

**DEER SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
Tuesday, 3:00 P.M.
March 10, 2009**

AGENDA

The Brown Act provides an opportunity for members of the public to directly address the Board on any agenda item of interest during the Board's consideration of the item. If you wish to speak regarding an agenda item, please use the speaker's list sign-in sheet and note the line item and subject. If you wish to speak concerning an item not on the agenda, but within the jurisdiction of the Board, you may do so under PUBLIC COMMENT PERIOD by using the sign-in sheet. Your name will be called in the order that you signed in for each area of the agenda. All agenda materials and other writings related to agenda items that are distributed to the board are available for public inspection at the District's offices located at 8709 Circle R Drive, Escondido, CA 92026.

1. CALL TO ORDER, ROLL CALL

President Frey
Vice-President Slaughter
Secretary/Treasurer Donnelly
Director Tebbs
Director Geiser

1. PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. PUBLIC COMMENTS PERIOD

4. CONSENT CALENDAR

- a. Approval of Minutes – January 15, 2009 and February 10, 2009
- b. Acceptance of Finance Report
- c. Acceptance of Monthly Activity Report
- d. Acceptance of Fire Marshal's Report

5. UNFINISHED BUSINESS

- a. Standby Availability Fee Consultant Information
- b. District planning process

6. NEW BUSINESS

- a. Station 3 Plants Donation – Barcelo Enterprises (Rosa Barcelo-Moore)

In compliance with the Americans with Disabilities Act (US Code Title 42), if you need special assistance to participate in a meeting, please contact the Board Secretary at (760) 749-8001. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

- b. Review of Fire Suppression Fee
- c. Review of Standby Availability Fees
- d. Review and Approval of Mitigation Fees
- e. Ceremonial burn permits
- f. Medical aid reimbursement ordinance
- g. Engine pump replacement

7. CORRESPONDENCE

8. COMMITTEE REPORTS

- a. Evacuation (Tebbs)
- b. Revenue Resources (Frey)
- c. Strategic Funding – Ad Hoc (Tebbs/Geiser)
- d. Communications/Annual Report (Frey)
- e. Policies and Procedures (Donnelly/Geiser)
- f. Equipment/Facilities (Slaughter)

9. DIRECTORS REPORTS/COMMENTS

10. CHIEF'S REPORT

11. GENERAL COUNSEL'S REPORT

12. CERT/FIRE SAFE COUNCIL REPORT

13. CLOSED SESSION

14. ADJOURNMENT

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

**DEER SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING**

**Jan 15, 2009
Thursday 9:00 A.M.**

SPECIAL MEETING MINUTES

District Board Room, 8709 Circle R Drive, Escondido, CA 92026

1. CALL TO ORDER

9:00 am

President Frey – present

Vice-President Slaughter – present

Secretary/Treasurer Donnelly – absent

Director Tebbs – present

Director Geiser – present

Also present: Chief Marugg, Fire Marshal Magdaleno, Captain Heidmann, Liz Heaton, and Lisa Lozano

2. PLEDGE OF ALLEGIANCE

Led by President Frey

3. ADOPTION OF AGENDA

Vice-President Slaughter moved to adopt the agenda. Director Tebbs seconded the motion.

Motion approved 4-0. 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN.

4. NEW BUSINESS

a. Regular and Special Meeting Dates for the Board. President Frey recommended switching the meeting day to the second Tuesday of the month. One of the benefits of this day is, Chief Marugg would not have to come in on his day off, and therefore, the district would not incur the overtime expense. The day change to begin in February.

Director Tebbs moved to change board meeting days to the second Tuesday of each month at 3:00 pm. Director Geiser seconded the motion.

Motion approved 4-0. 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN

b. Budget Workshop

President Frey noted that this meeting is intended to better understand the budget. Director Tebbs and Director Geiser are working together in a committee to project the fiscal budget, and in order to appreciate their work, it is important that the board understands the districts current fiscal status.

President Frey turned the meeting over to Liz Heaton for a presentation on the fiscal status of the District. Liz began by discussing some of the expenses that are reoccurring and followed with a line-by-line explanation of the budget. The board members and public were able to ask questions and make suggestions.

The board agreed that Chief Marugg and Fire Marshal Magdaleno are authorized to contact legal counsel in regards to District business at their own discretion. The board requested that contact with counsel be logged and reported at the monthly meetings.

The board unanimously agreed that attendance by legal counsel is not necessary at all board meetings. President Frey will notify Counsel Hagerty.

The meeting recessed for break at 11:11 am and returned to session at 11:20 am.

Liz continued the budget line item by line item explanation.

The board agreed that the finance report summary should be sent to Secretary-Treasurer Donnelly for review prior to the board meeting and then a report presented at the meeting by Director Donnelly.

The next board meeting will be held Tuesday February 10, 2009.

5. ADJOURNMENT

Director Geiser motioned to adjourn. Director Tebbs seconded the motion.

Motion approved 4-0. 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN

Workshop meeting adjourned at 11:55 am.

Frank Donnelly, Secretary-Treasurer

**DEER SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
Thursday, 3:00 P.M.
February 10, 2009**

MINUTES

1. CALL TO ORDER, ROLL CALL

3:00 pm

President Frey – present
Vice-President Slaughter – present
Secretary/Treasurer Donnelly – present
Director Tebbs – present
Director Geiser – present

Also present: Chief Marugg, Fire Marshal Magdaleno, Captain Heidmann, Liz Heaton, and Lisa Lozano.

2. PLEDGE OF ALLEGIANCE

Led by President Frey

3. ADOPTION OF AGENDA

Director Donnelly moved to adopt the Agenda.

Motion Approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN

4. PUBLIC COMMENTS PERIOD

No Comments

5. CONSENT CALENDAR

- a. Approval of Minutes – January 8, 2009
Approved with corrections to items 4 and 7d.
- b. Acceptance of Finance Report
- c. Acceptance of Monthly Activity Report
Chief Marugg reported on incidents activity for the month of January '09.
- d. Acceptance of Fire Marshal's Report
Fire Marshal Magdaleno reported on new projects and miscellaneous activity in the district.

Director Slaughter moved to approve the consent calendar. Director Geiser seconded the motion.

Motion approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.

6. UNFINISHED BUSINESS

- a. Annual review of by-laws cont.
Director Slaughter recommended placing the public comments towards the end of the agenda. The board discussed the pros and cons of the placement of the public comments section and decided to keep it at the beginning of the meeting on a trial basis.

President Frey requested that all questions be directed to the president/chairman in order to manage the meetings more effectively.

b. Mission statement

A mission statement was created in 2001 within a Deer Springs Fire District Master Plan.

