



PUBLIC MEETING OF THE DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)

August 19, 2022

Open Session 4:00 p.m.

Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026

Public Participation: In person or telephone Dial-in 760-733-8181 PIN: 650689

All agenda materials and other writings related to agenda items that are distributed to the board are available for public inspection at the District's offices located at 8709 Circle R Drive, Escondido, Ca. 92026.

1. Call to Order, Roll Call

President Sealey
Vice-President Slaughter
Secretary/Treasurer Jackson
Director Gordon
Director Holley

2. Pledge of Allegiance

3. Adoption of Agenda

4. Public Comments Period

Any member of the public may speak on any matter that is not on the agenda. However, under State law, no decisions or actions can be taken and any such matters shall be deferred to the next meeting.

Members of the public may submit written comments. Comments will be entered into the minutes of the meeting. In lieu of in-person attendance, members of the public are strongly encouraged to submit their comments on agenda and non-agenda items via e-mail at liz@dsfd.sdcoxmail.com. All comments submitted are sent to the members of the Board for their consideration. Written comments will be accepted until 30 minutes before the start of the meeting. Public comments that are submitted will be read into the record at the Board Meeting. The public retains the right to make comments during the course of the meeting.

5. Fire Safe Council Report

6. Approval of Minutes

a. Regular Meeting, July 13, 2022

7. Acceptance of July Finance Reports-General, Capital and Mitigation Funds

8. Chief's Report

- a. Fire Prevention Report

9. Committee Reports

- a. North Zone Joint Benefit-Directors Jackson and Holley
- b. Station 2 Improvement-Directors Holley, Slaughter, and Chief Morrison
- c. Community Wildfire Protection Plan-Director Sealey and Chief Morrison
- d. Fiscal Year 2021/2022 Audit-Director Gordon

10. Unfinished Business

- a. Request of Additional Services as identified in the Station 2 Design-Build agreement with Kitchell

11. New Business

- a. Approve Government Code §54953 COVID-19 Pandemic State of Emergency Teleconference Modification Findings pursuant to Resolution 22-01
- b. Approval of Resolution 22-06, Fire Mitigation Five Year Capital Improvement Plan
- c. Approval of Resolution 22-07, Authority for Participation in Cal OES Federal Non-Disaster Grant Programs
- d. Approval of Resolution 22-08, Authority for Participation in County of San Diego Neighborhood Reinvestment Program
- e. Approval of revised Policy C02, Financial Responsibilities
- f. Approval of Resolution 22-09, Authority for District Financial Disbursements
- g. Approval to expend Capital funds for the purchase of a new Type I Engine – Fire (Pumper) to replace the 2004 KME

12. Correspondence

13. Directors Comments

14. Adjournment

In compliance with the Americans with Disabilities Act (US Code Title 42), if you need special assistance to participate in a meeting, please contact the Clerk of the Board at (760) 749-8001. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.



PUBLIC MEETING OF THE DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)

July 13, 2022

Open Session 4:00 p.m.

Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026

Public Participation: Telephone Dial-in

1. Call to Order at 4:00 pm, Roll Call

President Sealey-Present
Vice-President Slaughter-Remote
Secretary/Treasurer Jackson-Present
Director Gordon-Present
Director Holley-Present

Also present at board meeting, Division Chief Johnson, Battalion Chief Morrison, Unit Chief Mecham and Legal Counsel.

2. Pledge of Allegiance-Led by Director Sealey

3. Adoption of Agenda

Director Gordon moved to adopt July 13 agenda; Director Jackson seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

4. Public Comments Period-Nancy Ogrod thanked Station 3, for their participation, 4th of July parade in Hidden Meadows.

5. Fire Safe Council Report-Steve Kerrin

Ron Gibson resigned from Fire Safe Council to spend more time with his family.

6. Approval of Minutes

a. Regular Meeting June 15, 2022

Director Jackson made a motion to approve June 15, 2022 minutes; Director Holley seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

b. Special Meeting, June 29, 2022

Director Jackson made a motion to approve Special Meeting June 29, 2022 minutes; Director Gordon seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

7. Acceptance of June Finance Reports-General, Capital and Mitigation Funds

Director Holley made a motion to approve June Financials; Director Jackson seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

8. Chief's Report

- District Personnel were dispatched to 147 calls in the month of June
- Circle R Ranch hosted a BBQ for all Fire Stations in the District
- Station 1 attended 4th of July Parade in Champagne Village
- Station 3 attended 4th of July Parade in Hidden Meadows
- 2020 SHSP Grant has been approved for purchase of SCBA Bottles

a. **Fire Prevention Report-** June Prevention Report included 16 plan reviews, 6 annual business inspections and 4 Knox boxes installed.

9. Committee Reports

a. North Zone Joint Benefit-Directors Holley and Jackson

Director Jackson announced the funding request to Assemblymember Marie Waldron has been awarded. Deer Springs Fire Protection District will receive \$8 million to fund a new permanent fire station, replacing Deer Springs Station 2 trailer, located on Deer Springs Road. The Board appointed Director Jackson to take the lead and work with Chief Morrison in coordinating press release.

The committee will put together a request for San Diego County fair share amount and present at the August board meeting.

Chief Mecham would like to meet with the committee to discuss possible options for additional funding.

b. Station 2 Improvement-Directors Holley, Slaughter and Chief Morrison

This item will be discussed under New Business 11c

c. CWPP-Director Sealey and Chief Morrison-No Report

10. Unfinished Business

a. Review administrative structure alternatives to maximize the benefit-cost ratio for District Residents

The Board of Directors agreed to remove this item and revisit at a later date

11. New Business

- a. Approve Government Code §54953 COVID-19 Pandemic State of Emergency Teleconference Modification Findings pursuant to Resolution 22-01

Director Gordon moved to affirm the findings on Resolution 22-01, subject to Government Code §54953 COVID-19 Pandemic State of Emergency Teleconference; Director Jackson seconded the motion, roll call vote. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- b. Establishment of FY 2021/2022 Audit Committee

Director Holley made a motion to approve the President appointment of Director Gordon for FY 2021/2022 Audit Committee; Director Jackson seconded the motion, roll call vote. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- c. Request of Additional Services as identified in the Station 2 Design-Build agreement with Kitchell

Director Holley will present at August board meeting revised statement for additional services.

- d. Reschedule August Board Meeting

The Board Directors rescheduled the August board meeting to Friday, August 19, 4pm.

12. Correspondence-None

13. Directors Comments

A “Special Thank You”, to all Board Directors for their commitment, service and dedication to the Deer Springs Fire Protection District.

