

**PUBLIC MEETING OF THE  
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)  
May 11, 2010  
3:00 P.M.**

**DSFPD Meeting Room  
8709 Circle R Drive, Escondido, CA 92026**

All agenda materials and other writings related to agenda items that are distributed to the board are available for public inspection at the District's offices located at 8709 Circle R Drive, Escondido, CA 92026.

**1. CALL TO ORDER, ROLL CALL**

President Geiser  
Vice-President Slaughter  
Secretary/Treasurer Donnelly  
Director Tebbs  
Director Frey

**2. PLEDGE OF ALLEGIANCE**

**3. ADOPTION OF AGENDA**

**4. PUBLIC COMMENTS PERIOD**

Any member of the public may speak on any matter that is not on the agenda. However, under State law, no decisions or actions can be taken and any such matters shall be deferred to the next meeting.

**5. CONSENT CALENDAR**

- a. Approval of Minutes – April 13, 2010
- b. Acceptance of Finance Report
- c. Acceptance of Monthly Activity Report
- d. Acceptance of Fire Marshal's Report

**6. CERT/FIRE SAFE COUNCIL REPORT**

**7. NEW BUSINESS**

- a. Possible elimination of a CALFIRE position
- b. Review Committee Assignments
- c. Valley Center Mutual Aid Agreement
- d. Sunset for District Policies

**8. UNFINISHED BUSINESS**

- a. Ad Hoc Committee (Geiser/Donnelly) Ethics Violations – Tebbs and Slaughter

In compliance with the Americans with Disabilities Act (US Code Title 42), if you need special assistance to participate in a meeting, please contact the Board Secretary at (760) 749-8001. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

**9. CORRESPONDENCE**

**10. COMMITTEE REPORTS**

- a. Budget (Geiser/Tebbs)
- b. Policies and Procedures (Donnelly/Geiser)
- c. Equipment/Facilities (Slaughter)
- d. Evacuation (Tebbs)

**11. DIRECTORS REPORTS/COMMENTS**

**12. CHIEF'S REPORT**

**13. CLOSED SESSION**

PUBLIC EMPLOYMENT  
(Gov. Code Section 54957  
Title: Personnel Issues

**ADJOURNMENT**

**PUBLIC MEETING OF THE  
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

**April 13, 2010**

**3:00 P.M.**

**MINUTES**

**DSFPD Meeting Room**

8709 Circle R Drive, Escondido, CA 92026

**1. Open Session-Call Public Meeting to Order**

3:00 p.m.

President Geiser – Present

Vice-President – Slaughter - Present

Secretary-Treasurer Donnelly - Present

Director Tebbs – Present

Director Frey – Present

**2. Pledge of Allegiance**

Led by President Geiser

**3. Public Comment**

Georgia Herman

Ira Buckhalter

Madeline Buckhalter – Presented Director Tebbs with a proclamation of gratitude.

Carolyn Tebbs

**4. CERT/Fire Safe Council Report**

CERT – Director Frey reported that CERT had a training session on Saturday April 3, 2010 at Station 11. New member recruitment will be a focus in the coming months.

Fire Safe Council – Georgia Herman reported on current Council activities.

**5. Approval of Minutes**

March 9, 2010 – Director Tebbs moved to approve the March 9 minutes. Director Frey seconded the motion.

**Motion Approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.**

**6. Administrative Report**

- a. Chiefs Monthly Activity Report – Captain Heidmann reported on behalf of Chief Marugg. The District was awarded an OES grant to purchase six multi gas meters for the engines. The meters will be used to monitor the air and check for dangerous levels of gases. The District purchased six meters at \$840 each.

The Station #12 rebuild grant application was denied. The fire prevention grant application was also denied. Two utilities will be striped this week. Captain Heidmann reported on significant incidents.

On May 8 the DSFPD and Fire Safe Council will co-host the annual Fire Prevention Week at station #13. A helicopter landing, food and fire fighting demonstrations will be part of the activities at this event.

A report on the March incidents was given.

President Geiser pointed out the summary of action items for the previous meetings and asked the Board to pay attention to this account.