7. NEW BUSINESS

a. Assistance to Firefighters Grant Purchases – Presentation by FAE Brown

In that last 8-10 months DSFPD has received a few grants. The first grant was from The McCormick Foundation donated by Garth Brooks in the amount of 30,000 to purchase wildland firefighting equipment. The next grant was from FEMA/Department of Homeland Security for \$48,000 with a stipulation that the District match the funds with 5%, equaling \$2,400. Another stipulation is the money should only be used to purchase HT Radios and EMS Jackets. The equipment will be purchased by the District and the receipts then submitted to the FEMA Department for reimbursement.

Director Geiser expressed his concerns in regards to the budget. In the last budget no monies were allocated for the purchase of firefighting equipment. He suggested a line item be added to the budget.

Director Geiser moved to match the funds required to receive the grant. Director Slaughter seconded the motion.

Motion approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.

Director Tebbs moved to expend the \$48,000 to purchase the equipment. This amount will be reimbursed to the district.

Motion approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.

President Frey asked Chief Marugg if he thought the board should be apprised ahead of time on grants that require matching funds. Director Geiser suggested that a line item be added to the budget for these types of expenses. Chief Marugg agreed to notify the board of any grants that require matching funds.

Director Tebbs requested that the personnel involved in acquiring the District supplemental funds for fire protection be recognized by the board and a record kept in their personnel file for consideration at evaluation.

b. San Diego LAFCO – Call for Regular and Special District Advisory Committee Nominations.

LAFCO has requested that the DSFPD respond to an annexation proposal of 2 parcels that are part of a new development called Rincon Oaks Estates, total of approximately 15 acres of land within the Deer Springs Fire District.

Director Tebbs moved to nominate Director Geiser for alternate position candidacy. Director Slaughter seconded the motion.

Motion approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.

Director Slaughter moved to nominate President Frey for the Special Districts Advisory Committee. Director Donnelly seconded the motion.

Motion approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.

President Frey will file the nominations.

The board discussed the annexation proposal.

c. Fire Safe Council request for matching funds

Craig Cook requested that the board support the Moosa Canyon Weed Abatement efforts by matching the funds required for a grant to be used for chipping and harvesting brush posing a fire hazard to the District. The grant application for \$80,000 along with the Wildfire Protection

Plan will be submitted to the US Forest Service by Feb 20, 2009. The Wildfire Protection Plan (CWPP) includes:

Phase 1 – Moosa Canyon Ridge. Fire Safe Council currently working on the North and South end of Moosa Canyon Ridge.

Phase 2 – West Lilac

Phase 3 – Jesmond Dean/ North Broadway

President Frey disclosed that he is the primary grant writer and also that this project will work around the area where Director Tebbs lives. He asked for feedback from the board and the public over possible concerns pertaining to a conflict of interest.

Director Geiser moved to approve a contribution of \$13,500 for the harvesting and chipping of brush. Director Donnelly seconded the motion.

Motion approved 5-0. 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN.

Richard Matz questioned the reasoning for choosing the Moosa Canyon for priority over Jesmond Dene. Chief Marugg responded by saying that he was asked to rate the District's highest fire risk areas. He rated Moosa Canyon as the highest fire risk in the District. He believes that this fire prevention method is excellent in helping to slow down a wildfire and/or protecting the residents in the District. Division Chief Bratton is working on possibly assigning the crews out of Rainbow Camp to assist in this effort. These crews are currently working on fuel reduction projects in Rancho Santa Fe, Vista, and San Marcos.

d. Standby Availability Fee Process Information/Draft Proposals

The San Diego Department of Public Works (DPW) will no longer be processing the stand-by availability fees. Fire Marshal Magdaleno has been working on alternative options for the processing of these assessments. Some of the possible options are:

1. The District can piggy-back on a contract through DPW,
2. Our District joined a group of Fire Districts in submitting requests for proposal to five different consultants. These consultants will have an opportunity to present their proposals to the Fire Districts on February 25th.
3. Deer Springs Fire District can contract with Bureau Veritas on an individual basis. One of the benefits of this option is that this consultant already processes the benefit assessment fees; therefore, we would be dealing with one company in processing both assessments.

Fire Marshal Magdaleno will provide more information on the details of all these options at the next board meeting.

- e. District Planning Process – President Frey reported on the attendance of a training seminar by Fire Districts Association of California. This seminar was attended by Directors Frey, Geiser and Donnelly, Chief Marugg, Liz Heaton and Lisa Lozano. Training included the recommendation of creating different Fire District planning documents. Some examples are; a strategic plan, mission statement, vision statement and a business plan. Since the training President Frey discovered that our District has a strategic plan that was created by a consultant in 2001. Within the plan there is a mission statement. President Frey read aloud the Deer Springs Fire Protection District Mission Statement. President Frey requested some more time to review the current strategic plan and determine what planning documents could be revised or created for the District. He will work with Director Geiser, Director Donnelly and Chief Marugg and will report further at the next board meeting.

- f. SDG&E De-Energization Proposal - SDG&E is proposing that under certain conditions, depending on wind velocity, humidity and time of the year that the power be shut off in certain high fire risk areas. This idea has been challenged by the water districts. A suit has been filed with the concern being that if they shut the power off they would not be able to use the water pumps, hence there would not be water available for fire suppression. Director Slaughter believes that the fire hydrants are gravity fed; the electricity should not affect the water availability. President Frey will contact Counsel Hagerty to request that he keep the board apprised of any relevant issues that might impact our district.

Joan Van Ingen expressed her concerns for those residents that depend on the electricity for medical reasons. Chief Marugg explained that this concern was taken into consideration by SDG&E.

8. CORRESPONDENCE

Form 700 filings are due in April.

9. COMMITTEE REPORTS

- a. Evacuation (Tebbs) – Director Tebbs met with Chief Johnson to discuss the different types of evacuations and possible educational material the District could distribute.
Tom Francl asked the board if there was something in regards to evacuations from Hidden Meadow they would like to include in a request he will be submitting to the Department of Public Works.
- b. Revenue Resources (Frey) – President Frey is working with Counsel Hagerty to draw up an ordinance to charge non-residents for incidents on the I-15.
Chief Marugg mentioned that he is sending Captain Heidmann to a finance training seminar and invited director Tebbs and Geiser to attend.
- c. Strategic Funding Ad Hoc (Tebbs/Geiser) – Director Tebbs reported on the progress of this committee. They have been working on getting real numbers for the budget expenses, specifically the CAL FIRE contract. Director Tebbs has requested from CAL FIRE the numbers for each of the employees included in the contract. Director Geiser discussed the budget planning for future engine replacement and fire equipment.
- d. Communications/Annual Report (Frey) President Frey is working on transferring to an alternative website.
- e. Policies and Procedures (Donnelly/Geiser) Directors Donnelly and Geiser are waiting on examples of policies and procedures from Counsel Hagerty.