14. Adjournment

Meeting adjourned at 5:37 pm

Director Mark Jackson
Secretary-Treasurer

Deer Springs Fire General Fund-Profit & Loss Budget vs. Actual

July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Income				
4000 · Property Taxes	2,739.16	515,000.00	-512,260.84	0.5%
4010 · Standby Availability	5,621.49	1,806,420.00	-1,800,798.51	0.3%
4020 · Fire Suppression Assessment	6,275.84	2,942,148.00	-2,935,872.16	0.2%
4100 · Interest-General Fund	16,364.28	30,000.00	-13,635.72	54.5%
4115 · Transfer in from Mitigation	0.00	50,000.00	-50,000.00	0.0%
4200 · San Diego County				
4200-01 · Fire Services Fund Agreement	131,250.00	275,625.00	-144,375.00	47.6%
4200-02 · OES Grants	0.00	12,000.00	-12,000.00	0.0%
Total 4200 · San Diego County	131,250.00	287,625.00	-156,375.00	45.6%
4500 · Other grants				
4500-01 · San Diego Fire Foundation	0.00	0.00	0.00	0.0%
4500-03 · Neighborhood Reinvestment Progr	0.00	0.00	0.00	0.0%
Total 4500 · Other grants	0.00	0.00	0.00	0.0%
4600 · Incident reimbursement				
4600-01 · First responder supplies	4,621.94	4,600.00	21.94	100.5%
4600.07 · Various Incidents	0.00	40,000.00	-40,000.00	0.0%
Total 4600 · Incident reimbursement	4,621.94	44,600.00	-39,978.06	10.4%
4650 · Mercy ALS Agreement	10,900.00	35,000.00	-24,100.00	31.1%
4800 · Other	500.00	0.00	500.00	100.0%
Total Income	178,272.71	5,710,793.00	-5,532,520.29	3.1%
Gross Profit	178,272.71	5,710,793.00	-5,532,520.29	3.1%
Expense				
5000 · CAL FIRE Agreement	0.00	5,599,855.00	-5,599,855.00	0.0%
5010 · Chief's discretionary	0.00	5,000.00	-5,000.00	0.0%
5020 · Insurance	0.00	65,000.00	-65,000.00	0.0%
5100 · Utilities - water				
5100.01 · S1	273.44	0.00	273.44	100.0%
5100.02 · S2	107.81	0.00	107.81	100.0%
5100.03 · S3	218.87	0.00	218.87	100.0%
5100 · Utilities - water - Other	0.00	9,000.00	-9,000.00	0.0%
Total 5100 · Utilities - water	600.12	9,000.00	-8,399.88	6.7%
5105 · Utilities - electricity				
5105.01 · S1	1,538.26	0.00	1,538.26	100.0%
5105.02 · S2	987.82	0.00	987.82	100.0%
5105.03 · S3	1,084.01	0.00	1,084.01	100.0%
5105 · Utilities - electricity - Other	0.00	35,000.00	-35,000.00	0.0%
Total 5105 · Utilities - electricity	3,610.09	35,000.00	-31,389.91	10.3%
5110 · Utilities - exterminators				
5110.01 · S1	77.40	0.00	77.40	100.0%
5110.02 · S2	0.00	0.00	0.00	0.0%
5110.03 · S3	0.00	0.00	0.00	0.0%
5110 · Utilities - exterminators - Other	0.00	2,400.00	-2,400.00	0.0%
Total 5110 · Utilities - exterminators	77.40	2,400.00	-2,322.60	3.2%

Deer Springs Fire
General Fund-Profit & Loss Budget vs. Actual
 July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
5120 · Utilities - propane				
5120.01 · S1	0.00	0.00	0.00	0.0%
5120.02 · S2	0.00	0.00	0.00	0.0%
5120.03 · S3	0.00	0.00	0.00	0.0%
5120 · Utilities - propane - Other	0.00	3,500.00	-3,500.00	0.0%
Total 5120 · Utilities - propane	0.00	3,500.00	-3,500.00	0.0%
5125 · Utilities - trash				
5125.01 · S1	240.35	0.00	240.35	100.0%
5125.02 · S2	52.86	0.00	52.86	100.0%
5125.03 · S3	59.21	0.00	59.21	100.0%
5125 · Utilities - trash - Other	0.00	3,500.00	-3,500.00	0.0%
Total 5125 · Utilities - trash	352.42	3,500.00	-3,147.58	10.1%
5130 · Utilities - cable				
5130.01 · S1	233.81	0.00	233.81	100.0%
5130.02 · S2	146.30	0.00	146.30	100.0%
5130.03 · S3	131.88	0.00	131.88	100.0%
5130 · Utilities - cable - Other	0.00	3,500.00	-3,500.00	0.0%
Total 5130 · Utilities - cable	511.99	3,500.00	-2,988.01	14.6%
5135 · Utilities - telephone				
5135.01 · S1	184.79	0.00	184.79	100.0%
5135.02 · S2	140.23	0.00	140.23	100.0%
5135.03 · S3	97.14	0.00	97.14	100.0%
5135 · Utilities - telephone - Other	0.00	5,500.00	-5,500.00	0.0%
Total 5135 · Utilities - telephone	422.16	5,500.00	-5,077.84	7.7%
5140 · Utilities - Internet				
5140.01 · S1	104.50	0.00	104.50	100.0%
5140.02 · S2	69.99	0.00	69.99	100.0%
5140.03 · S3	55.99	0.00	55.99	100.0%
5140 · Utilities - Internet - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5140 · Utilities - Internet	230.48	2,000.00	-1,769.52	11.5%
5200 · Small Equipment Repair				
5200.01 · S1	0.00	0.00	0.00	0.0%
5200.02 · S2	0.00	0.00	0.00	0.0%
5200.03 · S3	0.00	0.00	0.00	0.0%
5200 · Small Equipment Repair - Other	0.00	6,800.00	-6,800.00	0.0%
Total 5200 · Small Equipment Repair	0.00	6,800.00	-6,800.00	0.0%
5210 · Building Repair				
5210.01 · S1	105.00	0.00	105.00	100.0%
5210.02 · S2	0.00	0.00	0.00	0.0%
5210.03 · S3	0.00	0.00	0.00	0.0%
5210 · Building Repair - Other	0.00	30,000.00	-30,000.00	0.0%
Total 5210 · Building Repair	105.00	30,000.00	-29,895.00	0.4%
5215 · Ladders	0.00	1,500.00	-1,500.00	0.0%
5220 · Station bay door repairs	0.00	5,000.00	-5,000.00	0.0%
5225 · Extrication Tools	0.00	5,500.00	-5,500.00	0.0%
5230 · Generator repair	0.00	5,000.00	-5,000.00	0.0%
5235 · AIR VAC-Exhaust System (Maintenance)	0.00	1,000.00	-1,000.00	0.0%
5240 · Fire extinguishers	0.00	1,200.00	-1,200.00	0.0%

