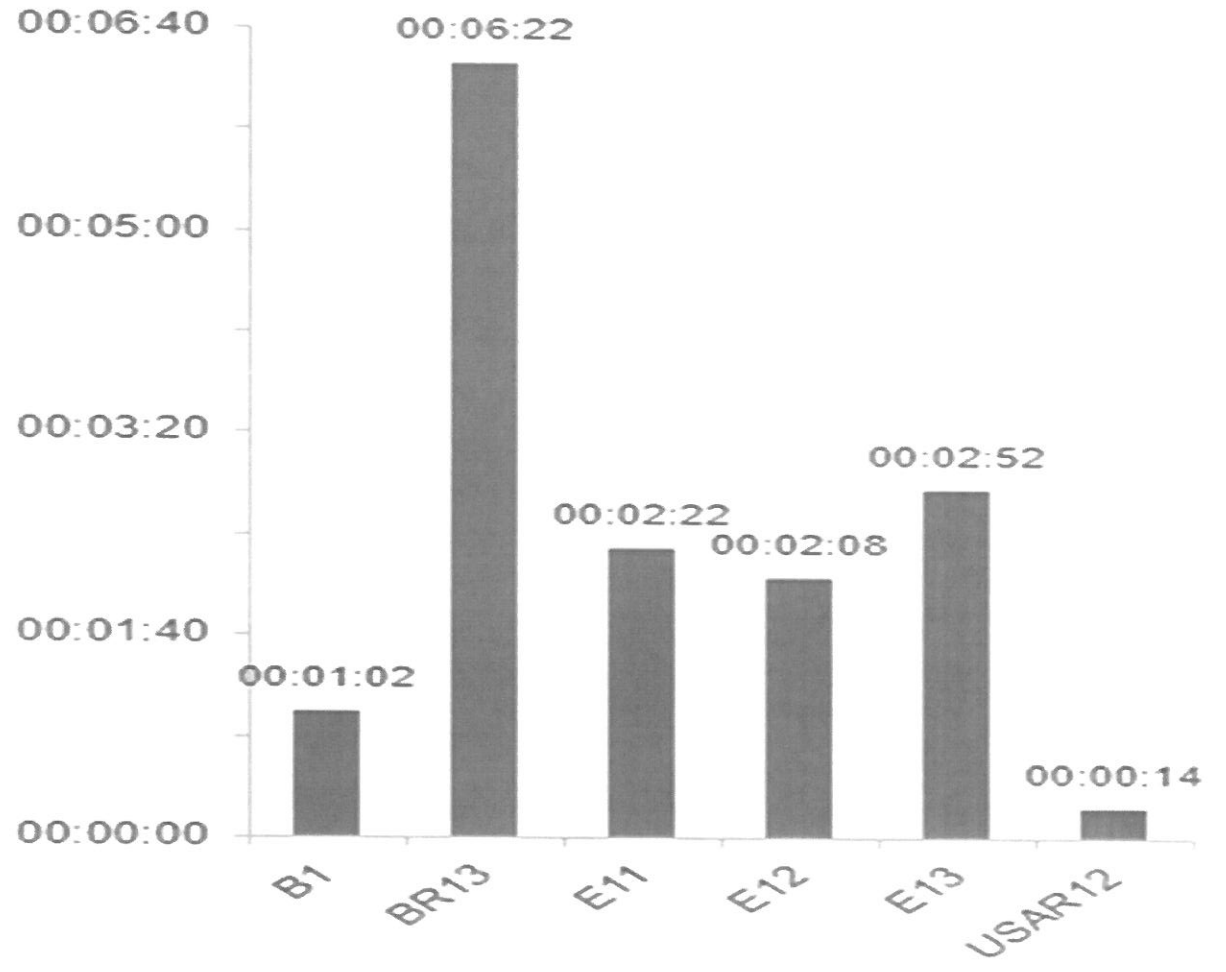
District Activity By Station



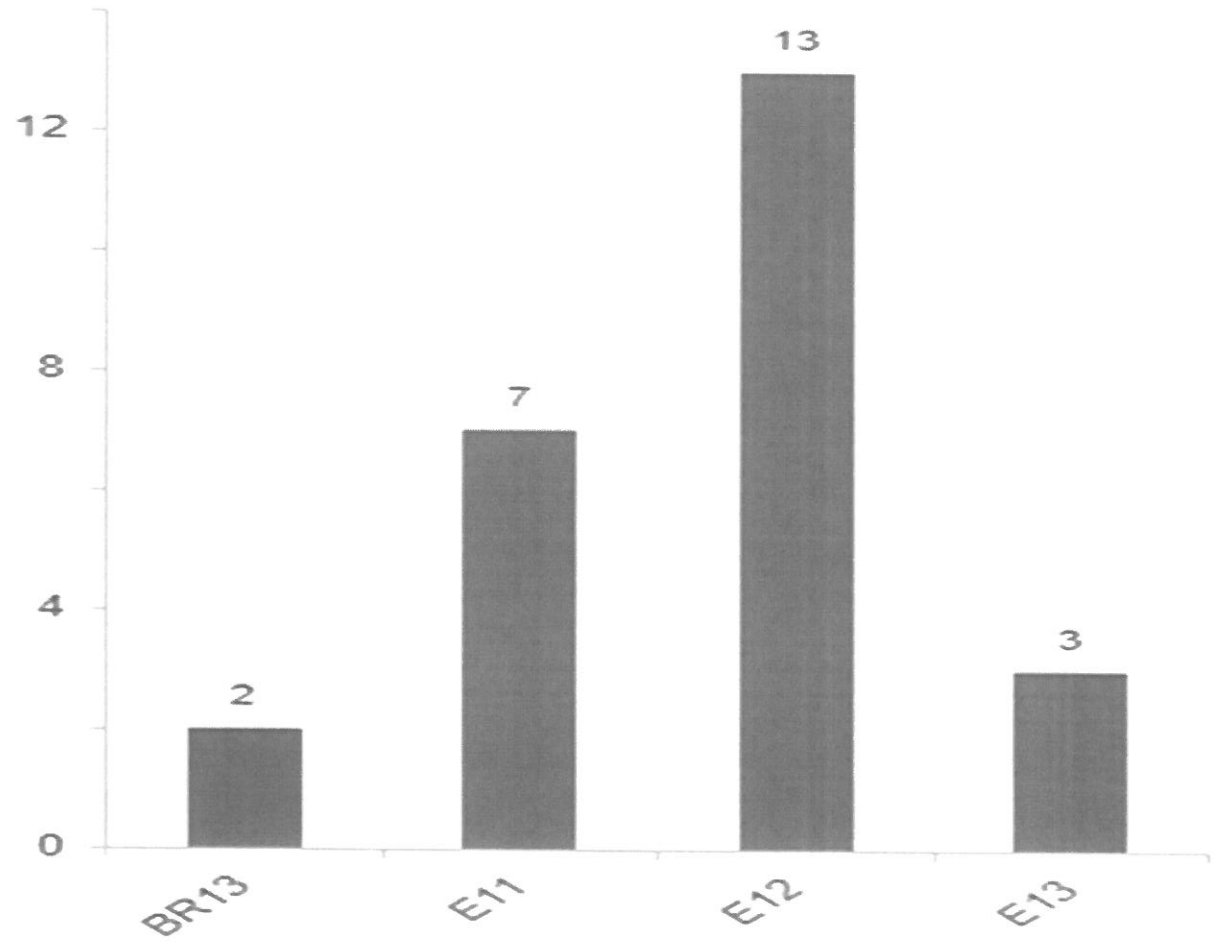
District Activity By Station YTD



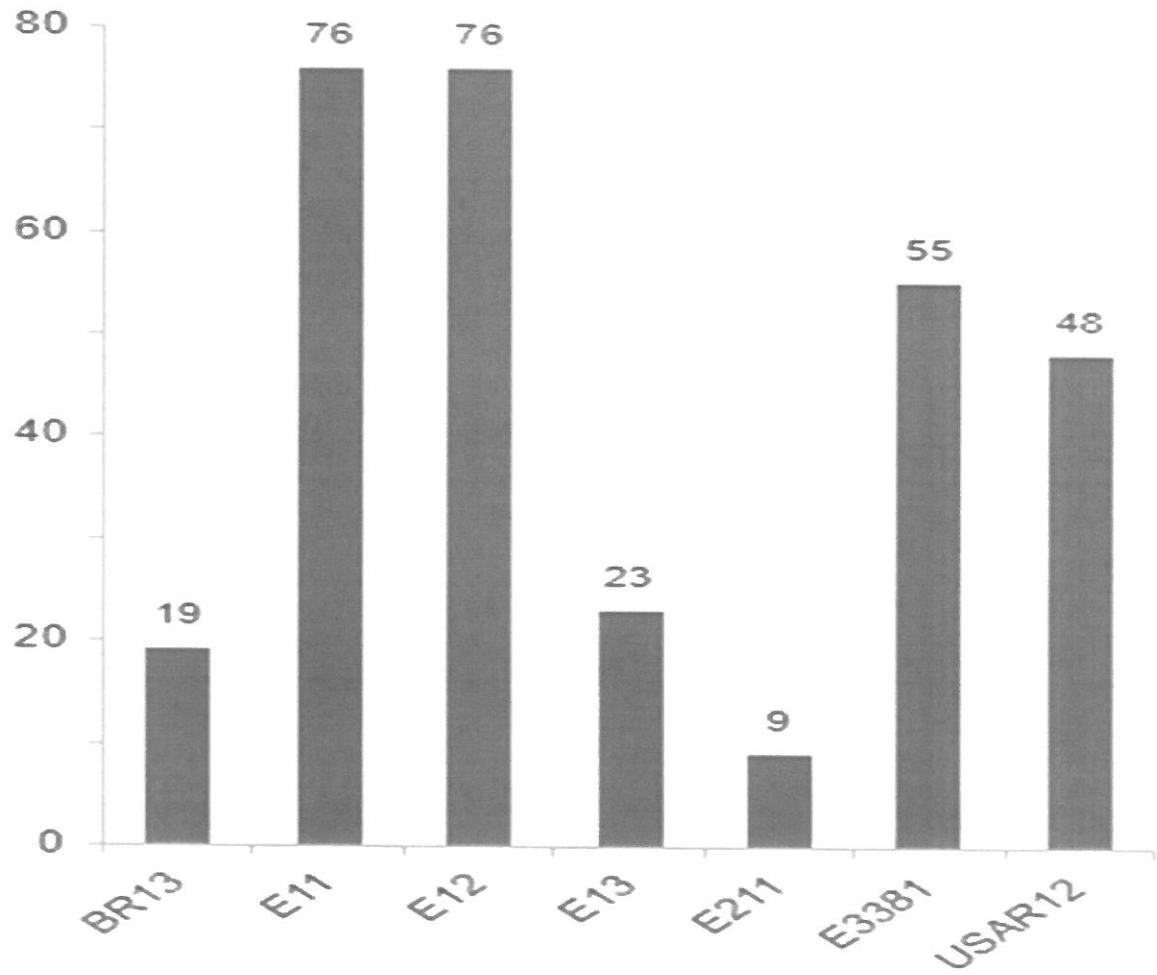
District turn out times



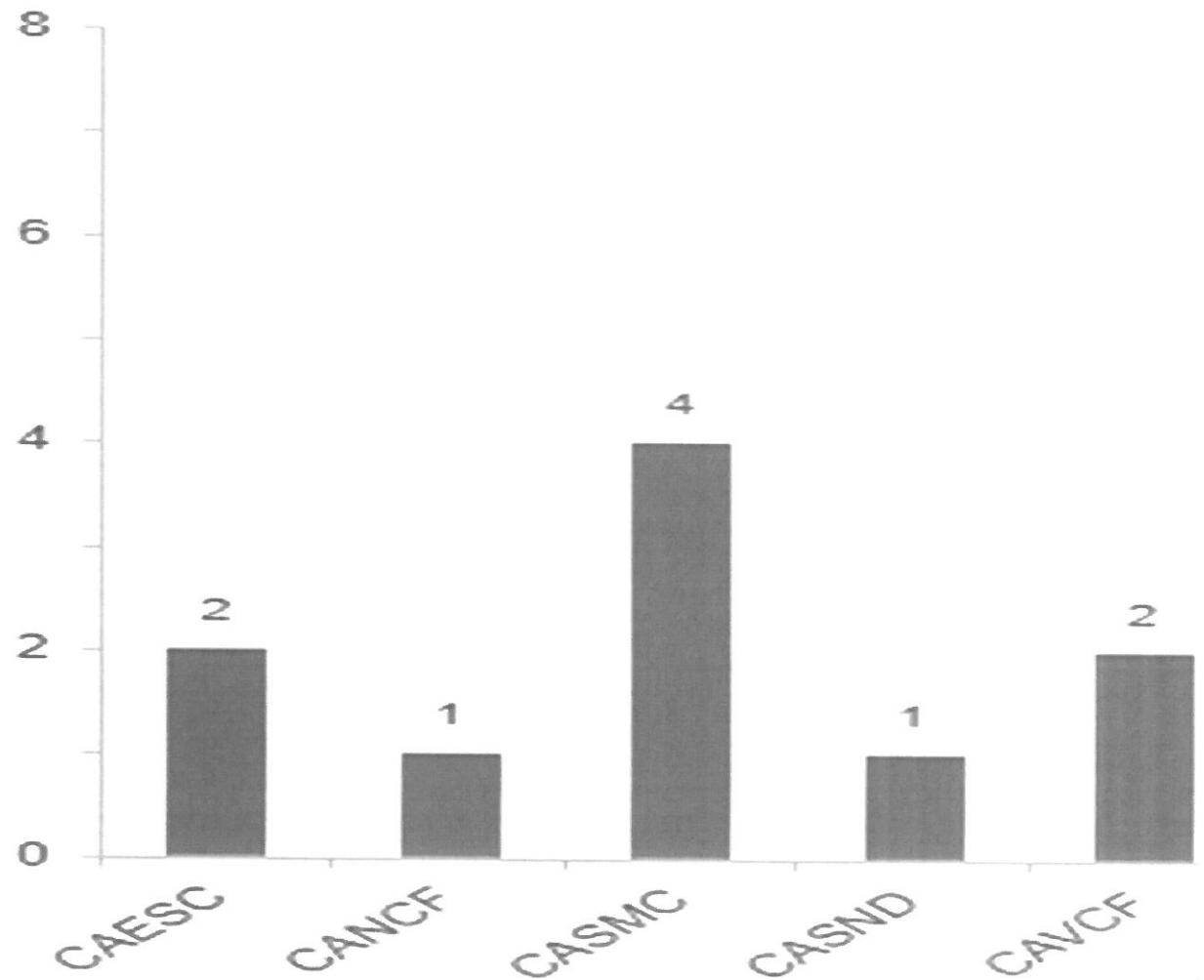
Automatic Aid Provided by Unit



Automatic Aid by Unit YTD



Automatic
Aid Provided
(Outgoing)



Cover Assignments

Times in which units either covered outside district or outside units covered our stations

	Station 1		Station 2		Station 3	
	Hours covering	Cover behind	Hours Covering	Cover Behind	Hours Covering	Cover Behind
San Diego County	0	0	4	0	9	0
Local Agencies	0	0	0	0	0	0
Totals	0	0	4	0	0	0