10. DIRECTOR'S REPORTS/COMMENTS

None

10. CHIEFS REPORT

- President Frey received his director's badge from Chief Marugg.
- Chief Marugg reminded the board to see Firefighter Gamboa for ID cards.
- He reported on the significant incidents in the month of January.
- The DSFPD is receiving a reimbursement of \$5,754 from State OES for the Orange County Freeway Fire.
- Station 3 Plants for landscaping were donated by a local nursery. FAE Russell requested permission to seek donations for landscaping at station 3 and Liz followed up with a letter to a local nursery. Over \$10,000 in plants were donated to station 3, the landscaping was completed by the fire personnel at station 3. A plaque, pictures and a thank you letter will be presented to the business owner.

- Chief Marugg will look into a divider installed along I-15.
- The generator is set up and working at station 2.
- Chief Windsor, Unit Chief for San Diego, and Chief O’Leary, CAL FIRE Deputy Chief met with Chief Marugg, Chief Bratton and President Frey to introduce himself and discuss matters like service goals, strategic plans, business plans and furloughs. A reduction in contract costs should be a result of the furloughs. Staffing will remain the same. There will not be any reduction in services. The billing for coverage behind furloughs will be billed under a separate PCA Code.

12. GENERAL COUNSEL’S REPORT

No report

13. CERT/FIRE SAFE COUNCIL REPORT

No report

14. CLOSED SESSION

The board paused for a closed session to discuss personnel matters.

15. ADJOURNMENT

Meeting adjourned during closed session.

Frank Donnelly
Secretary-Treasurer

3:25 PM

03/03/09

Cash Basis

Deer Springs F P D
FINANCIAL STATEMENT - CAPITAL
 July 2008 through February 2009

	<u>Jul '08 - Feb 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4411 · INTEREST - CAPITAL	5,649.87	8,000.00	-2,350.13	70.6%
Total Income	5,649.87	8,000.00	-2,350.13	70.6%
Expense				
5586 · STA. REPAIRS & MISC. EQUIP.				
5586.14 · KITCHEN CABINETS	11,985.00	8,000.00	3,985.00	149.8%
5586.15 · REFRIGERATOR	0.00	1,000.00	-1,000.00	0.0%
5586.16 · TILE LAUNDRY ROOM STA 1	781.44	500.00	281.44	156.3%
5586.17 · INSPECT FOR MOLD STA1	0.00	1,200.00	-1,200.00	0.0%
5586.18 · REMODEL 2ND APPARATUS BAY STA2	0.00	5,000.00	-5,000.00	0.0%
5586.19 · TILE KITCHEN FLOOR STA-2	0.00	1,200.00	-1,200.00	0.0%
5586.20 · HOSE RACK STA3	2,042.44	5,000.00	-2,957.56	40.8%
Total 5586 · STA. REPAIRS & MISC. EQUIP.	14,808.88	21,900.00	-7,091.12	67.6%
5592 · CAPITAL MISC.	4,439.46	15,000.00	-10,560.54	29.6%
5598 · ENG. REPLCMENT (RESERVE - YR 2)	0.00	110,000.00	-110,000.00	0.0%
Total Expense	19,248.34	146,900.00	-127,651.66	13.1%
Net Income	-13,598.47	-138,900.00	125,301.53	9.8%

Deer Springs F P D
FINANCIAL STATEMENT - GENERAL
 July 2008 through February 2009

	<u>Jul '08 - Feb 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4401 · 1% PROPERTY TAX	243,234.60	435,000.00	-191,765.40	55.9%
4402 · STANDBY FEE	808,792.76	1,408,069.00	-599,276.24	57.4%
4403 · WEED ABATEMENT	0.00	9,808.00	-9,808.00	0.0%
4404 · FIRST RESPONDER	13,308.86	14,000.00	-691.14	95.1%
4405 · INTEREST - GENERAL	54,085.90	150,000.00	-95,914.10	36.1%
4406 · FIRE SUPPRESSION ASSESS.	811,852.73	1,443,353.00	-631,500.27	56.2%
4410 · MISC. INCOME GEN.				
4410.01 · CONTRIBUTION	150.00	3,236.00	-3,086.00	4.6%
4410.02 · PLAN FEES	3,900.00			
4410.03 · PROCEEDS 1984 PUMPER	5,000.00			
4410.04 · REIMBURSEMENT	336.00			
4410.05 · STATION 3	1,000.00			
4410 · MISC. INCOME GEN. - Other	2,466.17	15,000.00	-12,533.83	16.4%
Total 4410 · MISC. INCOME GEN.	12,852.17	18,236.00	-5,383.83	70.5%
4414 · C.E.R.T. PROG.	2,472.86	2,500.00	-27.14	98.9%
4463 · MCCORMICK FIRE RELIEF GRANT	30,000.00	30,000.00	0.00	100.0%
4469 · COUNTY FIRE SERVICES FUND	747,280.50	747,241.00	39.50	100.0%
Total Income	2,723,880.38	4,258,207.00	-1,534,326.62	64.0%
Expense				
5200 · MISC	336.73			
5206 · OFFICE SUPPLIES	2,662.83	4,000.00	-1,337.17	66.6%
5217 · MEETINGS & CONFERENCE	185.00	1,000.00	-815.00	18.5%
5226 · ENGINE EQUIP., MAINT/REPAIRS				
5226.01 · EQUIP. MAINT/ REPAIRS (STA.1)	1,870.97			
5226.02 · EQUIP. MAINT/REPAIRS (STA.2)	684.60			
5226.03 · EQUIP. MAINT/REPAIRS (STA. 3)	402.34			
5226 · ENGINE EQUIP., MAINT/REPAIRS - Other	0.00	6,000.00	-6,000.00	0.0%
Total 5226 · ENGINE EQUIP., MAINT/REPAIRS	2,957.91	6,000.00	-3,042.09	49.3%
5227 · SCBA SUPPLIES, MAINT/REPAIRS	5,495.34	3,000.00	2,495.34	183.2%
5238 · MISC. SUPPLIES & SERVICES				
5238.01 · MISC. SUPP. & SERVICES (STA.1)	1,982.07			
5238.02 · MISC. SUPP. & SERVICES (STA.2)	1,566.85			
5238.03 · MISC. SUPP. & SERVICES (STA 3)	1,597.22			
5238 · MISC. SUPPLIES & SERVICES - Other	0.00	4,000.00	-4,000.00	0.0%
Total 5238 · MISC. SUPPLIES & SERVICES	5,146.14	4,000.00	1,146.14	128.7%
5256 · MOBILE & H.T. RADS. MAINT/REP.				
5256.01 · MOBILE DATA COMPUTERS	1,680.00	6,000.00	-4,320.00	28.0%
5256 · MOBILE & H.T. RADS. MAINT/REP. - Other	2,576.52	4,500.00	-1,923.48	57.3%
Total 5256 · MOBILE & H.T. RADS. MAINT/REP.	4,256.52	10,500.00	-6,243.48	40.5%
5257 · TELEPHONE, CELLULAR, INTERNET				
5257.01 · TELEPHONE, CELLULAR, INTERNET	2,528.48			
5257.02 · TELEPHONE, INTERNET, CELLULAR	1,347.72			
5257.03 · TELEPHONE, CELLULAR & INTERNET	1,162.31			
5257 · TELEPHONE, CELLULAR, INTERNET - Other	0.00	6,000.00	-6,000.00	0.0%
Total 5257 · TELEPHONE, CELLULAR, INTERNET	5,038.51	6,000.00	-961.49	84.0%
5332 · TRAINING & INSTRUCTOR FEES				
5332.01 · BOARD OF DIRECTORS	750.00			
5332.02 · ADMIN	225.00			
5332 · TRAINING & INSTRUCTOR FEES - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5332 · TRAINING & INSTRUCTOR FEES	975.00	2,000.00	-1,025.00	48.8%
5346.01 · STA. 1 - MAINT. & REPAIRS	9,283.70	10,000.00	-716.30	92.8%
5346.02 · STA.2 - MAINT. & REPAIRS	3,385.66	8,000.00	-4,614.34	42.3%
5346.03 · STA.3 - MAINT. & REPAIRS	1,633.02	3,000.00	-1,366.98	54.4%
5362.01 · STA.1 UTILITIES	9,763.89	12,000.00	-2,236.11	81.4%
5362.02 · STA.2 UTILITIES	6,901.59	9,000.00	-2,098.41	76.7%
5362.03 · STA. 3 UTILITIES	7,478.84	8,000.00	-521.16	93.5%
5431 · COMPUTER - SERVICES & SOFTWARE	345.51	6,000.00	-5,654.49	5.8%
5501 · COUNTY 800 MHZ FEE	5,044.23	8,000.00	-2,955.77	63.1%
5503 · PPE - MAINT. & REPAIR	0.00	4,000.00	-4,000.00	0.0%