- b. Fire Marshal's Report – Fire Marshal Magdaleno informed the Board of a project she is working on. Field assessments review is the procedure of reviewing each lot in the District and making sure that all buildings are properly permitted. She explained the process and the reasons for this need. A smoke detector program sponsored by the Burn Institute was offered to Deer Springs. A representative from the Burn Institute will come to give a presentation to the Board. President Geiser moved to approve allowing the program representative come present to the Board. Director Frey seconded the motion.

**Motion Approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.**

## 7. Treasurer's Report

- a. Audit – Secretary-Treasurer Donnelly reviewed the annual audit report and informed the Board of the clean opinion given by the auditors. Director Frey moved to accept the audit report. Director Tebbs seconded the motion

**Motion Approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.**

## 8. Old Business

- a. Cal Trans – Caltrans is investigating the need for guard rails along the I-15. Chief Zombro informed the Board that the station signs to be posted on the
- b. I-15 have been approved. The next step in the process is to get approval for Cal Trans to install the signs.. President Geiser will follow up with Cal Trans in North County for approval.
- c. Standby Availability Fee Resolution 10-02 - Final Hearing. Vice-President Slaughter moved to approve the Standby Availability Fee Resolution 10-02. Director Frey seconded the motion.
- d. Fire Suppression Fee Resolution 10-03 - Final Hearing. Vice-President Slaughter moved to approve Resolution 10-03. Director Frey seconded the motion.

**Motion Approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.**

- e. Fee Schedule Ordinance 2010-02 - Final Hearing. Vice-President Slaughter moved to approve Ordinance 2010-02. Director Frey seconded the motion.

**Motion Approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.**

## 9. New Business

- a. Review Board Policy and Sunset Dates – President Geiser proposed a sunset date for the Board Policies. The Board agreed on a review of the Policy Manual every four (4) years. The Board will create a policy to encompass a sunset date or incorporate it into the Amendment of Policy. The Mileage Reimbursement Policy last approved at the March 9 meeting was revised by Director Donnelly and presented for approval. The revised version will be renamed *Travel Reimbursements Policy*. Director Frey moved to approve the revised Travel Reimbursement Policy with changes. Director Tebbs seconded the motion.

**Motion Approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.**

Director Tebbs moved to adopt the revised District Vehicles Policy with amendments. Vice-President Slaughter seconded the motion.

**Motion Approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.**

- b. Review Website-Lisa Lozano reviewed the format used to update and modify the District website. An alternative format for this process was explored and two programs are being considered; Website Tonight by Go Daddy and Homestead by Intuit. A video to demonstrate the capabilities of these types of programs was played for the Board. The Board agreed to allow the staff to determine the program to be used. Director Donnelly will oversee the production of the new website.
- c. Review Committee Assignments – This item was postponed until the next meeting.
- d. Code of Conduct Violation – Vice-President Slaughter and Director Tebbs. Vice-President Slaughter read a statement regarding allegations against Director Tebbs. Vice-President Slaughter moved to investigate Director Tebbs based on the allegations he presented. Director Frey seconded the motion. President Geiser and Secretary Donnelly will be on the Ad Hoc Committee to investigate this matter.

**Motion Approved 3-2. 3 AYES (Slaughter, Donnelly, Frey); 2 NOES (Geiser, Tebbs); 0 ABSENT; 0 ABSTAIN.**

Director Tebbs commented on the allegations against him. He pointed out that the Fair Political Practices Commission (FPPC) exonerated him in a letter of response to a complaint filed regarding a possible violation by him. Director Tebbs assured the public that he had authorization from the Board to write this letter in question and that President Frey (at the time) was aware of the communications between Wes Peltzer, District Counsel Hagerty and himself. Director Tebbs stated that the emails in question verify that this is true. He affirmed that he has never incurred attorney's fees, received free services or misrepresented himself to County staff. He believes he has always done the right thing for the community. He believes that censuring a Board member is wasteful and would never vote for any Board member to be censured.

Director Frey commented on his statement made in the December '09 meeting referenced in Vice-President's Slaughter's allegations.

Director Tebbs alleged that Vice-President Slaughter released privileged information and admitted it in the February 2010 meeting. Director Tebbs moved to investigate this alleged Code of Conduct violation by Ad Hoc Committee including President Geiser and Secretary-Treasurer Donnelly. Director Frey seconded the motion. The meeting recording for February 2010 will be used as evidence.