Deer Springs Fire General Fund-Profit & Loss Budget vs. Actual

July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
5250 · Misc. supplies & services				
5250.01 · S1	0.00	0.00	0.00	0.0%
5250.02 · S2	0.00	0.00	0.00	0.0%
5250.03 · S3	0.00	0.00	0.00	0.0%
5250 · Misc. supplies & services - Other	0.00	12,000.00	-12,000.00	0.0%
Total 5250 · Misc. supplies & services	0.00	12,000.00	-12,000.00	0.0%
5260 · SCBA supplies, repairs	0.00	5,000.00	-5,000.00	0.0%
5270 · Pers. Protection, Rep/Repl	0.00	24,000.00	-24,000.00	0.0%
5300 · Vehicle maintenance & repair				
5300-02 · E211-2004 KME 8827	0.00	0.00	0.00	0.0%
5300-03 · E13-2006 KME 8013	0.00	0.00	0.00	0.0%
5300-06 · B13-2005 KME 1605	0.00	0.00	0.00	0.0%
5300-07 · 7141-2007 Explorer 7532	0.00	0.00	0.00	0.0%
5300-09 · B1-2014 Ford F250 9744	0.00	0.00	0.00	0.0%
5300-11 · E12-2017 Spartan 1363	0.00	0.00	0.00	0.0%
5300-13 · E11-2021 Ferrara 0029	2,516.56	0.00	2,516.56	100.0%
5300 · Vehicle maintenance & repair - Other	0.00	95,000.00	-95,000.00	0.0%
Total 5300 · Vehicle maintenance & repair	2,516.56	95,000.00	-92,483.44	2.6%
5310 · Fuel and oil	3,326.87	60,000.00	-56,673.13	5.5%
5320 · Radio maintenance & repair	0.00	5,000.00	-5,000.00	0.0%
5330 · County 800 MHz fees	658.35	9,000.00	-8,341.65	7.3%
5340 · First responder supplies	311.25	20,000.00	-19,688.75	1.6%
5350 · Fire hose replacement	0.00	8,000.00	-8,000.00	0.0%
5360 · Safety Ropes	0.00	2,500.00	-2,500.00	0.0%
5370 · Hydrant maintenance	0.00	600.00	-600.00	0.0%
5400 · Grant expenditures				
5400-01 · Matching Funds	0.00	20,000.00	-20,000.00	0.0%
5400-03 · SDG&E - CERT	0.00	550.00	-550.00	0.0%
5400-11 · SHSP Grant 2020	0.00	12,000.00	-12,000.00	0.0%
Total 5400 · Grant expenditures	0.00	32,550.00	-32,550.00	0.0%
5420 · DS Fire Safe Council	0.00	5,000.00	-5,000.00	0.0%
5425 · Community Education	0.00	1,500.00	-1,500.00	0.0%
5600 · Salaries				
5600-01 · Administrator	5,428.53	86,315.00	-80,886.47	6.3%
5600-02 · Fire Prevention	0.00	35,000.00	-35,000.00	0.0%
5600-03 · Directors	0.00	8,000.00	-8,000.00	0.0%
Total 5600 · Salaries	5,428.53	129,315.00	-123,886.47	4.2%
5610 · Deferred Compensation Plan				
5610-01 · Administrator	250.00	2,252.00	-2,002.00	11.1%
Total 5610 · Deferred Compensation Plan	250.00	2,252.00	-2,002.00	11.1%
5615 · Vacation accrual	0.00	8,256.00	-8,256.00	0.0%
5620 · Medical insurance	796.84	11,500.00	-10,703.16	6.9%
5630 · Retiree benefits	3,132.78	20,000.00	-16,867.22	15.7%
5640 · Social Security, Medicare	500.59	7,500.00	-6,999.41	6.7%
5660 · State unemployment taxes	0.00	150.00	-150.00	0.0%
5670 · Workers compensation	2,473.51	3,000.00	-526.49	82.5%

Deer Springs Fire
General Fund-Profit & Loss Budget vs. Actual
 July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
5700 · Administrative expenses				
5700-01 · Meetings, training & travel	0.00	4,000.00	-4,000.00	0.0%
5700-02 · Dues, subscriptions	0.00	2,000.00	-2,000.00	0.0%
5700-03 · Supplies - office	10.78	2,500.00	-2,489.22	0.4%
5700.05 · Tech Improvement	0.00	25,000.00	-25,000.00	0.0%
Total 5700 · Administrative expenses	10.78	33,500.00	-33,489.22	0.0%
5720 · Computer Equipment				
5720-01 · Hardware	0.00	4,000.00	-4,000.00	0.0%
5720-02 · Software	0.00	3,000.00	-3,000.00	0.0%
5720-03 · Repair	0.00	1,500.00	-1,500.00	0.0%
Total 5720 · Computer Equipment	0.00	8,500.00	-8,500.00	0.0%
5730 · Office equipment	0.00	2,500.00	-2,500.00	0.0%
5740 · Printing	9.02	1,500.00	-1,490.98	0.6%
5750 · Professional services				
5750-01 · Legal	432.00	25,000.00	-24,568.00	1.7%
5750-02 · Accounting	0.00	9,000.00	-9,000.00	0.0%
5750-03 · Board of Directors Election	0.00	8,500.00	-8,500.00	0.0%
Total 5750 · Professional services	432.00	42,500.00	-42,068.00	1.0%
5760 · Fees & permits	0.00	1,500.00	-1,500.00	0.0%
5800 · County assessments				
5800-01 · LAFCO	3,836.12	4,200.00	-363.88	91.3%
5800-02 · Tax collections	0.00	50.00	-50.00	0.0%
5800-03 · Fire suppression	0.00	4,000.00	-4,000.00	0.0%
5800-05 · Standby & availability	0.00	5,000.00	-5,000.00	0.0%
Total 5800 · County assessments	3,836.12	13,250.00	-9,413.88	29.0%
5900 · Miscellaneous	0.00	600.00	-600.00	0.0%
6100 · Transfers out	0.00	160,000.00	-160,000.00	0.0%
Total Expense	29,592.86	6,516,228.00	-6,486,635.14	0.5%
Net Income	148,679.85	-805,435.00	954,114.85	-18.5%