Deer Springs F P D
FINANCIAL STATEMENT - GENERAL
 July 2008 through February 2009

	<u>Jul '08 - Feb 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5514 · COUNTY SERVICES/ASSESS.				
5514.01 · LAFCO	1,918.00			
5514.02 · FIRE SUPPRESSION ASSMTS	3,900.00			
5514.03 · FIRE SUPPRESSION COLLECTION FEE	3,152.00			
5514.04 · FIRE STANDBY COLLECTION FEE	3,283.90			
5514.05 · 1% COLLECTION FEE	2,104.86			
5514 · COUNTY SERVICES/ASSESS. - Other	0.00	6,000.00	-6,000.00	0.0%
Total 5514 · COUNTY SERVICES/ASSESS.	14,358.76	6,000.00	8,358.76	239.3%
5515 · PRINTING & PUBLICATION				
5515.01 · D. S. FIRE SAFE COUNCIL	1,000.00			
5515 · PRINTING & PUBLICATION - Other	642.93	5,500.00	-4,857.07	11.7%
Total 5515 · PRINTING & PUBLICATION	1,642.93	5,500.00	-3,857.07	29.9%
5516 · FIRE PREVENTION	3,925.17	5,000.00	-1,074.83	78.5%
5517 · PROFESSIONAL SERVICES				
5517.01 · LEGAL COUNSEL	17,662.14			
5517.02 · AUDITORS	2,149.00			
5517 · PROFESSIONAL SERVICES - Other	0.00	28,000.00	-28,000.00	0.0%
Total 5517 · PROFESSIONAL SERVICES	19,811.14	28,000.00	-8,188.86	70.8%
5518 · MEDICAL SUPPLIES, DRUGS	6,734.60	14,000.00	-7,265.40	48.1%
5519 · LIABILITY INSURANCE	460.74	17,000.00	-16,539.26	2.7%
5520 · DUES & SUBSCRIPTIONS	1,620.30	2,000.00	-379.70	81.0%
5523 · MERCY DISPATCH CONTRACT	0.00	20,000.00	-20,000.00	0.0%
5524 · CDF CONTRACT AGREEMENT	653,679.74	3,718,918.00	-3,065,238.26	17.6%
5524.01 · CDF AMADOR	2,247.30	14,541.00	-12,293.70	15.5%
5525 · GASOLINE & DIESEL	17,666.29	30,000.00	-12,333.71	58.9%
5526 · DISTRICT MISC.				
5526.01 · CONTRIBUTION EXPENSE	50.00	3,235.00	-3,185.00	1.5%
5526.02 · DIRECTOR ELECTION	4,768.00			
5526 · DISTRICT MISC. - Other	447.44	1,765.00	-1,317.56	25.4%
Total 5526 · DISTRICT MISC.	5,265.44	5,000.00	265.44	105.3%
5527 · F.P.S.-WEED ABATE.	13,462.49	9,808.00	3,654.49	137.3%
5533 · VEHICLE REPAIR SERVICE				
5533.01 · VRS -7113-2006 KME (1011)	5,649.80			
5533.02 · VRS - 7112-2004 KME (1012)	8,167.51			
5533.04 · VRS -7121-1995 KME (1021)	4,484.55			
5533.05 · VRS - 7163-2005 INTERNAT (1062)	5,817.92			
5533.06 · VRS -U11-1998 GMC PICKUP (1081)	160.20			
5533.07 · VRS -U12-1995 GMC PICKUP (1082)	308.79			
5533.08 · VRS -7122-1996 KME (1022)	5,567.81			
5533.09 · VRS - 7141-2007 EXPLORER (1002)	54.26			
5533.10 · VRS - 7111-2009 KME	17,292.77			
5536.01 · MINOR VEHICLE MAINT (STA.1)	42.94			
5536.02 · MINOR VEHICLE MAINT. (STA.2)	38.60			
5536.03 · MINOR VEHICLE MAINT. (STA.3)	38.61			
5533 · VEHICLE REPAIR SERVICE - Other	0.00	50,000.00	-50,000.00	0.0%
Total 5533 · VEHICLE REPAIR SERVICE	47,623.76	50,000.00	-2,376.24	95.2%
5537 · PAYROLL - ADMIN (LISA)	25,250.11	37,100.00	-11,849.89	68.1%
5537.01 · PAYROLL TAXES	5,637.56	15,000.00	-9,362.44	37.6%
5538 · HEALTH INSURANCE				
5538.02 · ADMIN. ASSIS.- HEALTH INS.-LISA	2,907.46	4,500.00	-1,592.54	64.6%
5538.03 · RETIREES	11,592.90	18,000.00	-6,407.10	64.4%
5538.05 · DENTAL ALLOWANCE	0.00	800.00	-800.00	0.0%
5538.06 · VISION ALLOWANCE	0.00	600.00	-600.00	0.0%
5538 · HEALTH INSURANCE - Other	2,590.42	4,500.00	-1,909.58	57.6%
Total 5538 · HEALTH INSURANCE	17,090.78	28,400.00	-11,309.22	60.2%
5539 · DIRECTORS PAY	2,625.00	5,000.00	-2,375.00	52.5%
5548 · PART-TIME CLERICAL (LIZ)	28,906.75	40,000.00	-11,093.25	72.3%
5549 · WORKER'S COMP FUND	666.18	800.00	-133.82	83.3%