**Motion Approved 4-1. 4 AYES; 1 NOES (Slaughter); 0 ABSENT; 0 ABSTAIN.**

Director Tebbs gave an explanation of why he was so upset. He believed that things were done (by Chief Marugg, Hagerty, Frey) to bypass the Board in approving the Merriam Mountains project. He found a letter that proves that these individuals were not looking out for the best interest of the District.

Director Frey disagreed with the accusations. He said the information was incorrect.

## **10. Correspondence**

None

## **11. Committee Reports**

- a. Budget (Geiser/Tebbs) – Director Tebbs cleared up the misconception that the District is working without a budget. Director Geiser explained that without the supplemented funding from County, the District could not function with the District's tax revenue alone. The Budget for 2010-2011 is under review process.
- b. Revenue Resources (Frey/Slaughter) – This committee was discontinued at the last meeting.
- c. Policies and Procedures (Donnelly/Geiser) – Discussed earlier in the meeting.
- d. Equipment/Facilities (Slaughter) – No Report
- e. Evacuation (Tebbs) – No Report

## **12. Board Comments**

No Comments

Meeting recessed into closed session at 5:43.

## **13. Closed Session**

- a. PUBLIC EMPLOYMENT  
(Gov. Code section 54957)  
Title: Personnel Issues

## **ADJOURNMENT**

**Meeting Adjourned in closed session**

# 2010

## Board Meeting Proceedings Summary

### April 13, 2010

- ▶ Board approved a smoke detector program presentation by the Burn Institute for implementation in the District.
- ▶ Station signs for I-15 were approved for production by CALTrans, approval for installation to be followed up on by President Geiser.
- ▶ Resolution 10-02 Standby Availability approved 5-0
  
- ▶ Reolution 10-03 Fire Suppression approved 5-0
- ▶ Ordinance 2010-02 Fee Schedule approved 5-0
  
- ▶ Sunset dates for Board Policies and Procedures adopted. Policies to be reviewed every four (4) years. The Board to create a policy or incorporate into Amendment of Policy
- ▶ **Mileage Reimbursement Policy** revised. Renamed Travel Reimbursement. Approved with edits. 5-0
- ▶ **District Vehicles Policy** revised. Approved 5-0.
  
- ▶ The Board agreed to allow Lisa to move forward with a new website management program. Secretary-Treasurer Donnelly will oversee the production of the new site.
  
- ▶ Ad-Hoc Committee formed including President Geiser and Secretary Donnelly to investigate alleged Code of Conduct violations by Director Tebbs and Vice-president Slaughter.
  
- ▶ Closed Session-Personnel Issues

**Deer Springs F P D**  
**FINANCIAL STATEMENT - RESERVE (CAPITAL)**  
 July 2009 through April 2010

	<u>Jul '09 - Apr 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>4411 · INTEREST - CAPITAL</b>	2,109.08	4,000.00	-1,890.92	52.7%
<b>Total Income</b>	2,109.08	4,000.00	-1,890.92	52.7%
<b>Expense</b>				
<b>5578 · DISTRICT WAREHOUSE STA. 2</b>	0.00	10,000.00	-10,000.00	0.0%
<b>5592 · CAPITAL MISC.</b>				
5592.01 · 2010 F-150 Super Crew	24,900.37			
5592 · CAPITAL MISC. - Other	0.00	25,000.00	-25,000.00	0.0%
<b>Total 5592 · CAPITAL MISC.</b>	24,900.37	25,000.00	-99.63	99.6%
<b>5598 · ENG. REPLCMENT (RESERVE - YR 2)</b>	0.00	280,000.00	-280,000.00	0.0%
<b>Total Expense</b>	24,900.37	315,000.00	-290,099.63	7.9%
<b>Net Income</b>	<u><u>-22,791.29</u></u>	<u><u>-311,000.00</u></u>	<u><u>288,208.71</u></u>	<u><u>7.3%</u></u>