What's going on in the District

- District Firefighters logged over 15 hours of work on station infrastructure and equipment that saved the District an estimated \$2,000
- Crews assisted with the training of district and local cooperators Firefighter safety course
- Movement to temp 2 site, upgrades continue
- Currently participating in Christmas toy drives within the community

Fire Prevention

- **San Diego County Prevention/Fire Marshal**
 - Plan Checks: 15
 - Business inspections: 15
 - Knox box installed: 0
 - Total Knox box installed: 36
- **Defensible Space Inspections:**
 - All stations are on track for completion of initial inspections.



FY 2023/2024

BATTALION 1	2014	FORD F-250	9744	\$
ENGINE 11	2021	FERRARA	0029	\$4,890
ENGINE 12	2017	SPARTAN	1363	\$1140
ENGINE 13	2006	KME	8013	\$825
BRUSH 13	2004	INTERNATIONAL	1605	\$
ENGINE 211 (RESERVE)	2004	KME	8827	\$3600
GREEN = IN SERVICE/COVERED		YELLOW = IN SERVICE UNCOVERED		

Current Grants

Submitted For

Awarded

- 2023 Neighborhood Reinvestment – BA Compressor \$50,000

Funded

- 2022 ARPA – Defibrillator (E-11) \$43,373
- 2022 ARPA – Defibrillator upgrades (E12/13) \$8,920
- 2022 California Traffic Safety - \$99,920 - auto extrication equipment
- 2022 ARPA – Extractors = \$40,700
- 2022 OES – Station Build = \$8,000,000