3:24 PM

03/03/09

Cash Basis

Deer Springs F P D
FINANCIAL STATEMENT - GENERAL
July 2008 through February 2009

	<u>Jul '08 - Feb 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5550 · PERS				
5550.01 · DEFERRED COMP. PLAN	1,930.00	6,000.00	-4,070.00	32.2%
Total 5550 · PERS	1,930.00	6,000.00	-4,070.00	32.2%
5552 · RESERVES SALARY	10,584.00	10,000.00	584.00	105.8%
5554 · WORKMAN'S COMP-RESERVES	964.32	900.00	64.32	107.1%
5558 · NORTH ZONE MAP PROJ.	1,120.00	3,000.00	-1,880.00	37.3%
5585 · FIRE SAFE COUNCIL- CHIPPER FUND	0.00	15,000.00	-15,000.00	0.0%
5999 · EQUIP. ENGINE 7111	9,943.43	10,100.00	-156.57	98.4%
6000 · MCCORMICK RELIEF GRANT (Exp)	20,668.69	30,000.00	-9,331.31	68.9%
Total Expense	984,775.90	4,231,567.00	-3,246,791.10	23.3%
Net Income	<u>1,739,104.48</u>	<u>26,640.00</u>	<u>1,712,464.48</u>	<u>6,528.2%</u>

3:25 PM
03/03/09
Cash Basis

Deer Springs F P D
FINANCIAL STATEMENT - MITIGATION
July 2008 through February 2009

	<u>Jul '08 - Feb 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4412 · INTEREST - MITIGATION	1,393.73	10,000.00	-8,606.27	13.9%
4460 · MITIGATION FEES	8,772.10	30,000.00	-21,227.90	29.2%
Total Income	10,165.83	40,000.00	-29,834.17	25.4%
Expense				
5572 · H.M.-STA 3 FURNISHINGS (MIT)	-1,954.74			
Total Expense	-1,954.74			
Net Income	12,120.57	40,000.00	-27,879.43	30.3%

FIRE MARSHAL'S REPORT (FEB.2009)

MEETINGS:

1. Attended several meetings this month regarding proposed projects in the area:
 - Cobb-Andreen Rd.
 - Mustafa – Circle R Dr.
2. Met with “The Glens” landscape manager regarding roadway widths requirements and posting of “No Parking” signs.
3. Met with 7 other Fire Districts regarding the Standby/Avail fee proposals for consultants.

CLIENT – PROJECT ISSUES:

1. San Diego County Water Authority shut down between Feb. 8th – 11th was resolved by installing approved temporary water sources at the site. The shut down did not affect the Fire Alarm and Fire Sprinkler systems. No incidences during this time line.
2. Several clients (different issues) inquiring about what is required by the fire dept.:
 - Vista Aleta – existing structure
 - Alps Ln. – vacant lot
 - Crew Engineering – TPM20811 – cul-de-sac vs. hammerhead
 - Proposal for an above ground diesel tank, portable tank, and/or below ground tank. Informed client to submit plans for review.
 - Alps Way – neighbor problems – civil matter – no- fire dept. related.
 - Mesa Rock Rd. – AM/PM – question on pump vapor recovery system requirements.
 - Rancho Amigo Rd. – what’s required for building addition to existing.
 - Electronic gate requirements in our fire district, ie., widths and Knox override systems (types of).
 - Hidden Meadows – fence requirements – wooden & plastic.

WEED ABATEMENT:

1. Complaints and Inspections:
 - Legend Rock Rd. – roadway vertical obstruction
 - Alps Way – dead grove issues
 - MGWE & Hidden Meadows Rd. – 100 ft. clearance from structure.

FEE ASSESSMENTS:

1. Meetings, field inspections, In-office review and input of data.
 - Standby/Avail. Fee preliminary proposal-DSFPD information – resolutions, calculations and formulas.
 - Review of new construction (sq.ft.) for Fire Suppression Fee
 - Prepared resolutions for S/A, F/S, and Mitigation Fees – next board meeting.
 - Field Assessments – West Lilac Rd.
 - Input data for F/S fee.
 - Reviewed proposals for 5 consultant services (Standby/Avail. fee)
 - Correlated information from meeting with the 5 consultants.
 - Retrieved and calculated CPI information for fees and resolutions.

INSPECTIONS:

1. Comprises of but not limited to: property, buildings – single family & commercial, weed abatement, automatic sprinklers, burn permits, and Fire Safety Inspections (FSI).
 - Refer to F.M. Monthly Summary Report (attached).
2. Other Inspections:
 - San Diego County Water Authority (SDCWA) facility for shut-down requirements.
 - Welk Resort – Test Tamper Switch to OS&Y valve. Knox Box installation.
 - Welk Resort – Propane leak and possible violation of installation of (10) 1150 gal. Propane tanks. Under review.
 - Welk Resort – Villas on the Green Timeshares – 90% of OS&Y valve chains vandalized (cut). Enforcement required. Plan proposed to alleviate an on-going problem. Pending per meeting with Welk Resort.

PLAN AND CODE REVIEWS:

1. Plan reviews comprise of, but not limited to: buildings, automatic sprinkler systems, major/minor grading, major/minor lot splits, commercial, project facilities, and fire protection plans.
 - Refer to F.M. Monthly Summary Report (attached).
2. Code reviews are required when there is a possible violation, plan review requirement, or other incident.
 - Fire Watch Standby – SDCWA incident
 - Residential Care Facilities Elderly (RCFE) – implement guidelines for inspections.
 - NFPA 1142 (Water Supply) – SDCWA incident
 - NFPA 58 (Liquid Petroleum Gas – LPG) – Welk Resort possible violation
 - CFC Chap. 38 (LPG) – Welk Resort possible violation.