**Deer Springs F P D**  
**FINANCIAL STATEMENT - GENERAL**  
 July 2009 through April 2010

	<u>Jul '09 - Apr 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
4401 · 1% PROPERTY TAX	353,679.21	435,000.00	-81,320.79	81.3%
4402 · STANDBY FEE	902,997.96	1,447,000.00	-544,002.04	62.4%
4403 · WEED ABATEMENT	8,207.36	35,383.00	-27,175.64	23.2%
4404 · FIRST RESPONDER	14,280.68	14,000.00	280.68	102.0%
4405 · INTEREST - GENERAL	28,761.81	90,000.00	-61,238.19	32.0%
4406 · FIRE SUPPRESSION ASSESS.	903,540.29	1,443,353.00	-539,812.71	62.6%
4407 · OES				
4407.04 · LA BREA FIRE	717.70	718.00	-0.30	100.0%
4407.05 · OAK GLEN FIRE	4,508.94	4,509.00	-0.06	100.0%
<b>Total 4407 · OES</b>	<b>5,226.64</b>	<b>5,227.00</b>	<b>-0.36</b>	<b>100.0%</b>
4410 · MISC. INCOME GEN.				
4410.02 · PLAN FEES	4,437.22			
4410.04 · REIMBURSEMENT-INS	12,289.16			
4410.05 · STATION 3	78.50			
4410.06 · FIREMAN FUND	500.00	1,000.00	-500.00	50.0%
4910.06 · CALPERS RETIREMENT FUND	56,044.00			
4410 · MISC. INCOME GEN. - Other	3,349.05	5,000.00	-1,650.95	67.0%
<b>Total 4410 · MISC. INCOME GEN.</b>	<b>76,697.93</b>	<b>6,000.00</b>	<b>70,697.93</b>	<b>1,278.3%</b>
4414 · C.E.R.T. PROG.	2,500.00	2,500.00	0.00	100.0%
4465 · SAFE GRANT	29,532.35	31,000.00	-1,467.65	95.3%
4469 · COUNTY FIRE SERVICES FUND	773,394.00	773,394.00	0.00	100.0%
4470 · FEMA GRANT-2008 AFG	4,750.00	15,785.00	-11,035.00	30.1%
<b>Total Income</b>	<b>3,103,568.23</b>	<b>4,298,642.00</b>	<b>-1,195,073.77</b>	<b>72.2%</b>
<b>Expense</b>				
5200 · DISCRETIONARY FUND	1,477.11	5,000.00	-3,522.89	29.5%
5201 · PETTY CASH FUND	0.00	250.00	-250.00	0.0%
5206 · OFFICE SUPPLIES	2,460.25	4,000.00	-1,539.75	61.5%
5217 · MEETINGS & CONFERENCE	108.34	500.00	-391.66	21.7%
5226 · ENGINE EQUIP., MAINT/REPAIRS				
5226.01 · EQUIP. MAINT/ REPAIRS (STA.11)	1,743.67			
5226.02 · EQUIP. MAINT/REPAIRS (STA.12)	788.73			
5226.03 · EQUIP. MAINT/REPAIRS (STA.13)	694.13			
5226 · ENGINE EQUIP., MAINT/REPAIRS - Other	0.00	6,000.00	-6,000.00	0.0%
<b>Total 5226 · ENGINE EQUIP., MAINT/REPAIRS</b>	<b>3,226.53</b>	<b>6,000.00</b>	<b>-2,773.47</b>	<b>53.8%</b>
5227 · SCBA SUPPLIES, MAINT/REPAIRS	9,257.11	21,000.00	-11,742.89	44.1%
5238 · MISC. SUPPLIES & SERVICES				
5238.01 · MISC. SUPP. & SERVICES (STA.11)	2,179.26			
5238.02 · MISC. SUPP. & SERVICES (STA.12)	1,906.82			
5238.03 · MISC. SUPP. & SERVICES (STA.13)	1,839.23			
5238 · MISC. SUPPLIES & SERVICES - Other	0.00	7,000.00	-7,000.00	0.0%
<b>Total 5238 · MISC. SUPPLIES &amp; SERVICES</b>	<b>5,925.31</b>	<b>7,000.00</b>	<b>-1,074.69</b>	<b>84.6%</b>
5239 · SAFETY ROPES	0.00	5,000.00	-5,000.00	0.0%
5240 · FIRE HOSE REPLACEMENT	0.00	5,000.00	-5,000.00	0.0%
5256 · MOBILE & H.T. RADS. MAINT/REP.	4,243.14	4,500.00	-256.86	94.3%
5257 · TELEPHONE, CELLULAR, INTERNET				
5257.01 · TELEPHONE, CELLULAR, INTERNET	2,698.22			
5257.02 · TELEPHONE, CELLULAR INTERNET,	2,205.30			
5257.03 · TELEPHONE, CELLULAR & INTERNET	1,340.55			
5257 · TELEPHONE, CELLULAR, INTERNET - Other	167.76	8,000.00	-7,832.24	2.1%
<b>Total 5257 · TELEPHONE, CELLULAR, INTERNET</b>	<b>6,411.83</b>	<b>8,000.00</b>	<b>-1,588.17</b>	<b>80.1%</b>
5332 · TRAINING & INSTRUCTOR FEES				
5332.01 · BOARD OF DIRECTORS	50.00			
5332 · TRAINING & INSTRUCTOR FEES - Other	1,049.23	1,500.00	-450.77	69.9%
<b>Total 5332 · TRAINING &amp; INSTRUCTOR FEES</b>	<b>1,099.23</b>	<b>1,500.00</b>	<b>-400.77</b>	<b>73.3%</b>