Deer Springs Fire

7/28/22 3:14 PM

Register: 1110-01 · Calif Bank & Trust Checking

From 07/01/22 through 07/30/22

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/05/22			5620 · Medical insurance	Deposit		2,000.00	117,123.78
07/05/22		Stephen C. Hasty	1200 · Accounts receiva...			594.87	117,718.65
07/05/22		County of San Diego ...	1200 · Accounts receiva...			4,621.94	122,340.59
07/07/22	debit	CalPERS	-split-	July 2022	3,260.95		119,079.64
07/07/22	8449	Verizon	-split-	742392332	84.95		118,994.69
07/07/22	8450	Regional Communicati...	5330 · County 800 MHz ...	20DSPFPDN12	658.35		118,336.34
07/07/22	8451	Edco Waste & Recycli...	-split-	June 22	352.42		117,983.92
07/07/22	8452	State Compensation F...	5670 · Workers compens...	2021/2022 payr...	355.03		117,628.89
07/07/22	8453	Glaser & Bailey Awar...	5700 · Administrative ex...	42310	10.78		117,618.11
07/11/22	8454	Auditor & Controller-...	5800 · County assessme...	LC22-07	3,836.12		113,781.99
07/11/22	8455	Canon Solutions Amer...	5740 · Printing	569473	9.02		113,772.97
07/11/22	8456	State Compensation F...	5670 · Workers compens...	2022/2023 surch...	138.51		113,634.46
07/11/22	8457	Vallecitos Water District	5100 · Utilities - water:5...		107.81		113,526.65
07/11/22	8458	Southern Counties Lub...	5310 · Fuel and oil	888667	1,225.50		112,301.15
07/12/22	8460	SDG&E	-split-	2/3	2,071.83		110,229.32
07/12/22	8461	Cox Communications	-split-	2	216.29		110,013.03
07/13/22	8459	Heaton, Liz A	-split-		1,446.00		108,567.03
07/18/22	8462	State Compensation F...	5670 · Workers compens...	21/22 final audit	1,979.97		106,587.06
07/18/22	8463	White and Bright, LLP	5750 · Professional servi...	BM 06/15/22	432.00		106,155.06
07/18/22	8464	Life-Assist	5340 · First responder su...	1225629/1227635	311.25		105,843.81
07/18/22	8465	Valley Center Water	-split-	1-3	492.31		105,351.50
07/21/22	8466	Cox Communications	-split-	1/3	526.18		104,825.32
07/21/22	8467	Southern Counties Lub...	5310 · Fuel and oil	888741	2,101.37		102,723.95
07/21/22	8468	Western Exterminator...	5110 · Utilities - extermi...	June	77.40		102,646.55
07/22/22			4800 · Other	Deposit		500.00	103,146.55
07/25/22	8469	AT&T	-split-	1/2/3	293.74		102,852.81
07/26/22	8473	Independent Mobile R...	5300 · Vehicle maintena...	2245	2,516.56		100,336.25
07/27/22			4650 · Mercy ALS Agre...	Deposit		10,900.00	111,236.25
07/27/22	8470	Motion Telecom/Voip...	-split-	1/2	43.47		111,192.78
07/27/22	8471	Wells Fargo Advisors	-split-	28044153	1,750.00		109,442.78
07/27/22	8474	Robert Pigeon Plumbing	5210 · Building Repair:5...	227761	105.00		109,337.78
07/27/22	8475	San Diego Gas & Elect...	5105 · Utilities - electrici...	1	1,538.26		107,799.52
07/27/22	8472	Heaton, Liz A	-split-		878.60		106,920.92

Deer Springs Fire

7/28/22 3:12 PM

Register: 1100 · Cash in county treasury

From 01/07/22 through 07/30/22

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/09/22			4100 · Interest-General F...	Interest		X	14,076.86	9,833,714.57
01/11/22	69	CAL FIRE	5000 · CAL FIRE Agree...	1st. qtr. 2021/20...	1,128,439.96	X		8,705,274.61
01/19/22			-split-	Deposit		X	1,432,432.70	10,137,707.31
01/26/22			4000 · Property Taxes	Deposit		X	14.00	10,137,721.31
02/17/22			-split-	Deposit		X	363,784.67	10,501,505.98
02/22/22	70	EC Constructors, Inc.	5210 · Building Repair:5...	water leak office	7,209.00	X		10,494,296.98
02/25/22	73	CAL FIRE	5000 · CAL FIRE Agree...	2nd. qtr. 2021/2...	1,325,505.87	X		9,168,791.11
03/01/22		County of San Diego T...	1111 · Capital Fund	transfer from Ge...	340,000.00	X		8,828,791.11
03/01/22	74	Deer Springs Fire	-split-	transfer to gener...		X	50,000.00	8,878,791.11
03/21/22			-split-	Deposit		X	139,803.13	9,018,594.24
03/21/22	75	Fire Apparatus Solutions	5300 · Vehicle maintena...	repairs due to ac...	16,371.90	X		9,002,222.34
03/28/22	64	Fire Etc.	5400 · Grant expenditure...	Image Cameras	9,971.06	X		8,992,251.28
03/28/22	76	CAL FIRE	5000 · CAL FIRE Agree...	4th. qtr. estimate...	1,065,252.44	X		7,926,998.84
04/18/22			-split-	Deposit		X	1,504,809.32	9,431,808.16
04/20/22			4100 · Interest-General F...	Deposit		X	15,291.12	9,447,099.28
04/30/22	75		66900 · Reconciliation ...	Balance Adjust...	9,971.06	X		9,437,128.22
05/05/22		County of San Diego T...	1110-01 · Calif Bank & ...	wire transfer 01-...	50,000.00	X		9,387,128.22
05/11/22			-split-	Deposit		X	207,166.94	9,594,295.16
05/31/22		County of San Diego T...	1111 · Capital Fund	transfer funds fr...	5,000,000.00	X		4,594,295.16
05/31/22	77	CAL FIRE	5000 · CAL FIRE Agree...	3rd. qtr. actuals ...	1,183,363.41	X		3,410,931.75
06/20/22			-split-	Deposit		X	159,730.36	3,570,662.11
07/18/22			-split-	Deposit			14,636.49	3,585,298.60
07/21/22		San Diego County Fire...	1200 · Accounts receiva...				131,250.00	3,716,548.60
07/27/22			4100 · Interest-General F...	Deposit			16,364.28	3,732,912.88

Deer Springs Fire

7/28/22 3:15 PM

Register: 1111 · Capital Fund

From 07/01/22 through 07/31/22

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/27/22			4105 · Capital-Interest	Deposit		14,860.63	9,864,187.27

Deer Springs Fire

7/28/22 3:15 PM

Register: 1112 · Mitigation Fund

From 07/01/22 through 07/31/22

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment C</u>	<u>Deposit</u>	<u>Balance</u>
07/12/22	dep		4030 · Mitigation Fees	4th. qtr. 21/22		7,990.66	55,072.54
07/27/22			4110 · Mitigation-Interest	Deposit		96.79	55,169.33