FEMA

Assistance to Firefighters Grant





San Diego County Fire Prevention Activity Report

Deer Springs FPD

November 2023



Date	Type	Details	Address	Comment
Plan Review				
11/02/2023	Building	Att. Garage	10482 Meadow Glen Way	Approved
11/06/2023	Building	Detached Storage Building	26270 Wyndemere Court	Approved
11/07/2023	Fire Sprinkler	Addition to existing SFD	9548 Vista Aleta, Valley Center,	2nd review - Approved
11/14/2023	Building	SFD w/Att. Garage	11291 Adagio Way	Approved
11/16/2023	Building	Detached ADU	27630 Alps Lane	Approved
11/16/2023	Building	SFD w/Att. Garage	827 Eucalyptus Woods Road	Resubmittal Required
11/20/2023	Fire Alarm	Fire alarm system installation	28850 Brienwood Dr, Bldg 28 "	1st review, FPE stamped - Approved
11/20/2023	Fire Alarm	Fire alarm system installation	8802 Moonwind Circle, Bldg 13	1st review, FPE stamped - Approved
11/20/2023	Fire Alarm	Fire alarm system installation	8801 Chalice Dr, Bldg 1 "Avalon,	1st review, FPE stamped - Approved
11/20/2023	Fire Alarm	Fire alarm system installation	8910 Moonwind Circle, Bldg 24	1st review, FPE stamped - Approved
11/20/2023	Fire Alarm	Fire alarm system installation	8908 Moonwind Circle, Bldg 23	1st review, FPE stamped - Approved
11/20/2023	Fire Alarm	Fire alarm system installation	Chalice Dr, Bldg 4 "Daybreak," E	1st review, FPE stamped - Approved
11/20/2023	Fire Sprinkler	ADU for existing SFD	31832 Rocking Horse Rd, Escon	1st review, FPE stamped - Approved
11/20/2023	Fire Sprinkler	SFD with detached garage	10027 Tall Oak Dr, Escondido, C	1st review - Approved
11/28/2023	Building	SFD w/Att. Garage	10004 Paseo Rojo	Approved
				Amount: 15



November 2023
San Diego County Fire
Inspection Activity Report



FDID

Deer Springs FPD

Row Labels	Count of Completed
Annual	7
Castle Creek Country Club - 8797 Circle R Dr	2
Deer Park Monastery - 2499 Melru Ln	2
Fairways Health and Wellness - 29848 Circle R Way	1
Moose Lodge - 25721 Jesmond Dene Rd	2
Defensible Space	4
Castle Creek Country Club - 8797 Circle R Dr	2
Rose Garden Capo LLC - 28688 Mountain Meadow Rd	2
Fire Alarm Inspection	1
The Welk Resort - Manhattan - 0 Chalice Dr	1
Fire Safety/Site Inspection	2
Belafonte Resort-Vacant - 29850 Circle R Way	2
Permit	1
Benjamin ADU Residence - 31832 Rocking Horse Rd	1
Grand Total	15

HELIX Environmental Planning, Inc.
7578 El Cajon Boulevard
La Mesa, CA 91942
619.462.1515 tel
619.462.0552 fax
www.helixepi.com



November 30, 2023

Stephanie Smith, Partner
Grid Legal, LLP
1330 Camino del Mar
Del Mar, CA 92014
Stephanie@gridlegal.com | 619-717-1670

Subject: Letter Proposal/Agreement to Provide Biological Consulting Services for the Deer Springs Fire Station Project

Dear Stephanie Smith:

HELIX Environmental Planning, Inc. (HELIX) is submitting this letter proposal/agreement (Agreement) to Grid Legal, LLP (Client) to provide biological consulting services for the Deer Springs Fire Station Project (project) located in unincorporated San Diego County (County), California for the redevelopment of a fire station.

SCOPE OF SERVICES

Task 1 Biological Survey and Letter Report. HELIX will conduct a records search to locate sensitive biological resources known from the project site and the project vicinity, and will prepare base maps for use in the field. A HELIX biologist will conduct a general biological survey of the site to map vegetation, potential jurisdictional waters, and sensitive resources observed during the survey. Based on the information gathered during the site visit, HELIX will prepare a Biological Resource Letter Report to be submitted to the County. This report will: describe the survey methods employed, present the results of the fieldwork, assess the potential for additional sensitive resources to occur on-site, identify potential regulatory issues related to the resources on-site, calculate project impacts (including fire clearing), address Draft North County Multiple Species Conservation Plan Subarea Plan requirements, and recommend potential mitigation measures per County requirements. Client will provide a site plan that includes grading (including remedial) and brush management for the project. This site plan will be analyzed for impacts based on County requirements and thresholds. This task assumes analysis of only one version of the site plan and only one round of minor revisions. This task does not include focused species surveys or a formal jurisdictional delineation. Major or multiple revisions may require additional authorization.

SCHEDULE

HELIX will work with Client in a timely and professional manner in accordance with the Terms and Conditions attached and incorporated herein by reference as Exhibit A. These Terms and Conditions are a material part of this Agreement.

COST ESTIMATE AND PAYMENT PROCEDURES

HELIX submits this cost estimate not to exceed \$10,200. As you are a new Client, HELIX requires a retainer payment of \$2,000 prior to the project's commencement, which would be applied to the final invoice. However, if outstanding invoices or billed time totals more than \$2,000 at any time, HELIX will stop work until payment is received. All work shall be invoiced on a time-and-materials basis pursuant to Exhibit B, Schedule of Fees. Payment terms are net 30 days pursuant to the Terms and Conditions referenced herein.

ASSUMPTIONS AND LIMITATIONS

The following assumptions and limitations are a material component of this Agreement.

- Client will provide HELIX with current available digital baseline data and project plans for producing all maps and graphics, which should be submitted in one of the following formats: .dxf, .dwg (AutoCAD), .dgn (Microstation), .shp (ArcView shapefiles), .gdb (ArcGIS geodatabase) or .kmz (Google Earth). In some cases, .pdf files will be acceptable.
- Costs associated with public meetings, biological surveys, and/or permit preparation and processing not specifically described in Task 1 above ("additional work") are not included within the scope of services required of HELIX under this Agreement.
- Once preparation of the screencheck draft document has begun, no changes to the project design will occur such that major revisions to the project description or re-analysis of any environmental issue will be required.
- Client will identify all potential off-site components associated with the project prior to HELIX conducting the site assessment.
- Client is responsible for ensuring that technical reports that are provided to HELIX for the public record by any party not under subcontract to HELIX are consistent with the document accessibility requirements of the Americans with Disabilities Act (ADA), Section 508 of the Rehabilitation Act, and any similar requirements.
- HELIX is committed to meeting accessibility requirements for the ADA and Section 508 of the Rehabilitation Act for public-facing digital document deliverables. Information presented from third-party sources (e.g., California Emissions Estimator Model outputs) and documents prepared using the strike-out underline feature, a standard for annotation of final CEQA documents, may not achieve the full level of accessibility.