**Deer Springs F P D**  
**FINANCIAL STATEMENT - GENERAL**  
 July 2009 through April 2010

	<i>Jul '09 - Apr 10</i>	<i>Budget</i>	<i>\$ Over Budget</i>	<i>% of Budget</i>
5346.01 · STA.11 - MAINT. & REPAIRS	10,718.57	12,000.00	-1,281.43	89.3%
5346.02 · STA. 12 - MAINT. & REPAIRS	6,076.29	8,000.00	-1,923.71	76.0%
5346.03 · STA.13 - MAINT. & REPAIRS	1,436.90	4,000.00	-2,563.10	35.9%
5362.01 · STA.11 UTILITIES	12,211.89	16,000.00	-3,788.11	76.3%
5362.02 · STA.12 UTILITIES	8,415.16	10,000.00	-1,584.84	84.2%
5362.03 · STA.13 UTILITIES	10,183.22	11,000.00	-816.78	92.6%
5431 · COMPUTER - SERVICES & SOFTWARE	778.58	1,000.00	-221.42	77.9%
5501 · COUNTY 800 MHZ FEE	7,420.00	8,800.00	-1,380.00	84.3%
5503 · PPE - MAINT. & REPAIR	5,934.13	8,100.00	-2,165.87	73.3%
5504 · SAFE GRANT EXPENSE				
5504.02 · FY 2009/2010	29,532.34			
<b>Total 5504 · SAFE GRANT EXPENSE</b>	<b>29,532.34</b>			
5514 · COUNTY SERVICES/ASSESS.				
5514.01 · LAFCO	0.00			
5514.02 · FIRE SUPPRESSION ASSMTS	7,612.81			
5514.03 · FIRE SUPPRESSION COLLECTION FEE	3,153.50			
5514.05 · 1% COLLECTION FEE	4,868.58			
5514.06 · STANDBY & AVAILABILITY	3,282.90			
5514 · COUNTY SERVICES/ASSESS. - Other	0.00	22,000.00	-22,000.00	0.0%
<b>Total 5514 · COUNTY SERVICES/ASSESS.</b>	<b>18,917.79</b>	<b>22,000.00</b>	<b>-3,082.21</b>	<b>86.0%</b>
5515 · PRINTING & PUBLICATION	912.10	2,000.00	-1,087.90	45.6%
5516 · FIRE PREVENTION	4,118.81	5,000.00	-881.19	82.4%
5517 · PROFESSIONAL SERVICES				
5517.01 · LEGAL COUNSEL	8,663.17			
5517.02 · AUDITORS	6,647.00			
5517.03 · JERRY CANNON	2,284.60	3,000.00	-715.40	76.2%
5517.04 · FEES & PERMITS	2,551.00	3,000.00	-449.00	85.0%
5517 · PROFESSIONAL SERVICES - Other	27,034.97	25,000.00	2,034.97	108.1%
<b>Total 5517 · PROFESSIONAL SERVICES</b>	<b>47,180.74</b>	<b>31,000.00</b>	<b>16,180.74</b>	<b>152.2%</b>
5518 · MEDICAL SUPPLIES, DRUGS	10,975.07	14,000.00	-3,024.93	78.4%
5519 · LIABILITY INSURANCE	155.72	17,000.00	-16,844.28	0.9%
5520 · DUES & SUBSCRIPTIONS	1,765.98	2,000.00	-234.02	88.3%
5523 · MERCY DISPATCH CONTRACT	0.00	20,000.00	-20,000.00	0.0%
5524 · CDF CONTRACT AGREEMENT	2,194,430.19	3,850,227.00	-1,655,796.81	57.0%
5524.01 · CDF AMADOR	1,458.54	14,541.00	-13,082.46	10.0%
5525 · GASOLINE & DIESEL	17,369.87	25,000.00	-7,630.13	69.5%
5526 · DISTRICT MISC				
5526.01 · CONTRIBUTION EXPENSE	300.00	1,000.00	-700.00	30.0%
5526.02 · DIRECTOR ELECTION	0.00	2,500.00	-2,500.00	0.0%
5526 · DISTRICT MISC - Other	118.00			
<b>Total 5526 · DISTRICT MISC</b>	<b>418.00</b>	<b>3,500.00</b>	<b>-3,082.00</b>	<b>11.9%</b>
5527 · F.P.S.-WEED ABATE.	8,207.36	35,383.00	-27,175.64	23.2%
5533 · VEHICLE REPAIR SERVICE				
5533.01 · VRS -7113-2005 KME (1011)	8,267.39			
5533.02 · VRS - 7112-2004 KME (1012)	17,638.26			
5533.04 · VRS -7121-1995 KME ( 1021)	13,111.31			
5533.05 · VRS - 7163-2005 INTERNAT (1062)	1,749.61			
5533.06 · VRS -U11-1998 GMC PICKUP (1081)	184.85			
5533.07 · VRS -U12-1995 GMC PICKUP (1082)	76.20			
5533.08 · VRS -7122-1996 KME (1022)	6,060.08			
5533.09 · VRS - 7141-2007 EXPLORER (1002)	327.45			
5533.10 · VRS - 7111-2008 KME	10,570.72			
5536.01 · MINOR VEHICLE MAINT (STA.11)	375.75			
5536.02 · MINOR VEHICLE MAINT. (STA.12)	374.29			
5536.03 · MINOR VEHICLE MAINT. (STA.13)	50.80			
5533 · VEHICLE REPAIR SERVICE - Other	0.00	80,000.00	-80,000.00	0.0%
<b>Total 5533 · VEHICLE REPAIR SERVICE</b>	<b>58,786.71</b>	<b>80,000.00</b>	<b>-21,213.29</b>	<b>73.5%</b>
5537 · ADMIN	24,319.13	39,000.00	-14,680.87	62.4%
5537.01 · PAYROLL TAXES	5,445.19	10,000.00	-4,554.81	54.5%