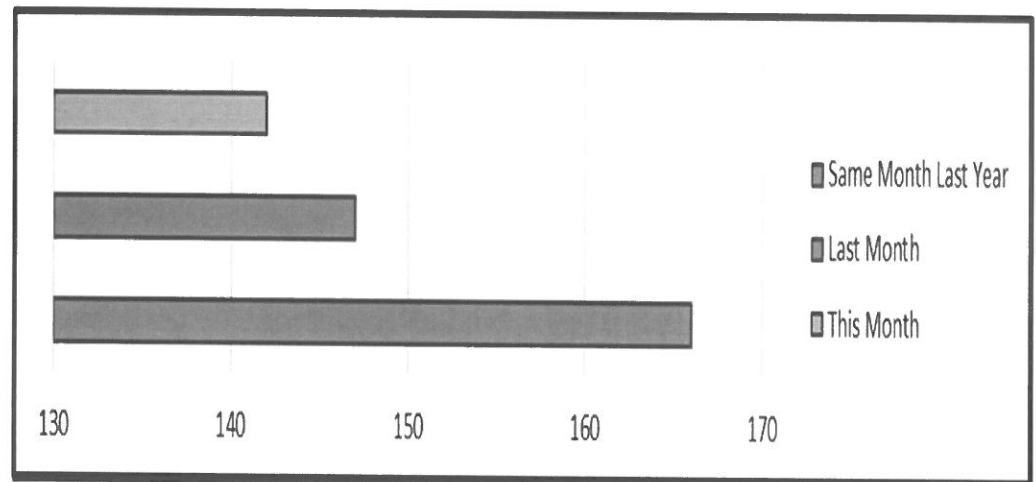
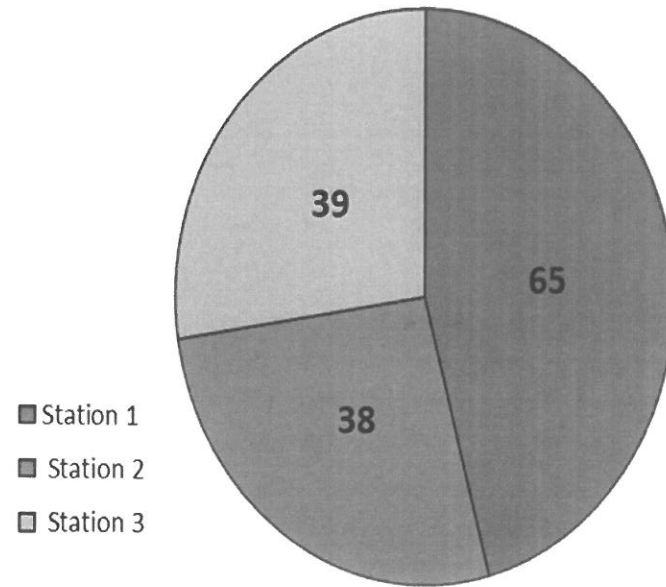
CHIEF'S
REPORT

JULY 2022

TOTAL DISTRICT ACTIVITY

During the month of July 2022, 46% of the 142 total calls for service within the district were in Station 1's response area.

The District saw a 14% decrease in calls for service compared to the same month last year



TOTAL ACTIVITY BY RESOURCE

District resources, including resources at CAL FIRE Miller Station #15, were dispatched a total of 238 times including 35 incidents that required two or more resources to be dispatched. The below chart identifies the number of emergency incidents each District resource was dispatched to and responded to:

	E11		E12		E13		E211		USAR12		BR13		E3381		Total	
	DISPATCH	RESPOND	DISPATCH	RESPOND	DISPATCH	RESPOND	DISPATCH	RESPOND	DISPATCH	RESPOND	DISPATCH	RESPOND	DISPATCH	RESPOND	DISPATCH	RESPOND
Inside District	60	47	51	41	46	40	2	2	5	1	0	0	21	11	185	142
Outside District	16	7	4	2	3	3	0	0	4	0	0	0	26	13	53	25
Totals	76	54	55	43	49	43	2	2	9	1	0	0	47	24	238	167



Significant Incidents

16 Incidents
for 11.3%

Simultaneous Incidents

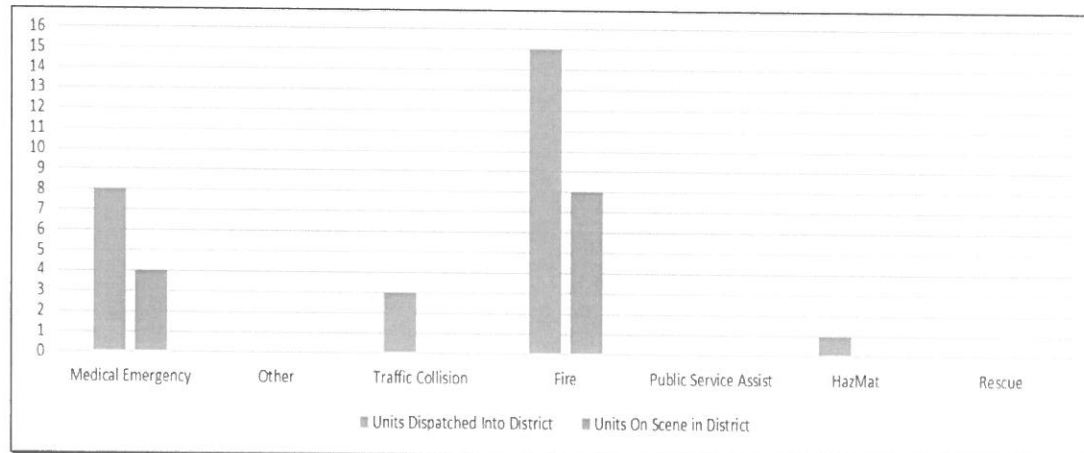
19 Incidents for
13.4%

Significant Incidents

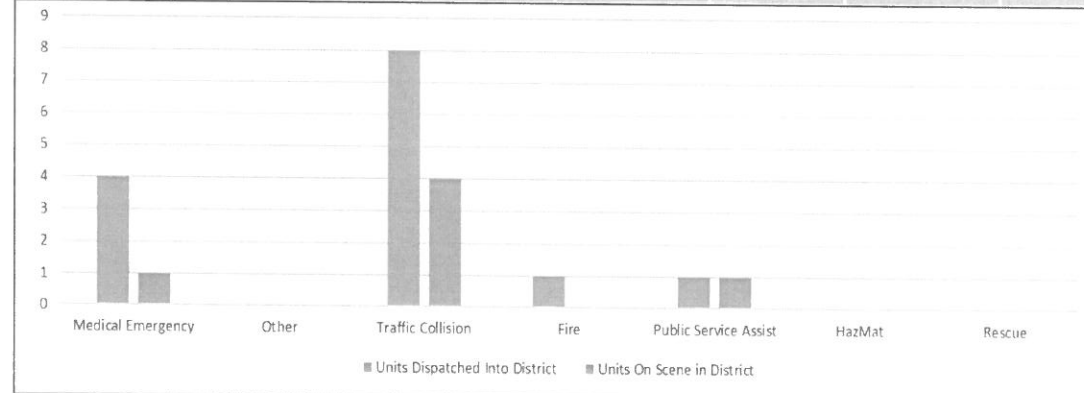
A total of 16 emergency incidents within the District required two or more first responder resources to mitigate. The District experienced a total of 19 simultaneous emergency incidents, when a new incident starts while resources are still committed to a previous incident.