OTHER:

- Mapping Project - Review and revisions of contract with Lynx Technologies.

FIRE MARSHAL'S MONTHLY SUMMARY REPORT 2009

FIRE PREVENTION PLAN CHECKS AND REVIEWS

MONTH	NEW. CONST.	TPM. TM. & PAL	A/S PLANS	GRD. PLANS	FPP	SUB TOTALS
JANUARY	4	3	2	1	0	10
FEBRUARY	0	2	0	0	1	2
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
TOTALS:	4	5	2	1	1	12

FIRE PREVENTION INSPECTIONS

MONTH	BLDGS FIN.	SPRINKLER HYD	PROPERTY	COMMER.	BURN PERM.	WEED ABATE	FIRE SAFETY	SUB TOTL.
JANUARY	3	1	1	1	0	0	0	3
FEBRUARY	1	1	1	3	7	3	1	15
MARCH								
APRIL								
MAY								
JUNE								
JULY								
AUGUST								
SEPTEMBER								
OCTOBER								
NOVEMBER								
DECEMBER								
TOTALS:	4	2	2	4	7	3	1	18

FIRE MARSHAL'S REPORT (FEB.2009)

MEETINGS:

1. Attended several meetings this month regarding proposed projects in the area:
 - Cobb-Andreen Rd.
 - Mustafa – Circle R Dr.
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OTHER:

- Mapping Project - Review and revisions of contract with Lynx Technologies.

Response within IA	Feb-09				Call Type Total	District YTD
	Station 1	Station 2	Station 3	Miller		
Medical Aid = MA	25	17	10	4	56	100
Traffic Collision = TC	5	12	4	5	26	43
Vehicle Fire = VF	2	9		3	14	17
Vegetation Fire = VEG			1		1	1
Structure Fire = STR					0	3
Hazardous Material Response =HAZ					0	0
False Alarm = FA	6	1	3		10	14
Cancel = CA	5	10		13	28	36
Illegal Burn = IB					0	4
Smoke Check = SC	3	4	3	2	12	14
PSA	5		1		6	11
Mutual Aid/ Assist Out of District= MUT				4	4	8
Assist to other DSFPD Units	2			2	4	7
Month Total Responses	53	53	22	33	161	
Burn Permit Inspections						
Station YTD Responses	106	76	39	37		258

RESOLUTION 09-
RESOLUTION OF THE DEER SPRINGS FIRE PROTECTION DISTRICT
ESTABLISHING THE FIRE SUPPRESSION ASSESSMENT CHARGE
FOR FISCAL YEAR 2009-2010

WHEREAS: The Board of Directors of the Deer Springs Fire Protection District were authorized by a July 2004 property owner ballot approval to establish a Fire Suppression Assessment not to exceed \$0.16 per benefit unit, exclusive of the San Diego County annual consumer price index (CPI) adjustments,

WHEREAS: The Fire Suppression Assessment may be increased by the CPI of San Diego County, and the CPI did increase from 234.772 to 242.185 from January 2008 to January 2009 (reported as the 2nd half 2007 to 2nd half 2008), and

WHEREAS: The Fire Suppression assessment for fiscal year 2008/09 was \$0.1200 per benefit unit, and

WHEREAS: The Board of Directors has voted to maintain the current assessment at \$0.12 per benefit unit, exclusive of CPI adjustments,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Deer Springs Fire Protection District does hereby establish the Fire Suppression Assessment charge for fiscal year 2009-2010 at \$0.12 per benefit unit.

PASSED AND ADOPTED BY THE FOLLOWING VOTE THIS 14th DAY OF APRIL 2009.

AYES:

NAYS:

ABSENT:

Robert Frey, President

ATTESTED:

Frank S. Donnelly, Secretary

RESOLUTION 09-

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE DEER SPRINGS FIRE PROTECTION DISTRICT
ESTABLISHING A FIRE MITIGATION FEE PROGRAM

WHEREAS: The Deer Springs Fire Protection District is anticipating that new development will occur within the district which will cause the need for the expansion of existing fire protection facilities; and

WHEREAS: The County of San Diego is empowered to collect mitigation fees from applicants for new development for the purpose of the expansion of fire protection and fire fighting facilities and equipment; and

WHEREAS: The Deer Springs Fire Protection District has the need to participate in San Diego County's fire mitigation fee program; and

WHEREAS: The County of San Diego has established fee ceilings for types of construction by Chapter 3 of Division 10 of Title 8 (commencing with Section 810.301) of the San Diego County Code;

IT IS HEREBY FOUND:

- (a) The Deer Springs Fire Protection District does not have existing facilities which could be used to provide an adequate level of service to new development within the district's boundaries; and
- (b) The Deer Springs Fire Protection District does not have sufficient funds available to construct additional facilities from fund balances, capital facility funds, property tax sources, or any other appropriate sources; and
- (c) The lack of fire protection facilities and equipment to serve new development would create a situation perilous to the public health and safety if fire mitigation fees are not levied within the district; and
- (d) The annexation fees charged by the Deer Springs Fire Protection District do not include a payment towards the cost of capital facility and equipment expansion as a component of the fee;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

- (1) The Deer Springs Fire Protection District requests the County to collect 100% of the ceiling amount of the fire mitigation fee on the district's behalf from applicants for building permits.

This 100% of the ceiling fee is equal to or less than the capital facility expansion needs caused by new development.

- (2) The fee amounts do not exceed the ceiling for fire mitigation fees established by the San Diego County Board of Supervisors.
- (3) Mitigation fees paid under this program will be used to expand the availability of capital facilities and equipment to serve new development.
- (4) The district shall place all funds received by the County under this program, and all interest subsequently accrued by the district on these funds, in a separate budget accounting category to be known as the "San Diego County Fire Mitigation Fee."
- (5) The district shall expend funds from said "San Diego County Fire Mitigation Fee" budget accounting category only for the purposes of providing capital facilities and equipment to serve new development.
- (6) The district shall submit an annual report no later than August 29th of each year, to the Director of the Department of Planning and Land Use specifying the amount of funds collected and the expenditures by category, and a report on the actions which the district intends to take to address new facility needs in the form of a 5-year plan.
- (7) The district shall make its records available to the public on request, which justify the basis for the fee amount.
- (8) The district shall hold San Diego County harmless for any errors made by the County in collecting and/or transmitting these fees to the district.
- (9) The district agrees to a review of revenues and expenditures each fiscal year by a committee established by the County Board of Supervisors.
- (10) This resolution of participation shall be submitted to the San Diego County no later than April 16 of each and every year.