EXECUTION OF AGREEMENT

This quote is good for 30 days from the date of this letter. This Agreement will become a contract upon HELIX's receipt of this original, including any Exhibits, signed by an authorized representative of Client and receipt of retainer payment.

We look forward to working with you on this project. If you have any questions concerning this Agreement, please contact your Project Manager, Katie Duffield or me at (619) 462-1515 or KatieD@helixepi.com.

Sincerely,

A handwritten signature in black ink, consisting of a large, sweeping loop followed by a smaller, more intricate scribble, and then a long, thin horizontal line extending to the right.

Beth Jolie Martinez
Biology Group Manager

Enclosures: Exhibit A, Terms and Conditions
 Exhibit B, Schedule of Fees

I hereby authorize HELIX to begin work in accordance with this Agreement and the attached Terms and Conditions and Schedule of Fees.

GRID LEGAL, LLP

A ____ corporation, OR a ____ limited liability company, OR a ____ general partnership or limited partnership (select one).

Signed by: _____ Printed: _____

Title: _____ Date: _____

To expedite Agreement processing, the following information is **required**:

<u>Project Manager</u>	<u>Accounts Payable</u>
Name: _____	Contact/Name: _____
Address (if different from p.1) _____	Address (if different from p.1) _____
_____	_____
Phone: _____	Phone: _____
Email: _____	Fax: _____
	Email: _____

Deer Springs Fire Station

Please mail, email, or fax all pages to "ATTN: Controller" at the address or number below. If using your own contract format, please attach and return it with this Agreement.

Address: HELIX Environmental Planning, Inc.
7578 El Cajon Boulevard
La Mesa, CA 91942
Email: KristinO@helixepi.com
Fax: 619.462.0552

The following Terms and Conditions are made a part of the letter agreement/proposal (Agreement) between HELIX and Client and supersede any conflicting Terms and Conditions proposed by Client, unless HELIX agrees to such Terms and Conditions in writing.

ARTICLE 1. SCOPE OF WORK AND STANDARD OF PERFORMANCE

HELIX will perform the work outlined in the Agreement and any services approved by Client under Article 3 (the Services). HELIX will strive to perform the Services in a manner consistent with that level of care and skill ordinarily exercised by reputable members of HELIX's profession practicing at the time under similar conditions in the geographic area of Client's project. HELIX makes no other representation, expressed or implied, nor no other warranty or guarantee under this Agreement or in any report, opinion or document provided hereunder.

ARTICLE 2. COMPENSATION

Client agrees to pay HELIX compensation for the Services in accordance with the rates set forth in Exhibit B. HELIX shall invoice Client monthly or as otherwise agreed. Client agrees to pay HELIX within thirty (30) days of the date of invoice. If payment is not paid when due, then such sum shall bear interest at 1½ percent per month on the unpaid balance, not to exceed the maximum legal rate of interest.

ARTICLE 3. CHANGES AND ADDITIONAL WORK

Client may request or HELIX may recommend or request, verbally or in writing, a change in the scope in excess of or in addition to the Services ("additional work"). As soon as practical after such request or recommendation, HELIX shall forward to Client a proposal of the costs for such additional work and any adjustment to the payment schedule and time for performance. Client shall approve or disapprove the proposal, in writing. If approved, HELIX shall perform the extra work in accordance with the Terms and Conditions herein.

Notwithstanding the foregoing, however, if Client verbally approves the extra work and HELIX has performed the same, then Client agrees to pay HELIX the amount and pursuant to the payment schedule as set forth in its proposal.

ARTICLE 4. LIMITATION OF LIABILITY

Recognizing the relative risks and benefits of the project for which the Services are being performed, Client agrees to limit the liability of HELIX, its directors, officers, employees, agents and subcontractors for any and all injuries, claims, losses, expenses or damages (including incidental or consequential damages) arising out of or in any way related to the Services or the project hereunder, to the lesser of (a) fifty thousand dollars (\$50,000) or (b) the total compensation for the Services hereunder. Such liability includes HELIX's negligence, errors or omissions, strict liability and breach of contract or warranty. Any claim against HELIX hereunder shall be brought within one (1) year of the completion of the Services herein.

ARTICLE 5. TERMINATION

Either party may terminate this Agreement, either in whole or in part, without cause, by giving the other party thirty (30) days written notice. In such event, Client will pay HELIX for all work performed by it prior to the notice of termination.

In the event of a default, the non-defaulting party shall give the defaulting party ten (10) days' written notice of default. "Default" includes Client's failure to pay HELIX sums due, including additional work pursuant to Article 3. The defaulting party's failure to cure the breach within said ten- (10-) day period shall constitute a material breach of this Agreement and termination of the Agreement.

ARTICLE 6. SUSPENSION OF WORK

Client may suspend the Services, in whole or in part, by giving HELIX reasonable, written notice specifying the work to be suspended. Upon receipt of notice, HELIX shall suspend the work requested and Client shall pay for all Services through the date of suspension and any costs incurred by HELIX in suspending the work.

Thereafter, Client may notify HELIX of its intent to recommence the suspended Services. HELIX will promptly provide Client with any adjusted costs and schedule and, upon Client approval, HELIX shall recommence the Services previously suspended.

ARTICLE 7. PROPRIETARY INFORMATION

HELIX agrees not to disclose to any third person, nor use for the benefit of anyone other than Client, any data, records, financial information or other confidential or proprietary information, marked as such in writing, arising out of or related to the performance of the Services (Proprietary Information). Client similarly agrees not to disclose to any third person, nor use for the benefit of anyone, Proprietary Information of HELIX.

ARTICLE 8. COMPLIANCE WITH LAWS

HELIX shall comply with and observe applicable federal, state and local laws, ordinances, rules, and regulations having jurisdiction over HELIX or the performance of the Services in effect during the term of this Agreement.