District personnel were dispatched to calls for service out of district 27 times in the month of July. They arrived on scene 12 times

AUTOMATIC AID



	San Marcos Fire	Vista Fire	Escondido Fire	North County Fire	San Diego County Fire	Valley Center Fire	Total
Aid Given	0	2	0	5	1	4	12



	San Diego County Fire	Vista Fire	CAL FIRE	North County Fire	San Marcos Fire	Totals
Aid Received	2	0	0	2	2	6

Outside resources were dispatched to calls for service in the District 14 times in the month of July. They were canceled before arrival 8 times

Cover Assignments

Times in which units either covered outside district or outside units covered our stations

	Station 1		Station 2		Station 3	
	Hours covering	Cover behind	Hours Covering	Cover Behind	Hours Covering	Cover Behind
San Diego County	0	0	4	0	0	0
Local Agencies	0	0	0	0	0	0
Totals	0	0	0	0	0	0



What's going on in the District

- District Firefighters logged over 25 hours of work on station infrastructure and equipment that saved the District an estimated \$1,700:
- Multiple 4th of July events attended by all stations
- Check presentation by Assembly Member Waldron for station 2
- Two local vegetation fires – Bonsall/Ramona
- San Diego County Reserves completed 0 shifts
- 450 hours logged for training by District Fire Personnel

Fire Prevention Report

- **San Diego County Prevention/Fire Marshal**
 - Plan Checks: 1
 - Business inspections: 4
 - Knox box installed: 0
 - Total Knox box installed: 35
- **Defensible Space Inspection**

	month/to date/annual expected
• Station 1 –	183/446/560
• Station 2 –	2/59/356
• Station 3 –	78/207/450

**Help when
you need
it most.**



**Don't let the front door stand
between you and first responders
in an emergency.**

Get a lockbox at your home at **no cost** from San Diego County Fire.

The boxes will store your home key, allowing firefighters to reach you in an emergency.



Contact us today!

FireCRR@sdcounty.ca.gov
(858) 974-5744

sdiegocounty.gov/sdcfa



FY 2020/2021

Manufacture Year	2017	2009	2006	2004	2004
Vehicle Make	Spartan	KME	KME	KME	International
Vin last 4	1363	8577	8013	8827	1605
Maintenance Cost	\$2,500	\$300	\$2,260	\$19,200	\$3,500

FY 2021/2022

Engine Identifier	E-12	E-11	E-13	E-211	BR-13
Manufacture Year	2017	2021	2006	2004	2004
Vehicle Make	Spartan	Ferrara	KME	KME	International
Vin last 4	1363	0029	8013	8827	1605
Maintenance Cost	\$ 14,735	\$2,571	\$ 8,603	\$ 6,220	\$ 772

FY 2022/2023

Engine Identifier	E-12	E-11	E-13	E-211	BR-13
Manufacture Year	2017	2009	2006	2004	2004
Vehicle Make	Spartan	KME	KME	KME	International
Vin last 4	1363	8577	8013	8827	1605
Maintenance Cost	0	\$2,517	0	0	0

Fleet Cost Update

Current Grants

Submitted FOR

- American Rescue Plan Act (ARPA) Funds \$115,200 (Covid)
- 2021 SHSP-BA Bottles \$11,758
- 2021 AFG-Wildland Brush Engine \$426,419
- 2021 AFG Micro-Hoses, Ropes, Power Equipment \$50,000

AWARDED

- 2022 California Traffic Safety - \$99,920 - auto extrication equipment
- 2020 SHSP-BA Bottles \$12,009

Funded

- 2021 Neighborhood Reinvestment Program-Extrication Equipment \$50,000 – FUNDED 2-14-22



FEMA

Assistance to Firefighters Grant





San Diego County Fire Prevention Activity Report

Deer Springs FPD

July 2022



Date	Type	Details	Address	Comment
Plan Review				
07/07/2022	Building	Det. Adu w/ Att. Garage	9550 Vista Aleta Adu	Approved
07/07/2022	Building	Det. County Standard Adu	32577 Mesa Lilac Rd Adu	Approved
07/07/2022	Building	SFD w/Att. Adu above Att. Garage	10050 Tall Oak Dr	Resubmittal Required
07/18/2022	Fire Sprinkler	ADU w/ Attached Garage	10577 Coyote Hill Glen, Escondi	2nd review/ resubmittal with correction
				Amount: 4



July 2023
San Diego County Fire
Inspection Activity Report



FDID Deer Springs FPD

Row Labels	Count of Completed
Fire Alarm Inspection	1
Circle K Gas Station - 26746 Centre City Pkwy	1
Grand Total	1



Resolution 22-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DEER SPRINGS FIRE PROTECTION DISTRICT TO ADOPT A CAPITAL IMPROVEMENT PLAN FOR THE USE OF FIRE MITIGATION FEE REVENUE

WHEREAS, the Deer Springs Fire Protection District, imposes mitigation fee pursuant to California Government Code Section 66000, et seq. (Mitigation Fee Act) and Chapter 3 of Division 10 of Title 8 (commencing with Section 810.301) of the San Diego County Code of Regulatory Ordinances (Fire Mitigation Fee Ordinance);

WHEREAS, pursuant to Section 66002 of the Mitigation Fee Act, the governing body of a local agency that levies a mitigation fee may adopt a capital improvement plan, which shall be adopted by and annually updated by a resolution at a noticed public hearing;

WHEREAS, the County's Fire Mitigation Fee (FMF) Ordinance requires that fire agencies participating in the FMF Program adopt a five-year Capital Improvement Plan indicating the approximate location, size, time of availability, and cost estimates for long-term fire protection facilities and equipment (Facilities) to be financed with the FMF revenue; and

WHEREAS, notice of the hearing to update the District's Capital Improvement Plan was given, as required by law, as shown by the affidavit of publication on file herein.