RES 09-

PASSED AND ADOPTED this 10th day of March 10th, 2009 by the following vote of the Board of Directors of the Deer Springs Fire Protection District:

AYES: 0

NAYS: 0

ABSENT:

APPROVED:

Robert Frey, President
Deer Springs Fire Protection District

ATTESTED:

Frank S. Donnelly Secretary

RES 09-

RESOLUTION 09-
RESOLUTION OF THE DEER SPRINGS FIRE PROTECTION DISTRICT
ESTABLISHING THE STANDBY/AVAILABILITY
CHARGE PER UNIT FOR
FISCAL YEAR 2009-2010

WHEREAS: The Board of Directors of the Deer Springs Fire Protection District were authorized, by November 1981 property owner ballot approval, to establish a Standby/Availability Charge, and

WHEREAS: The Standby/Availability charge may be increased by the consumer price index (CPI) of San Diego County, and

WHEREAS: The Standby/Availability Charge assessment for fiscal year 2008-09 was \$13.87 per benefit unit, and

WHEREAS: The San Diego County CPI did increase from 234.772 to 242.185 from January 2008 to January 2009 (reported as the 2nd half 2007 to 2nd half 2008), and

WHEREAS: This CPI increase results in a Standby/Availability Charge for F/Y 2009-2010 as set forth below:

January 2008 to January 2009 CONSUMER PRICE INDEX:

2009 242.185

2008 -234.772

$$7.413/234.772 = 0.0316 * 13.87 = .44 + 13.87 = \$14.31$$

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Deer Springs Fire Protection District does hereby establish the Standby/Availability charge per unit for fiscal year 2009-2010 at \$14.31 per benefit unit.

PASSED AND ADOPTED BY THE FOLLOWING VOTE THIS 14th DAY OF APRIL 2009.

AYES:

NAYS:

ABSENT:

ATTESTED:

Frank S. Donnelly, Secretary/Treasurer

Robert Frey, President

ATTACHMENT "A"
Standby/Availability Charges History
CONSUMER PRICE INDEX

JAN TO JAN

1986	381.9	
1985	<u>-364.1</u>	
		$17.8 / 364.1 = .05 * 6.36 = .32 + 6.36 = \6.68
1987	386.1	
	<u>-381.9</u>	
		$4.2 / 381.9 = .01 * 6.68 = .0668 + 6.68 = \6.74
1988	400.2	
	<u>-386.1</u>	
		$14.1 / 386.1 = .037 * 6.74 = .0249 + 6.74 = \6.99
1989	422.5	
	<u>-400.2</u>	
		$22.3 / 400.2 = .055 * 6.99 = .389 + 6.99 = \7.38
1990	132.3	
	<u>-125.0</u>	
		$7.3 / 125.0 = .0584 * 7.38 = .430 + 7.38 = \7.81
1991	140.3	
	<u>-132.3</u>	
		$8.0 / 132.3 = .0700 * 7.81 = .550 + 7.81 = \8.36
1992	144.7	
	<u>-140.3</u>	
		$4.4 / 140.3 = .03136 * 8.36 = .260 + 8.36 = \8.62
1993	147.7	
	<u>-144.7</u>	
		$3.0 / 144.7 = .0207 * 8.62 = .1784 + 8.62 = \8.80
1994	150.8	
	<u>-147.7</u>	
		$3.1 / 147.7 = .0210 * 8.80 = .1848 + 8.80 = \8.98
1995	154.6	
	<u>-150.8</u>	
		$3.8 / 150.8 = .0210 * 8.98 = .1900 + 8.98 = \9.17
1996	157.3	
	<u>-154.6</u>	
		$2.7 / 154.6 = .0175 * 9.17 = .1605 + 9.17 = \9.33
1997	161.9	
	<u>-157.3</u>	
		$4.6 / 154.6 = .0292 * 9.33 = .2728 + 9.33 = \9.60

Standby/Availability Charges History
CONSUMER PRICE INDEX

JAN TO JAN

1998	163.7	
	<u>-161.9</u>	
		$1.8 / 161.9 = .0111 * 9.60 = .1066 + 9.60 = \9.71
1999	167.8	
	<u>-163.7</u>	
		$4.1 / 163.7 = .0251 * 9.71 = .2438 + 9.71 = \9.91
2000	173.9	
1999	<u>-167.8</u>	
		$6.1 / 167.8 = .0363 * 9.91 = .3579 + 9.91 = \10.27
2001	185.8	
2000	<u>-173.9</u>	
		$11.9 / 173.9 = .0684 * 10.27 = .7021 + 10.27 = \10.97
2002	192.4	
2001	<u>-185.8</u>	
		$6.6 / 185.8 = .0355 * 10.97 = .3894 + 10.97 = \11.36
2003	200.0	
2002	<u>-192.4</u>	
		$7.6 / 192.4 = .0395 * 11.36 = .4488 + 11.36 = \11.81
2004	206.7	
2003	<u>-200.0</u>	
		$6.7 / 200.0 = .0335 * 11.81 = .3956 + 11.81 = \12.21
2005	214.3	
2004	<u>-206.7</u>	
		$7.6 / 206.7 = .0368 * 12.21 = .4493 + 12.21 = \12.66
2006	222.9	
2005	<u>-214.3</u>	
		$8.6 / 214.3 = .0401 * 12.66 = 0.5077 + 12.66 = \13.17
2007	229.6	
2006	<u>-222.9</u>	
		$6.7 / 222.9 = .0301 * 13.17 = 0.3959 + 13.17 = \13.57
2008	234.772	
2007	<u>-229.6</u>	
		$5.172 / 229.6 = .0225 * 13.57 = .3026 + 13.57 = \13.87
2009	242.185	
2008	<u>-234.772</u>	
		$7.413 / 234.772 = 0.0316 * 13.87 = .4382 + 13.87 = \14.31

RESOLUTION 09-
RESOLUTION OF THE DEER SPRINGS FIRE PROTECTION DISTRICT
ESTABLISHING THE STANDBY/AVAILABILITY
CHARGE PER UNIT FOR
FISCAL YEAR 2009-2010

WHEREAS: The Board of Directors of the Deer Springs Fire Protection District were authorized by voter approval to establish a Standby/Availability charge by ballot in November 1981 and

WHEREAS: This Standby/Availability charge may be increased by the consumer price index of San Diego County, and

WHEREAS: The Standby/Availability charge that could be assessed for current fiscal year 2008-09 was \$13.87 per benefit unit, and

WHEREAS: The consumer price index for San Diego County did increase from 234.772 to 242.185 from January 2008 to January 2009 and