ARTICLE 9. FORCE MAJEURE

Client will grant extensions of time and increase the compensation to HELIX to the extent that HELIX's performance hereof is delayed due to an uncontrollable force. The term "uncontrollable force" shall mean any cause beyond the control of HELIX making it impracticable or unable to perform such obligation, including but not limited to natural catastrophes, restraint by court order or public authority and action or nonaction by, or inability to obtain the necessary authorizations or approvals from, any governmental agency or authority which, by exercise of due diligence, HELIX (a) could not reasonably have been expected to obtain or (b) has been unable to overcome. HELIX will notify Client immediately of any such delay or anticipated delay, and Client will extend the date of performance for a period equal to the time lost by reason of the delay and will make an equitable adjustment to the compensation in Article 2.

ARTICLE 10. INSURANCE

HELIX maintains the following insurance: (a) Workers' Compensation insurance – statutory limits; (b) Comprehensive Automobile Insurance – combined bodily injury and property damage limit of one million dollars (\$1,000,000) each occurrence; (c) Comprehensive General Liability Insurance – combined bodily/personal injury and property damage limit of one million dollars (\$1,000,000); (d) Professional Liability & Contractors Pollution Legal Liability – limit of one million dollars (\$1,000,000) each occurrence; (e) Excess Umbrella Liability – limit of two million dollars (\$2,000,000) each occurrence. Upon Client's request, HELIX will furnish evidence that such insurances are in effect. If additional coverage or increased limits of liability is desired, Client may make such request prior to the start of work. HELIX will attempt to obtain the requested coverage or limits, and Client agrees to pay for any additional costs of insurance within ten (10) days of the date of invoice.

ARTICLE 11. AVAILABILITY OF LAND, DATA AND DIFFERING SITE CONDITIONS (for contracts involving field or construction services)

Client shall furnish the site or obtain access to any site not owned by Client. Client shall notify HELIX of any encumbrances or restrictions specifically related to use of the site with which HELIX must comply in performing the Services. Client will obtain in a timely manner and pay for any fees or charges associated with site access or the encumbrances. Client shall furnish HELIX with a current legal description of the lands upon which the Services are to be performed and Client's interest therein as necessary for giving notice of or filing a mechanic's lien against such lands.

HELIX may rely upon the accuracy of the data contained in Reports and Drawings furnished to it by Client or Client's engineer. Reports and Drawings are defined as (a) reports of explorations and tests of subsurface conditions at or contiguous to the site that have been used by the engineer in documents provided to HELIX; and (b) drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (including underground facilities) that Client or Client's engineer has used in preparing documents provided to HELIX.

If HELIX believes that any subsurface or physical conditions at or contiguous to the site that are uncovered or revealed either (a) is of such a nature as to establish that data on which HELIX is entitled to rely as provided above is materially inaccurate; or (b) is of such a nature as to require a change in the contract; or (c) differs materially from that shown or indicated in documents provided to HELIX by Client or others; or (d) is of an unusual nature and differs materially from conditions ordinarily encountered in work of the character provided for in this contract, then HELIX shall promptly, after becoming aware thereof and before further disturbing the subsurface or physical conditions or performing any work in connection therewith (except in the event of an emergency), notify Client or its engineer in writing about such conditions. Thereafter, Client or Client's engineer will investigate the conditions. If the existence of the differing site conditions causes an increase in HELIX's cost of or time required for performance of the work, HELIX will receive an equitable adjustment to the contract price and schedule.

HELIX will not be responsible for any hazardous environmental conditions uncovered or revealed at the site. If such conditions are encountered, HELIX shall immediately stop all work and notify Client or Client's engineer. HELIX shall not be required to resume work in connection with such conditions until Client has obtained any required permits and advised HELIX in writing of such conditions and any affected area is or has been rendered safe for the resumption of work; or has specified any special conditions under which such work may be resumed safely; and HELIX shall receive an adjustment to the contract schedule and price accordingly.

ARTICLE 12. GOVERNING LAW AND ARBITRATION

This Agreement shall be governed by, and construed in accordance with, the laws of the State of California. Any controversy or claim arising out of or relating to this Agreement shall be settled by binding arbitration administered by and pursuant to the Commercial Rules of the American Arbitration Association then in effect. Any such proceedings shall take place in San Diego, California. In any action or proceeding hereunder, the prevailing party shall be entitled to recover attorneys' fees, filing fees, expert witness fees and other costs of arbitration or suit.

ARTICLE 13. NOTICES

Any notice from one party to another shall be in writing and delivered personally, by facsimile or by United States mail, registered or certified, return receipt requested, postage fully pre-paid, to the addresses as set forth in the Agreement to the attention of the signatory of this Agreement.

Any notice shall be deemed delivered upon personal service or, if mailed, on the delivery date or attempted delivery date shown on the return receipt. If any party changes its address, such party shall notify the other party as provided in this article.

ARTICLE 14. MISCELLANEOUS

14.1 Successors and Assigns: This Agreement is binding upon and shall inure to the benefit of the parties and their respective successors-in-interest, assigns and transferees. Neither party can assign this Agreement without the prior written consent of the other party.

14.2 Counterparts: This Agreement may be signed in two or more counterparts, each of which shall constitute an original, but all of which shall be one in the same document.

With the Agreement, these Terms and Conditions and any attached Exhibits constitute the complete and entire contract between the parties and supersedes any previous communications, representations or agreement, whether oral or written, with respect to the subject matter hereof.

CONSULTING SERVICES

Consulting services performed by HELIX typically include, but are not necessarily limited to, office, field, meetings, hearings, and travel time. Consulting services for expert witness review, deposition, and/or testimony will be provided at one and one-half times our standard rates. Overtime also may be charged at one and one-half times our standard rates.

DIRECT COSTS

Certain identifiable direct costs will be charged to the project at cost plus ten percent. Examples of direct costs include subconsultants, vehicle or equipment rentals, airplane and train fares, parking, per diem and lodging, mileage (at IRS rates), communications, reproduction, and supplies. A 4-wheel drive premium will be charged at \$25 per project day. There will be additional charges for use of noise monitors, GPS, and other field equipment, as well as for plotting, color printing, and aerial photographs.