NOW, therefore, the Board Directors of the Deer Springs Fire Protection District hereby resolves the five-year Capital Improvement Plan for use of Fire Mitigation Fee revenue within the District is as follows:

FISCAL YEAR 2022-2023

1. Repayment of General Fund Loan \$ 50,000

FISCAL YEAR 2023-2024

2. Repayment of General Fund Loan \$ 25,000

FISCAL YEAR 2024-2025

3. Repayment of General Fund Loan \$ 25,000

FISCAL YEAR 2025-2026

4. Repayment of General Fund Loan \$ 25,000

FISCAL YEAR 2026-2027

5. Repayment of General Fund Loan \$ 25,000

BE IT FURTHER RESOLVED that this Resolution supersedes Resolution No. 21-05 adopted July 14, 2021 to participate in the FMF program.

PASSED AND ADOPTED by the Board of Directors of the Deer Springs Fire Protection District, County of San Diego, State of California, on this 19th of August, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

Bret Sealey-President

ATTEST:

Mark Jackson-Secretary/Treasurer



RESOLUTION 22-07

RESOLUTION OF THE DEER SPRINGS FIRE PROTECTION DISTRICT AUTHORITY FOR PARTICIPATION IN CAL OES FEDERAL NON-DISASTER GRANT PROGRAMS

WHEREAS, the United States Department of Homeland Security provides preparedness grants that support citizens and first responders working together as a nation to build, sustain, and improve the capability to prepare for, protect against, respond to, recover from, and mitigate terrorism and other high-consequence disasters and emergencies; and

WHEREAS, the California Governor's Office of Emergency Services has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies, non-profit organizations, and others under the program; and

WHEREAS, the Fire Protection District Law of 1987 established that fire protection districts have the responsibility to provide for public health, safety, and welfare; and

WHEREAS, the Fire Protection District Law of 1987 also established that fire protection districts have the power to provide fire protection services and any other service relating to the protection of lives and property; and

WHEREAS, the Deer Springs Fire Protection District operates under the authorities granted by the Fire Protection District Law of 1987; and

WHEREAS, the Deer Springs Fire Protection District desires to enter into an agreement with the State of California to carry out non-disaster grant programs to increase community resiliency within the Deer Springs Fire Protection District and in support of our regional partners;

NOW, THEREFORE, BE IT *RESOLVED* that the Board of Directors of the Deer Springs Fire Protection District

1. Approves the filing of an application for the California Climate Investment Fire Prevention Grant Program; and
2. Will provide all matching funds required for the grant project and that any cash match will be appropriated as required; and
3. Any liability arising out of the performance of a grant agreement shall be the responsibility of the District; and

4. Grant funds shall not be used to supplant expenditures controlled by the District; and
5. Certifies that the District has or will have sufficient funds to operate and maintain the project; and
6. Certifies that the funds under the jurisdiction of the District are available to begin the project; and
7. The District Administrator is authorized by the Board of Directors to apply for federal assistance, and has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project described in the application; and
8. Appoints and grants authority to the President of the Board of Directors, or a designee, to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payments requests, and other materials which may be necessary for the completion of the aforementioned project.

Passed and Adopted by the following vote this 19th day of August, 2022.

AYES:

NAYS:

ABSENT:

Approved: _____
Bret A. Sealey
President

Attested: _____
Mark Jackson
Secretary/Treasurer



RESOLUTION 22-08

RESOLUTION OF THE DEER SPRINGS FIRE PROTECTION DISTRICT AUTHORITY FOR PARTICIPATION IN COUNTY OF SAN DIEGO NEIGHBORHOOD REINVESTMENT PROGRAM

WHEREAS, the County of San Diego Neighborhood Reinvestment Program provides funding for non-profit corporations and public agencies for certain specified purposes; and

WHEREAS, the Fire Protection District Law of 1987 established that fire protection districts have the responsibility to provide for public health, safety, and welfare; and

WHEREAS, the Fire Protection District Law of 1987 also established that fire protection districts have the power to provide fire protection services and any other service relating to the protection of lives and property; and

WHEREAS, the Deer Springs Fire Protection District operates under the authorities granted by the Fire Protection District Law of 1987; and

WHEREAS, the Deer Springs Fire Protection District desires to file an application with the County of San Diego for Neighborhood Reinvestment Program funding to increase community resiliency within the Deer Springs Fire Protection District and in support of our regional partners;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Deer Springs Fire Protection District

1. Confirms that is the Deer Springs Fire Protection Districts is a public agency under the laws of the State of California; and
2. Approves the filing of an application with the County of San Diego for Neighborhood Reinvestment Program funding during each County fiscal year; and
3. Grant funds shall not be used to supplant expenditures controlled by the District; and
4. Certifies that the District has or will have sufficient funds to operate and maintain the project; and
5. Certifies that the funds under the jurisdiction of the District are available to begin the project; and

6. Appoints and grants authority to the President of the Board of Directors, or a designee, to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payments requests, and other materials which may be necessary for the completion of the aforementioned project with the County of San Diego.

Passed and Adopted by the following vote this 19th day of August, 2022.

AYES:

NAYS:

ABSENT:

Approved: _____
Bret A. Sealey
President

Attested: _____
Mark Jackson
Secretary/Treasurer

Policy #: C02

Financial Responsibilities

General

The Board sets financial policies such as long term goals and the annual budget. The District Administrator and Fire Chief actually spend the funding allocated. The Board members should not get involved on a day by day basis with the District's expenditure of funds. However, the Board may set spending limits as appropriate.

The Board shall monitor the overall District spending on a monthly basis to ensure that the financial goals of the District are met as originally set for in the budget.

The Board must approve the following actions:

1. Annual Budget to include Operating, Capital, and Mitigation Funds
2. Capital Reserve Plan
3. Capital purchases
4. Decisions on building renovation, leasing, and expansion
5. Major repairs

Expenditure Procedures

The following personnel shall be authorized to sign checks drawn on the District's commercial bank account associated with the Operating Fund:

1. District Administrator
2. Fire Chief
3. Secretary/Treasurer

All checks shall require one signature for amounts below \$1,500 and two signatures for amounts \$1,500 and above.