8:16 AM

05/06/10

Cash Basis

**Deer Springs F P D**  
**FINANCIAL STATEMENT - GENERAL**  
 July 2009 through April 2010

	<u>Jul '09 - Apr 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>5538 · HEALTH INSURANCE</b>				
5538.02 · HEALTH INSURANCE-LISA	3,699.57	4,500.00	-800.43	82.2%
5538.03 · RETIREES	17,156.66	18,000.00	-843.34	95.3%
5538.05 · DENTAL ALLOWANCE	815.78	800.00	15.78	102.0%
5538.06 · VISION ALLOWANCE	384.97	600.00	-215.03	64.2%
5538.07 · HEALTH INSURANCE-LIZ	3,750.00	4,500.00	-750.00	83.3%
5538 · HEALTH INSURANCE - Other	-591.46			
<b>Total 5538 · HEALTH INSURANCE</b>	<u>25,215.52</u>	<u>28,400.00</u>	<u>-3,184.48</u>	<u>88.8%</u>
<b>5539 · DIRECTORS PAY</b>	3,900.00	5,000.00	-1,100.00	78.0%
<b>5548 · FINANCE ASSISTANT</b>	31,011.89	44,600.00	-13,588.11	69.5%
<b>5549 · WORKER'S COMP FUND</b>	713.77	1,000.00	-286.23	71.4%
<b>5550 · PERS</b>				
5550.01 · DEFERRED COMP. PLAN	3,280.00	5,000.00	-1,720.00	65.6%
<b>Total 5550 · PERS</b>	<u>3,280.00</u>	<u>5,000.00</u>	<u>-1,720.00</u>	<u>65.6%</u>
<b>5554 · WORKMAN'S COMP-RESERVES</b>	34.40			
<b>5557 · C.E.R.T. PROGRAM</b>	0.00	2,500.00	-2,500.00	0.0%
<b>5558 · NORTH ZONE MAP PROJ.</b>	1,560.00	7,000.00	-5,440.00	22.3%
<b>5579 · TIP PROGRAM</b>	2,615.00	2,615.00	0.00	100.0%
<b>5585 · FIRE SAFE COUNCIL- CHIPPER FUND</b>	15,000.00	28,500.00	-13,500.00	52.6%
<b>5595 · COUNTY OES GRANT (EXP.)</b>				
5595.08 · 2009-0019	5,025.54			
<b>Total 5595 · COUNTY OES GRANT (EXP.)</b>	<u>5,025.54</u>			
<b>6001 · 2008 AFG GRANT</b>	4,750.00	15,785.00	-11,035.00	30.1%
<b>Total Expense</b>	<u>2,614,483.25</u>	<u>4,457,701.00</u>	<u>-1,843,217.75</u>	<u>58.7%</u>
<b>Net Income</b>	<u><b>489,084.98</b></u>	<u><b>-159,059.00</b></u>	<u><b>648,143.98</b></u>	<u><b>-307.5%</b></u>