Payment

Invoices will be submitted monthly. Payment on invoices is due within thirty days of receipt.

PROFESSIONAL RATES

Current hourly rates for consulting services:

Principal	\$290-310
Principal Planner	\$240-300
Principal Regulatory Specialist	\$240-300
Principal Biologist	\$235-300
Principal Acoustician	\$215-225
Principal Landscape Architect	\$190-210
Principal Cultural Resources Specialist	\$200-220
Safety Manager	\$210-220
Senior Noise/Air Quality Specialist	\$195-230
Senior Project Manager I-III	\$165-230
Senior Env Planner	\$150-170
Senior Scientist	\$160-210
Senior Regulatory Specialist	\$160-170
Project Manager I-III	\$135-185
Assistant Project Manager	\$100-145
Regulatory Specialist	\$110-160
Environmental Compliance Specialist	\$190-210
Environmental Planner I-III	\$105-135
Biologist I-V	\$100-170
Noise/Air Quality Specialist	\$135-155
Environmental Compliance Specialist	\$85-125
Senior Archaeologist	\$125-170
Senior Architectural Historian	\$165-175
Senior Archaeology Field Director	\$135-145
Archaeology Field Director	\$125-135
Asst. Archaeology Field Director	\$95-115
Architectural Historian	\$120-155
Staff Archaeologist	\$90-135
Principal Landscape Architect	\$160-230
Project Landscape Architect	\$130-160
Landscape Planner I-III	\$110-120
Landscape Designer	\$105-110
Senior GIS Specialist	\$160-190
GIS Specialist I-III	\$115-150
Safety Manager	\$215-225
Graphics	\$115-125
Technical Editor	\$110-125
Operations Manager	\$100-140
Word Processor I-III	\$90-100
Clerical	\$75-85

Rates are subject to change on a yearly basis



Deer Springs Fire Station No. 2 Amendment One (1)

Agreement No.

Project No. 7096P

Exhibit A

PROJECT DESCRIPTION: New Deer Springs Fire Station No.2 Date: December 13, 2023

1.0 CONTRACT BASE BID: Signed Contract dated: Agreement No.

Nine Million Nine Hundred Forth Forty Thousand Eight Hundred Fifty Dollars and No Cents

CASH PRICE IN WORDS

\$9,944,850.00

IN DOLLARS & CENTS

2.0 ALLOWANCE

2.1 ALLOWANCE: ADVANCED Treatment System (ATS)

Two Hundred Twenty Thousand Dollars and No cents \$220,000.00

CASH PRICE IN WORDS

IN DOLLARS & CENTS

3.0 TOTAL BID (BASE BID 1.0, Plus Allowance 2.1)

Ten Million One Hundred Sixty-Four Thousand Eight Hundred Fifty Dollars and No Cents.

CASH PRICE IN WORDS

\$10,164,850.00

IN DOLLARS & CENTS

TOTAL COST- NOT -TO EXCEED - THE UNUSED ALLOWANCE and CONTINGENCIES WILL BE RETURNED TO THE DISTRICT. The above allowance shall only be allocated for items relating to the Work. Contractor shall not bill for or be due any portion of this allowance unless the District has identified specific work, Contractor has submitted a price for that work or the District has proposed a price for that work, the District has accepted the cost for that work, and the District has prepared a Potential Change Order/Allowance Draw incorporating that work. Contractor hereby authorizes the District to execute a unilateral deductive change order at or near the end of the Project for all or any portion of the allowance not allocated.



RadioMobile Inc.
 8801 Kenamar Drive
 San Diego, CA 92121
 858.530.1060

Station 1

Budgetary System Quote

Fire Station Alerting System (IQ FSAS)

Command Desk Terminal/Station Control Unit - Station Devices - Software - Services

To: Deer Springs Fire Protection District
 (San Diego Unit [SDU] Schedule A)
 ATTN: Captain Freddy Arambula
 8709 Circle R Drive
 Escondido, CA 92026

Quotation No. Q230525-1
 Date: May 25, 2023
Rev

Item	Part No.	Qty	U/M	Description	MSRP	Retail	Extended
IQ FSAS Station Hardware (Station 1)							
1	170-RMSCU-BUNDLE	1	ea	IQ FSAS Station Control Hardware Bundle Includes: * Station Control Unit (SCU); logic controller for I/O, audio tones generation, two-tone alert control, UPS power backup, 100W PA, 3-year warranty * Command Desk Terminal (CDT) with 12.1" display (Patriot-FS), UPS input, serial out, IP interface, 3-yr warr. * Rip and Run Printer Requires CDT Software License (below)	\$ 10,890.00	\$ 9,900.00	\$ 9,900.00
2	170-RMSCU-RIB	1	ea	IQ FSAS Radio Interface Box (RIB) Includes: Device and cables to integrate the in-station control station radio into the SCU and PA, 3-year warranty	\$ 396.00	\$ 360.00	\$ 360.00
3	170-RMSCU-4CAM	7	ea	IQ FSAS 4 Crew Alert Module (4CAM) Includes: Speaker and configurable (4) multi-color crew-related indicators and red lights for pathway/space lighting, rapid flash option	\$ 649.00	\$ 590.00	\$ 4,130.00
4	170-RMSCU-4CAMD	0	ea	IQ FSAS 4 Crew Alert Module with Distributor (4CAM-D) 1 required in every 1-4 CAMs/CALs (1 CAM-D controls, distributes audio, data, power up to 3 CAMs/CALs). Includes: Speaker and configurable (4) multi-color crew-related indicators and red lights for pathway/space lighting, rapid flash option	\$ 814.00	\$ 740.00	\$ -
5	170-RMSCU-4CAL	1	ea	IQ FSAS 4 Crew Alert Light (4CAL) Includes: Configurable (4) multi-color crew-related indicators and red lights for pathway/space lighting, rapid flash option	\$ 561.00	\$ 510.00	\$ 510.00
6	170-RMSCU-4CALD	4	ea	IQ FSAS 4 Crew Alert Light with Distributor (4CAL-D) 1 required for every 1-4 CAMs/CALs (1CAL-D controls, distributes audio, data, powers up to 3 CAMs/CALs). Includes: Configurable (4) multi-color crew-related indicators and red lights for pathway/space lighting, rapid flash option	\$ 748.00	\$ 680.00	\$ 2,720.00
7	170-RMSCU-CAP	1	ea	IQ FSAS Crew Alert Panel (CAP) Includes: 16x32 RGB LED matrix panel indicating crews being alerted. (7.6" x 3.8") Requires (1) CAP-D for every (4) CAPs.	\$ 385.00	\$ 350.00	\$ 350.00
8	170-RMSCU-CAPD	1	ea	IQ FSAS Crew Alert Panel Remote Distributor (CAP-D) 1 required in every 1-4 CAPs (1 CAP-D controls, distributes data, power up to 4 CAPs).	\$ 357.50	\$ 325.00	\$ 325.00
9	170-RMSCU-CAS	9	ea	IQ FSAS Crew Alert Speaker (CAS) Configured in audio zone(s).	\$ 137.50	\$ 125.00	\$ 1,125.00
10	170-RSCU-CAMVC	9	ea	IQ FSAS CAM / CAS Volume Control Controls the volume between off/minimum and maximum	\$ 110.00	\$ 100.00	\$ 900.00
11	170-RMSCU-TOT4	2	ea	IQ FSAS Turnout Timer Includes 4" numbers counting up in min:sec format	\$ 319.00	\$ 290.00	\$ 580.00