WHEREAS: This resulted in an increase as set forth below:

January 2008 to January 2009 CONSUMER PRICE INDEX:

2009 242.185

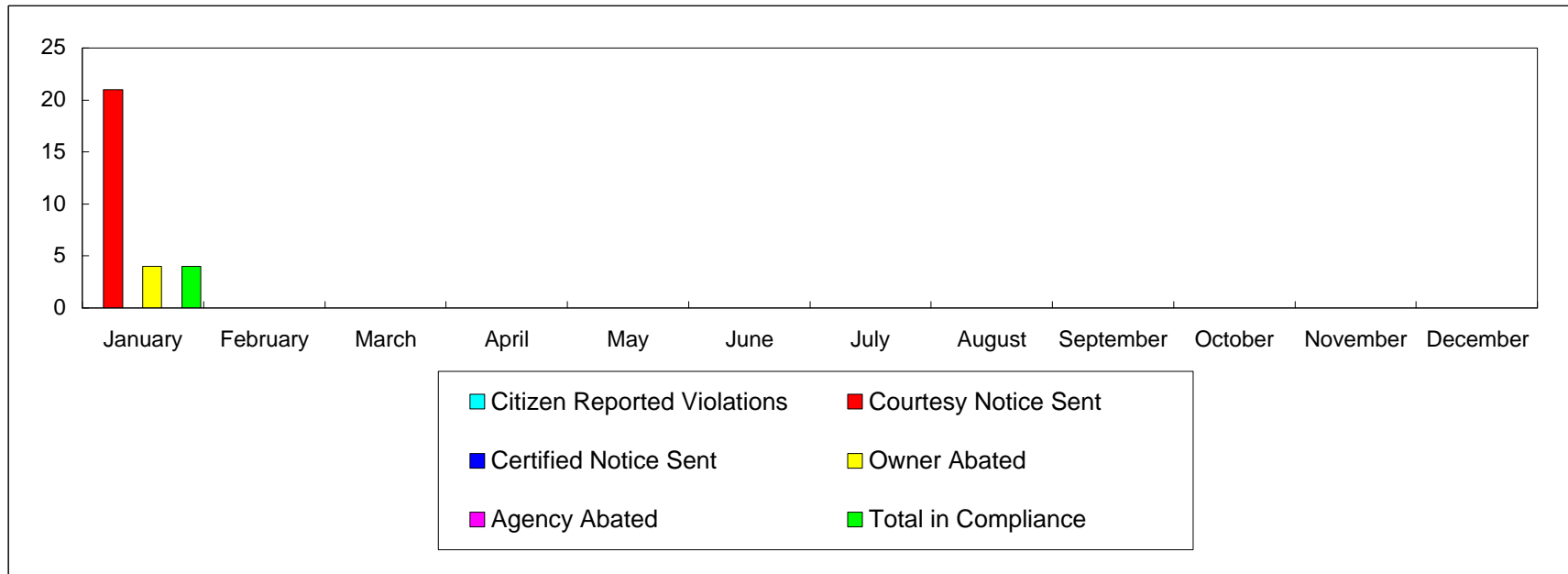
2008 -234.772

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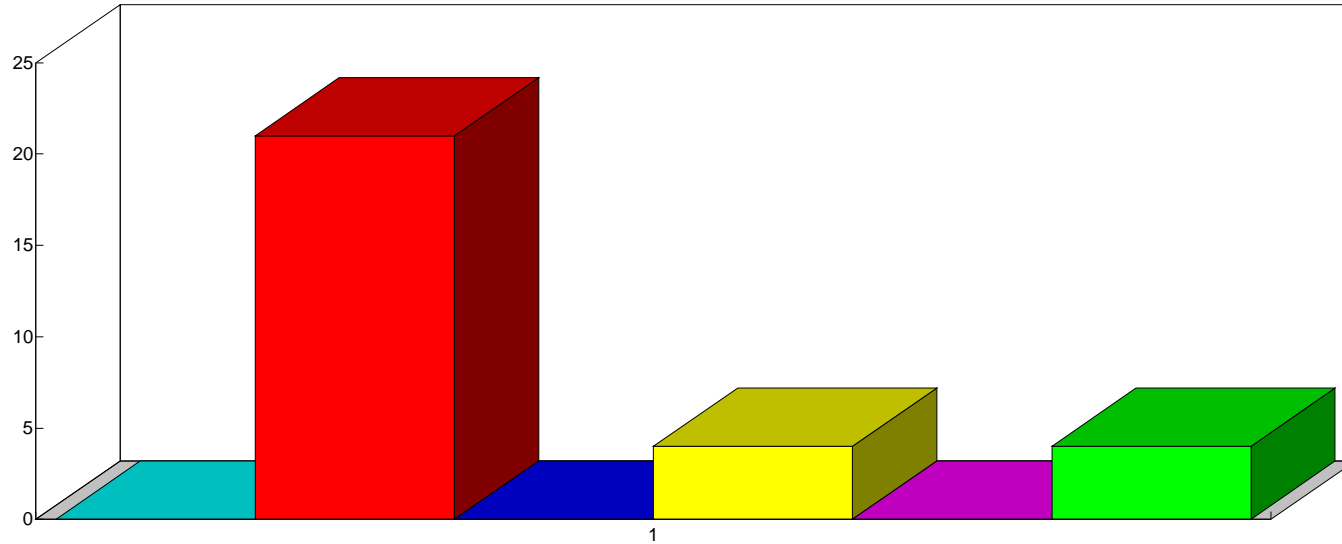
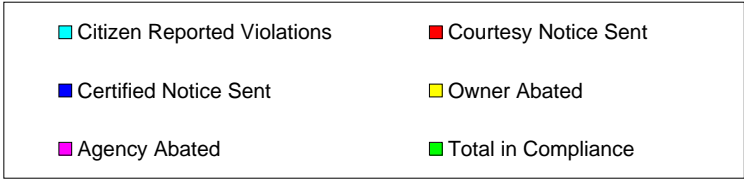
THIS ITEM WILL BE HEARD AT THE REGULAR BUSINESS MEETING 3:00 P.M. APRIL 14th, 2009 AT THE DEER SPRINGS FIRE PROTECTION DISTRICT, 8709 CIRCLE R DRIVE, ESCONDIDO, CA 92026

Deer Springs Fire Protection District Vegetation Abatement Progress Report January 2009

Month	Citizen Reported Violations	Courtesy Notice Sent	Certified Notice Sent	Owner Abated	Agency Abated	Properties in Compliance
January	0	21	0	4	0	4
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total	0	21	0	4	0	4



Year To Date Totals



0 21 0 4 0 4