8:17 AM  
05/06/10  
Cash Basis

**Deer Springs F P D**  
**FINANCIAL STATEMENT - MITIGATION**  
**July 2009 through April 2010**

	<u>Jul '09 - Apr 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>4412 · INTEREST - MITIGATION</b>	674.51	1,500.00	-825.49	45.0%
<b>4460 · MITIGATION FEES</b>	6,361.12			
<b>Total Income</b>	<u>7,035.63</u>	<u>1,500.00</u>	<u>5,535.63</u>	<u>469.0%</u>
<b>Expense</b>	0.00			
<b>Net Income</b>	<u><b>7,035.63</b></u>	<u><b>1,500.00</b></u>	<u><b>5,535.63</b></u>	<u><b>469.0%</b></u>

## **FIRE MARSHAL'S REPORT (April 2010)**

### MEETINGS & TRAINING:

- *Meeting: Admin Staff*
- *Meeting: County Fire Marshal's at Rancho Santa Fe*
- *Meeting: Budget Meeting (Station Captain's and Tim Geiser)*
- *Training: Building Construction (Target Safety).*
- *Training: Target Safety – Burn Injuries*
- *Training: CPT (day 1): Firefighter Safety & Water Tenders*
- *Training: CPT (day 2): Calaters & EMS*
- *Training: CPT (day 3): Defensive Driving*
- *Training: Residential Care Facilities for Elderly at Poway Fire Dept.*
- *Training: Wildfire Zone at Tierra Santa (Bob Frey)*

### CLIENT – PROJECT ISSUES:

1. Several clients (different issues) inquiring about what is required by the fire dept.:
  - *Vivian Mandaric requesting that the automatic sprinkler requirement be removed from her approved building plans Denied, mandatory requirement.*

### WEED ABATEMENT:

1. Complaints and Inspections:  
*No Report.*

### FEE ASSESSMENTS (Fire Supression and Standby/Avail.):

1. Meetings, field inspections, In-office review and input of data.
  - *Reviewed APN: book 187-740; 750; & 760 – Montreux sub-division.*
  - *Reviewed APN: book 187-630; & 187-591 – Kaywood Fores, Silver Tree Areas.*

### INSPECTIONS:

1. Comprises of, but not limited to: property, buildings – single family & commercial, automatic sprinklers, burn permits, and Fire Safety Inspections (FSI).

Refer to F.M. Monthly Summary Report (attached).

- *Burn Permit: Paseo del Flora - Nelson*
- *Burn Permit: Old Castle Rd. - Wise*
- *Burn Permit: Twin Oaks Valley Rd. - Nguyen*
- *Burn Permit: Roadrunner Ridge Rd. - Nieblas*
- *Burn Permit: Circle R Dr. - Smith*
- *Burn Permit: Twin Oaks Valley Rd. - Nguyen*
- *SFR A/S Final: High Mountain Rd.*
- *Site Inspection: Mountain Meadow Rd. – Driveway vertical clearance*
- *Site Inspection: Gopher Canyon – Driveway grade*
- *Site Inspection: Circle R Lane – road width/vertical curve design with County Fire Marshal.*

### PLANS AND CODE REVIEWS:

1. Plan reviews comprise of, but not limited to: buildings, automatic sprinkler systems, major/minor grading, major/minor lot splits, commercial, project facilities, and fire protection plans.