Item	Part No.	Qty	U/M	Description	MSRP	Retail	Extended
12	170-RMSCU-TOTMT	2	ea	IQ FSAS Turnout Timer Mounting Device For stand off and angled mounting for optimized visibility	\$ 132.00	\$ 120.00	\$ 240.00
13	170-RMSCU-SPKR	6	ea	IQ FSAS Exterior / Large Area Speaker For large areas; indoor and outdoor using audio zone(s).	\$ 192.50	\$ 175.00	\$ 1,050.00
14	170-RMSCU-ACKB	3	ea	Acknowledgement Button Includes: Simple button interfaced to SCU i/o to acknowledge alert from 2nd floor within station.	\$ 110.00	\$ 100.00	\$ 300.00

IQ FSAS Station Software (Station 1)

15	S508-FSCU-CDT	1	ea annual	IQ FSAS CDT Software License Includes: Station application software for SCU/CDT. Annual Subscription	\$ 1,320.00	\$ 1,200.00	\$ 1,200.00
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IQ FSAS Station Professional Services (Station 1)

16	P606-PROJ MGMT-STA	1	ea	Project Management - Station Includes station project admin support, documentation.	\$ 550.00	\$ 500.00	\$ 500.00
17	STA-INSTALL	1	ea	IQ FSAS SCU-only Installation and Installation Training To connect to existing i/o devices (if applicable) and/or new RM-provided devices, see next 2 line items. Train local personnel on installation/maintenance.	\$ 1,925.00	\$ 1,750.00	\$ 1,750.00
18	STA-INTEGRATION	3	hourly	IQ FSAS SCU Integration Engineering Integration to legacy station I/Os, PA, lights, radio, etc. (estimate of 3 hrs/station. Final billed at hourly rate).	\$ 330.00	\$ 300.00	\$ 900.00
19	STA-INSTALL-DEV	30.75	hourly	IQ FSAS SCU-connected Devices Installation New RM-provided peripheral devices; alert modules, speakers, ToT, incident monitors, etc. (estimated manhours, based on pre-wiring by local staff/contractor & device type)	\$ 165.00	\$ 150.00	\$ 4,612.50
20	TRAINING-STA	1	ea	IQ FSAS Station Admin Configuration Training, Documentation (Based on sessions at each station)	\$ 275.00	\$ 250.00	\$ 250.00
21	TRAVEL	TBD	Daily	Travel and living expense Estimate for completing this station under the assumption that Agency-provided station preparation is completed. Additional travel may be assessed if work extends beyond the initial scope or beyond the control of RadioMobile.	TBD		TBD

Station Pricing Summary

IQ FSAS Station Hardware (one-time)	\$ 22,490.00
IQ FSAS Station Software (annual recurring)	\$ 1,200.00
IQ FSAS Station Professional Services (one-time)	\$ 8,012.50
Station Subtotal	\$ 31,702.50
Tax (7.75%)	\$ 1,742.98
Shipping / Handling (estimate)	TBD
Station First Year Total	\$ 33,445.48

Total System First Year Summary

Total one-time (pre-tax) All Hardware / All Professional services	\$ 30,502.50
Total recurring annual All Software licenses	\$ 1,200.00
Tax (7.75%)	\$ 1,742.98
Shipping / Handling (estimate)	TBD
TOTAL	\$ 33,445.48

Policy #: A02

Approved: February 9, 2010
Revised: December 13, 2023

Board Meetings

This revised policy becomes effective on January 1, 2024.

A. Regular Board Meetings

The meeting shall be held in a place to be designated pursuant to the Ralph M. Brown Act. The public is encouraged to attend all open session meetings. All regular monthly meetings shall be conducted in accordance with the Ralph M. Brown Act including the agenda and meeting action items. All members of the Board of Directors are expected to attend all regular meetings.

B. Special and Emergency Board Meetings

Special and Emergency Board Meetings may be held at any time by the Deer Springs Fire Protection District, provided meetings are held in accordance with provisions of the Ralph M. Brown Act. All Board members are expected to attend all special and emergency meetings.

C. Remote Meetings

All meetings shall include the teleconferencing option described in Government Code §54953(e).

D. Policy Update

This policy shall be reviewed and updated in December 2025, due to expiring provisions of Government Code §54953 on January 1, 2026.