The following personnel shall be authorized to draw Warrants on the District's accounts maintained by the County of San Diego associated with the Operating, Capital, and Mitigation Funds:

1. District Administrator
2. Secretary/Treasurer
3. President

The following personnel shall be assigned the indicated roles for the County of San Diego's Wire Administration Request Portal to ensure transparency and mitigate fraud through division of responsibility:

1. Wire Requester
 - a. District Administrator
 - b. District Chief
2. Wire Approver
 - a. District Administrator
 - b. District Chief
 - c. Secretary/Treasurer
3. POETA Approver
 - a. Secretary/Treasurer
 - b. Vice President
 - c. President



RESOLUTION 22-09

RESOLUTION OF THE DEER SPRINGS FIRE PROTECTION DISTRICT AUTHORITY FOR DISTRICT FINANACIAL DISBURSEMENTS

WHEREAS, the Treasurer for the County of San Diego is the Treasurer for the Deer Springs Fire Protection District; and

WHEREAS, from time to time the District requests the County Auditor and Controller to draw warrants on District funds; and

WHEREAS, Resolution 87-11 established positional authority for disbursements of these funds; and

WHEREAS, the organizational structure of the District has changed these authorities require update; and

WHEREAS, Resolution 06-5 established the authority for District “general” and “payroll” checking accounts; and

WHEREAS, Resolution 06-6 established positional authority for checks drawn on these checking accounts; and

WHEREAS, the Board has determined that multiple checking accounts are no longer necessary; and

WHEREAS, the District Board of Directors is responsible for the fiscal matters ensuring proper accounting practices are followed of the District;

NOW, THEREFORE, BE IT *RESOLVED* that the Board of Directors of the Deer Springs Fire Protection District

1. Deer Springs Fire Protection District Resolution 87-11 is rescinded in full; and
2. Deer Springs Fire Protection District Resolution 06-5 is rescinded in full; and
3. Deer Springs Fire Protection District Resolution 06-6 is rescinded in full; and
4. The District shall maintain a policy approved by the Board of Directors that establishes the positional authority to disburse District funds in support of the annual budget.

RESOLUTION 22-09

PAGE 2 OF 2

Passed and Adopted by the following vote this 19th day of August, 2022.

AYES:

NAYS:

ABSENT:

Approved: _____

Bret A. Sealey

President

Attested: _____

Mark Jackson

Secretary/Treasurer

RESOLUTION 87 - 11
RESOLUTION DETERMINING SIGNATURE AUTHORITY
FOR DISTRICT FINANCIAL DISBURSMENTS

WHEREAS, The Treasurer of County of San Diego is the Treasurer for Deer Springs Fire Protection District, and,

WHEREAS, From time to time the District requests the County Auditor and Controller to draw warrants on the District Funds and,

WHEREAS, The Board of Directors of the Deer Springs Fire Protection District is responsible for the fiscal matters of the District and,

WHEREAS, The Board of Directors desires to ensure that proper accounting notices are followed.

NOW THEREFORE, BE IT RESOLVED THAT: The signatures of the Fire Chief and one of the members of the Board of Directors or any two of the members of the Board of Directors shall be required to approve any disbursements concerning the District's Operating, Capital, and Mitigation Fee Accounts.

PASSED AND ADOPTED by the Board of Directors of the Deer Springs Fire Protection District, San Diego County, State of California this tenth day of September, 1987.

AYES: *Directors deGuehery, Guiness, McLaughlin, & Snavely*

NOES: *None*

ABSENT: *Director Fandel*

ATTESTED:

L.C. Snavely

L.C. Snavely, Secretary
Board of Directors

APPROVED:

Walter A. deGuehery

Walter A. deGuehery, President
Board of Directors

RESOLUTION 06-5
RESOLUTION OF THE DEER SPRINGS FIRE PROTECTION DISTRICT
ESTABLISHING REVOLVING CHECKING ACCOUNTS FOR PROCESSING AND
PAYMENT OF ACCOUNTS PAYABLE (District General and Payroll Accounts)

WHEREAS: It is in the best interest for the operation of the Deer Springs Fire Protection District to process and pay accounts payable at the District by District personnel; and

WHEREAS: It is therefore necessary to establish revolving checking accounts with a depository in accordance with State of California Government Code Section 53679, for the payment of such accounts payable,

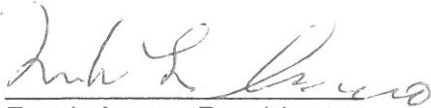
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Deer Springs Fire Protection District does hereby establish:

1. The District shall, as needed, transfer funds by "wire transfer" for "general" and "payroll" accounts, payable from the County of San Diego Treasurer to the District General account No. 4210646571 and to the District Payroll Account No. 2210190591, both at the California Bank & Trust. The General account shall be used only for the payment of Office supplies, Utilities, Medical supplies, Maintenance of Stations, Vehicles and general operating expenses and any other expense approved by the Board. The Payroll account shall be used only for payment of Reserve salaries, Administration salaries, and Directors pay and other related payroll expense such as payroll taxes and insurance pertaining to payroll expenses.

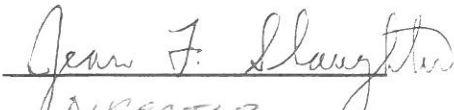
2. The District shall, as needed, maintain a balance of not to exceed \$ 50,000.00 in the District General Account and not to exceed \$25,000 in the District Payroll Account, as provided herein.

PASSED AND ADOPTED BY THE FOLLOWING VOTE THIS 14TH DAY OF June, 2006.

AYES: 3 NAYS 0 ABSENT 2


Frank Asaro, President

ATTESTED:


DIRECTOR

RESOLUTION 06-6
RESOLUTION OF THE DEER SPRINGS FIRE PROTECTION DISTRICT
ESTABLISHING SIGNATURES FOR THE DISTRICT REVOLVING
GENERAL AND PAYROLL ACCOUNTS.

WHEREAS: It HAS BEEN ESTABLISHED that the Deer Springs Fire Protection District shall process and pay accounts payable per the procedure set forth in Resolution 06-5,

AND WHEREAS: Deer Springs Fire Protection District wishes to establish signature requirements for said General Account and Payroll Account,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Deer Springs Fire Protection District does hereby establish that:

1. All checks shall require one signature for amounts below \$1,500. Two signatures are required for amounts over \$1,500. The following District officers (current occupants listed) are authorized to execute checks for the General Account and Payroll Account on behalf of the Deer Springs Fire Protection District:

Fire Chief, Rich Bolton
Admin Asst., Louise Gregg
Admin. Captain: Susan Magdaleno
Station #1 Captain: Terry Heidmann


Directors:
Frank L. Asaro
Thomas T. Bumgardner
David W. Herbert
Jean F. Slaughter
Robert A. Winje

PASSED AND ADOPTED BY THE FOLLOWING VOTE THIS 14TH DAY OF June, 2006.

AYES: 3 NAYS 0 ABSENT 2


Frank Asaro, President

ATTESTED:


DIRECTOR