- *TM 5113: High Vista Dr. – Regarding secondary access (County Fire Marshal)*
- *TPM 21001: Circle R Lane – Regarding roadway width improvements (County Fire Marshal).*
- *Plan Review: SFR-A/S: Joni Lane*
- *Grading Plan: Roadrunner Ridge Rd. – Garcia*
- *Plan Review: North Ave. – Barn – Enstrom*
- *Plan Review: Los Arboles Ranch Rd. – Det. Garage*
- *Plan Review: Barn – Diaz Rd. – Murany/Sanderson*
- *TPM 20453 – Oak Ranch Rd. – 2 lot split*
- *TM 5346: Old 395 – Dabbs – Proj. Facility Avail. Form*

2. Code reviews are required when there is a possible violation, plan review requirement, or other incident. No Report

### OTHER:

- *Project review, per Chief, regarding Defensible Space Plans, Fire History, Priority Areas.*
- *Develop Final Fee Schedule for Board Meeting for final reading*
- *Letters and Copies of Standby/Avail. & Fire Suppression resolutions to County Auditors & Controllers*
- *Copy of Mitigation resolution to Susan Quarsarano @ County DPLU*
- *Review of Gov. Code and Health & Safety Codes to determine effectiveness of Fee Schedule*
- *Monte Vista for Fire Prevention material for Open House on May 8<sup>th</sup>, at Sta. 13.*
- *Fire Marshal's Report*

## FIRE MARSHAL'S MONTHLY SUMMARY REPORT 2010

### FIRE PREVENTION PLAN CHECKS AND REVIEWS

MONTH	NEW. CONST.	TPM. TM. & PAL	A/S PLANS	GRD. PLANS	FPP	Assessmnt	SUB TOTALS
JANUARY	0	1	0	1	3	0	2
FEBRUARY	1	6	0	0	5	0	12
MARCH	4	0	0	1	1	42 hrs	6
<b>APRIL</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>8</b>	<b>8</b>
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
<b>TOTALS:</b>	<b>9</b>	<b>9</b>	<b>1</b>	<b>3</b>	<b>9</b>	<b>50</b>	<b>28</b>

### FIRE PREVENTION INSPECTIONS

MONTH	BLDGS FIN.	SPRINKLR HYD	SITE	COMMER.	BURN PERMT.	WEED ABATE	SUB TOTL.
JANUARY	2	0	1	0	13	1	17
FEBRUARY	6	0	3	0	15	0	24
MARCH	0	0	1	1	11	0	13
<b>APRIL</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>11</b>
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
<b>TOTALS:</b>	<b>10</b>	<b>0</b>	<b>8</b>	<b>1</b>	<b>45</b>	<b>1</b>	<b>65</b>

April '10						
Response within IA	Station 11	Station 12	Station 13	Miller	Call Type Total	District YTD
Medical Aid = MA	28	15	18	0	61	218
Traffic Collision = TC	5	3	3	3	14	75
Vehicle Fire = VF	0	3	3	0	6	20
Vegetation Fire = VEG	0	0	1	1	2	16
Structure Fire = STR	0	0	0	0	0	10
Hazardous Material Response =HAZ	0	0	0	0	0	1
False Alarm = FA	2	0	4	0	6	44
Cancel = CA	7	0	5	38	50	124
Illegal Burn = IB	0	0	0	1	1	5
Smoke Check = SC	2	2	2	0	6	17
PSA	3	2	0	1	6	24
Mutual Aid/ Assist Out of District= MUT	2	0	0	5	7	9
Assist to other DSFPD Units	5	17	0	2	24	39
<b>Month Total Responses</b>	54	42	36	51	183	
<b>Burn Permit Inspections</b>						
<b>Station YTD Responses</b>	54	42	36	51		183



# DEER SPRINGS FIRE PROTECTION DISTRICT BOARD POLICY MANUAL

## POLICIES AND PROCEDURES

**Policy #:**

**Approved:**

**Revised:**

### ***District Policies Sunset Provisions***

All District policies are subject for review on a continuous basis and updated as needed. However, no policy will be considered enforceable unless it has been reviewed and updated by the District Board at least once every four years from the date of policy's initial approval.